

**REQUEST FOR FUNDING ANNOUNCEMENT
FOR
*Disbursement of Federal State Opioid Response 2 Funds***

This is a Request for Funding announcement (RFF) issued by the Family and Social Services Administration/**Division of Mental Health and Addiction**

This RFF is intended to publicize the availability of Grant opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

CONFIDENTIAL INFORMATION

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 *et seq.*, and after the grant award may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request. The State will not determine price to be confidential information.

COMPENSATION

FSSA/Division of Mental Health and Addiction encourages respondents, in their responses to the RFF, to be as creative as possible regarding cost to the State, as cost efficiency for the State will be a consideration in determining whether a grant(s) will be awarded based on responses to the RFF.

TERMS

This agreement shall be for a period of 9 months commencing on **January 1, 2021** (or from date of final State approval of grant), and terminating on **September 29, 2021** and may be extended another 12 months, based upon performance and available funding.

PROPOSALS

Respondents interested in providing these services to FSSA/DMHA should submit proposals in the following manner: **via email format to:**

Mark Loggins
Indiana State Opioid Response Grant Director
FSSA/Division of Mental Health and Addiction
Email Address: mark.loggins@fssa.in.gov

Proposals must include:

1. Cover Letter
2. Proposal
3. Budget
4. Job description for each grant position funded.
5. Organizational chart for overall agency with grant funded positions shown with dotted lines.
(Please indicate percentage of position to be funded by grant)
6. Most recent audit report made in accordance with OMB circular A-133 if applicable.

Proposals must be received no later than **4:30 p.m. Eastern Time on December 4, 2020. Proposals received after 4:30 p.m. will not be considered.** Proposals must be delivered in electronic format, a **maximum of 10 pages** not including attachments, with all required documents. Please use the following language in the subject heading of the email:

RESPONSE TO RFF # 2020-14

Technical Assistance for Recovery Residences to Accommodate Residents on Medication for Opioid Use Disorder

No more than one proposal per respondent should be submitted. In the cover letter please indicate the principal contact for the proposal along with a telephone and fax number. **All proposals must have an electronic mailing address included.**

Any questions regarding this RFF must be submitted via email to mark.loggins@fssa.in.gov no later than **4:30 p.m. Eastern Standard Time on November 13, 2020. Questions received after 4:30 p.m. may not be considered. Please keep questions brief and of high priority.** Email subject line for questions must be: **Questions for RFF #2020-14**

All inquiries are to be directed to Mark Loggins and are not to be directed to any other staff member of FSSA. Such action may disqualify respondent from further consideration for a grant as a result of this RFF.

SCOPE OF WORK

The Division of Mental Health and Addiction (DMHA) is seeking a qualified agency to evaluate and offer technical assistance to Recovery Residences in Indiana regarding their ability to accommodate residents receiving evidence based treatment, specifically medications for opioid use disorder. FDA approved medications, like methadone, buprenorphine, and naltrexone, are considered the gold standard of treatment for patients with opioid use disorder. When combined with counseling and

cognitive behavioral therapy, these medications are scientifically proven to keep a patient on the road to recovery better than abstinence alone.

DMHA seeks a qualified agency to do the following:

- 1) Survey all Indiana Affiliation of Recovery Residences (INARR) certified homes for acceptance of residents on medication for opioid use disorder
- 2) Identify, evaluate, and develop individualized technical assistance plans for the Recovery Residences that do not allow residents on medication for opioid use disorder;
- 3) Submit a comprehensive report to DMHA that includes assessment of survey results and plan to bring Recovery Residences that accept state or federal funds and are identified as not allowing residents on all FDA approved medications into compliance
- 4) Provide one-on-one technical assistance to INARR certified Recovery Residences in Indiana to ensure they allow residents to take any FDA approved medication for opioid use disorder
- 5) Identify champion organizations and Recovery Residences in order to build a more accepting State culture of acceptance of persons in treatment for opioid use disorder utilizing any of the FDA approved medications also living in a Recovery Residence

Awardees may be based upon statewide reach or separated into regions within Indiana.

TIME FRAME:

November 6, 2020	RFF sent to potential applicants
November 13, 2020	RFF questions due.
November 16, 2020	RFF answers sent to respondents
December 4, 2020	RFF proposals due back
December 11, 2020	Notify Grantees of Awarded Funds
January 1, 2021	Grant effective date

Funding:

The award for the grant will not exceed **one hundred thousand (\$150,000)** for any applicant applying for this grant and can be less than the stated amount. Funding comes from the State Opioid Response 2, a Federal Grant administered by DMHA. All proposals should adhere to federal funding guidelines for restricted activities. Grant awards for this program are subject to budgetary exigencies associated with the availability of Federal and State funding.

Eligible Respondents:

For profit or non-profit organization with a minimum of 3 years working in the State of Indiana with the documented knowledge and expertise of opioid use disorder, Recovery Residences, stigma, recovery communities, and evidence based treatment of opioid use disorder. All organizations must disclose any financial or ethical conflicts of interests with completing this work in their proposals.

SELECTION PROCESS AND CRITERIA

Proposals will be reviewed and scored by a committee selected by the **Division of Mental Health and Addiction** or designee. Proposals will be evaluated based upon the proven ability of the respondent to meet the goals of the Program in a cost-effective manner. Specific criteria are:

Evaluation Criteria

Each narrative will be evaluated on the following criteria:

1. **Expertise and Competency** (40 points)

The following standards will be considered when evaluating this criterion.

- a. Detailed description of landscape of recovery residences in Indiana as related to regional and national peers;
- b. Presentation of evidence and description of benefits of FDA approved medication for opioid use disorder in conjunction with evidence based behavioral therapies;
- c. Description of previous technical assistance work in addiction recovery field within the State of Indiana. Specify previous work on implementing MOUD in a Recovery Residence setting if possible;
- d. Demonstration of ability to objectively and thoroughly document and track survey results as well as develop individualized technical assistance plans as needed for Recovery Residences.
- e. Description of partnerships, relationships or agreements with Recovery Residences. Provide letter of support from at least two INARR certified Recovery Residences. Letters of support do not count towards the **10 page maximum**.

2. **Project Timeline** (30 points)

- a. Provide a chart or graph depicting a realistic timeline for the entire project period including dates for performing survey, assessing Recovery Residences technical assistance needs, and offering technical assistance in one on one format;
- b. Provide job descriptions and/or positions that need to be hired. Please also provide the timeline for any new staff to be hired and the FTE on the project (Minimum 1 FTE for the duration of the project).

3. **Budget and Cost Effectiveness** (30 points)

- a. Detailed budget must be included with proposal. Please note these are federal funds and there are unallowable costs associated with federal funds.
- b. Budget and cost is reasonable to the objectives and adequate to support the goals of the project.

Proposals will be evaluated based upon the proven ability of the respondent to satisfy the requirements of the proposal in a cost-effective manner.