

 <p><b>STATE OF INDIANA</b> CLASSIFICATION SPECIFICATION</p>	<b>Class Title:</b> Maintenance Repairperson 2		<b>Class Code:</b> 004IA2
	<b>FLSA Status:</b> Non-Exempt	<b>Salary Schedule:</b> LTC 2	<b>Effective Date:</b> 11-7-14
	<b>Summary:</b> Incumbent acts as a senior worker providing preventative maintenance services and repairs to equipment, machinery, buildings and grounds in a variety of trade areas.		

**Duties:**

- Makes both routine and non-routine masonry, carpentry, plumbing and electrical repairs and replacements;
- Assists a skilled tradesperson on major projects including installation of new plumbing or electrical equipment in an entire area or forming and pouring sidewalks, steps and ramps;
- Acts as the team leader to lower-level maintenance personnel coordinating and assigning their work on a daily basis;
- Provides preventative maintenance and repairs to specialized equipment in one area of the facility that requires duties in plumbing, electricity and/or carpentry;
- Operates heavy equipment such as a bulldozer and/or a grader;
- Repairs small engines including tractors and lawnmowers;
- Performs light welding;
- Installs tile, window glass, doors, wiring and conduits, plumbing fixtures and other varied items;
- Performs related duties as required.

**Job Requirements:**

- Ability to use and repair a wide variety of hand and power tools, vehicles and small engines;
- Working knowledge of, and ability to use skills in, carpentry, welding, masonry and plumbing;
- Ability to make repairs to electrical and mechanical equipment;
- Ability to use and repair a wide variety of hand and power tools, vehicles and small engines;
- Ability to operate heavy equipment;
- Ability to set tile and finish concrete and plaster;
- Ability to coordinate the work of others;
- Ability to read and follow guidelines and blueprints and to handle simple mathematical problem when making repairs;
- Ability to lift heavy equipment and tools in making repairs;
- Ability to obtain and hold a valid driver's license;
- Effectively communicate, both orally and in writing.

**Difficulty of Work:**

Many skills involve a high degree of manual dexterity and occasional work requires heavy lifting of equipment, machinery, tools and parts. The work is of moderate complexity consisting of daily application of skills, knowledge and guidelines to individual situations.

**Responsibility:**

Incumbent's work covers a wide range of moderately complex maintenance operations. Incumbent normally works independently in a wide variety of maintenance and repair tasks. Incumbent is responsible for the daily supervision, accuracy and work assignments of the lower level maintenance repair persons.

**Personal Work Relationships:**

Contacts are with lower level maintenance repairpersons and other incumbents within state agencies. Incumbent may also have contact with residents or offenders in the course of performing duties.

**Physical Effort:**

Incumbent operates complex manual and electric powered equipment used in flushing sewers, pumping out grease traps and installing steam lines. Work frequently requires lifting, walking, climbing and straining.

**Working Conditions:**

Work is performed in all types of weather including extreme heat and cold. Work involves occasional exposure to hazardous conditions including contact with grease, electrical shock, heights (climbing ladders and equipment) and moving parts from machinery.