

 <p>STATE OF INDIANA CLASSIFICATION SPECIFICATION</p>	Class Title: Mobile X-Ray Surveyor		Class Code: 001TG3
	FLSA Status: Non-Exempt	Salary Schedule: PAT 3	Effective Date: 11-14-14
	Summary Incumbent is responsible for performing certification surveys of portable x-ray and screening mammography facilities in the State of Indiana to ensure compliance with federal Medicare/Medicaid certification requirements.		

Duties

- Surveys portable x-ray and screening mammography facilities to ascertain compliance with federal certification requirements with regard to personnel qualifications, equipment safety, facility management, quality assurance and result interpretation and reporting;
- Prepares in-depth reports of surveys for regulatory and administrative action;
- Consults with professional and technical facility personnel to resolve problems related to compliance issues involving federal and state laws and regulations;
- Interacts with Centers for Medicare and Medicaid Services (CMS and FDA) representatives concerning certification requirements;
- Consults with other agency personnel (Radiological Health Division) to evaluate equipment functions;
- Conducts special investigation of non-compliant facilities and consumer complaints;
- Serves as an expert witness at hearings or in court;
- Performs related duties as required.

Job Requirements:

- Specialized knowledge of radiological and screening mammography procedures, positioning techniques, equipment operation and compression factor settings;
- Thorough knowledge of federal and state laws governing x-ray and mammography certification requirements and the ability to apply them in the survey and consultation process;
- Extensive knowledge of radiological personnel qualifications, equipment safety, result interpretation and reporting and quality assurance procedures;
- Advanced knowledge of medical terminology and related radiological terminology;
- Effectively communicate, both orally and in writing;
- Ability to investigate and analyze a variety of situations and conditions regarding the adequacy of operations and compliance with regulations;
- Ability to present computer systems instructions to staff;
- Must be able to obtain and hold a valid Driver's License;
- Must be able to travel statewide;
- Ability to provide technical assistance to resolve problems related to certification compliance.

Difficulty of Work:

Work is broad in scope. Extensive technical knowledge is necessary in order to accurately evaluate varied circumstances in the mobile radiological facilities. Considerable professional judgment is required to consistently interpret the complex rules and regulations and apply them in the varied situations in order to make appropriate recommendations regarding facility compliance.

Responsibility:

Incumbent makes non-routine decisions and recommendations regarding certification based upon federal and state regulations. Technical instruction is provided when codes or regulations change. Work is reviewed by supervisor for adherence to instructions, soundness of judgment and technical accuracy. Inappropriate judgment could result in unsafe conditions for the public

Personal Work Relationships:

Incumbent works with facility personnel, consulting physicians, diagnostic medical physicists, professional organizations and state and federal agency personnel. Contacts are for the purpose of securing current certification information, providing assistance in improving radiological facility services and resolving compliance problems.

Working Conditions:

Work is completed in a health or hospital facility. Travel is required.