

**AMENDMENT # A5**  
**Contract # EDS A27-24-022-A5**

This is an Amendment to the Contract (the "Contract") previously identified as EDS # A27-24-022 entered into by and between the **Indiana Secretary of State (the "State")** and **Venturit Inc. (the "Contractor")** approved by the last State signatory on March 25, 2024.

In consideration of the mutual undertakings and covenants hereinafter set forth, the parties agree as follows:

1. Deliverables for the Secretary of State Business Services Division Notary Public Commission Administration and Testing for remote notarization course as detailed in **Attachment A**.
2. The contract is hereby extended for an additional period of 10-months. It shall terminate on **December 31, 2025**.
3. The consideration for deliverables are detailed in **Attachment A** shall not exceed **Sixty Thousand Dollars (\$60,000.00)**.


**All matters set forth in the original Contract, Master Service Agreement and Addendum, and not affected by this Amendment shall remain in full force and effect.**

**Non-Collusion and Acceptance**

The undersigned attests, subject to the penalties for perjury, that the undersigned is the Contractor, or that the undersigned is the properly authorized representative, agent, member or officer of the Contractor. Further, to the undersigned's knowledge, neither the undersigned nor any other member, employee, representative, agent or officer of the Contractor, directly or indirectly, has entered into or been offered any sum of money or other consideration for the execution of this Amendment other than that which appears upon the face hereof. **Furthermore, if the undersigned has knowledge that a state officer, employee, or special state appointee, as those terms are defined in IC § 4-2-6-1, has a financial interest in the Amendment, the Contractor attests to compliance with the disclosure requirements in IC § 4-2-6-10.5.**

**In Witness Whereof**, the Contractor and the State have, through their duly authorized representatives, entered into this Amendment. The parties, having read and understood the foregoing terms of this Amendment, do by their respective signatures dated below agree to the terms thereof.

**Venturit Inc. [Contractor]**

By: 

Dr. Prabode Weebadde, CEO

Name and Title, Printed

Date: 04/21/2025

**Indiana Secretary of State [Indiana Agency]**

By:   
Jerold A. Bonnet, Deputy Secretary of State

Date: 4/21/2025



this  
PAGE  
is

to LAWK



EDS A27-24-022-A5

Attachment A



**venturit.**

Fast-Track Digital Innovation

Change Request – Remote Notarization Course +  
Continuing Education Courses

Change Request ID: CR-2025-ROE-CE-01

SOS Indiana Contact:

Robert Fulk

Chief Information Officer

RFulk1@sos.in.gov

317-232-0103

Venturit Contact:

Dr. Prabode Weebadde

Founder, CEO and Chief Architect

prabode@venturit.com

5172149041

April 16, 2025

P114

## 1. Change Description

### A. Development of "Remote Notarial Education" Course

Venturit proposes the creation of a state-compliant, competency-based learning module for the Remote Notarization (RN) course. This approximately 2-hour interactive training will serve as a prerequisite for individuals seeking remote notary commission under Indiana Code 33-42-17-2(b)(5).

#### Course Topics to Cover:

- Distinctions between remote, online, and electronic notarization
- Signer identity verification via remote methods
- Legal steps to conduct remote notarization properly
- Legal responsibilities and requirements
- Specialized tools for remote notarizations
- Retention rules for electronic journals and video recordings

#### Checkpoints:

Checkpoints will include assessments to cover key learning goals for each topic under the RN. The assessments will get tags with Smart Tags as in the primary course to track learners' ability and reinforce assessments in the final exam if they answer the assessment incorrectly in their first try.

#### Final Exam:

- 20-question exam with 80% passing rate (16 correct answers)
- 24-hour waiting period before reattempting if failed
- Abandoned exams reset upon re-entry without penalty

### B. Development of Three (3) Continuing Education (CE) Courses

Venturit proposes the design and delivery of three CE courses, tailored to the mandated 8-year commission cycle (due at 2, 4, and 6 years). The new Notary Learning Management System (LMS) platform will release the Year 2 Continuing Education (CE) course along with the primary notary and remote notary education courses and the remaining two courses within six weeks.

Each CE course will include:

- Modular, self-paced lessons (approx. 2 hours)
- Enhanced AI-based learner prompts and scenario-based simulations
- Multiple-choice assessments with progress tracking
- Coverage of technical and ethical practices using real-world cases

## 2. Reason for Change

Supports the addition of statutorily mandated training and improves compliance with remote notarization laws and ongoing professional development standards. It also responds to learner feedback and user experience improvements.

## 3. Impact Analysis

Area	Impact
Scope	Adds four new modules (ROEN + 3 CE courses)
Timeline	Estimated 3-month extension
<b>Budget - Course Development</b>	<b>\$60,000 estimated additional cost</b>
<b>Ongoing Maintenance and Support</b>	<b>\$36,000 estimated additional cost per annum.</b>
Resources	Additional instructional, dev, AI, and QA support
Security/Compliance	Maintains WCAG, NIST CSF 2.0, and legal standards

#### 4. Estimated Cost Breakdown for Course Development

Item	Estimated Cost (\$)
ROEN Course Development	\$24,000
CE Course 1 – Common Errors & Fundamentals	\$12,000
CE Course 2 – Certificates & Legal Issues	\$12,000
CE Course 3 – Communication & Compliance	\$12,000
Total	\$60,000