

AMENDMENT # 3**Grant Contract EDS A27-20-0038**

This is an Amendment to the Contract (the Contract) previously identified as **EDS A27-20-038** entered into by and between the **Indiana Secretary of State (the “State”)** and **NNA Services, LLC, DBA “National Notary Association” and “NNA” (“the Contractor”)** approved by the last State signatory on **June 26, 2020**.

In consideration of the mutual undertakings and covenants hereinafter set forth, the parties agree as follows:

1. The Contract is hereby extended on a month-to-month basis for an additional period not to exceed 6 months. It shall terminate in any event on December 31, 2026.
2. Consideration during this extension period is based on rates for incidents of Notary applicant training and testing and continuing education course utilization as detailed in EDS A27-20-038. The following rates below for the duration of this amendment term:

<u>Course</u>	<u>7/1/2025</u>
Notary Education	\$34
Continuing Notary Education	\$23
Remote Notary Education	\$40

3. Reporting requirements:

Effective July 3rd, 2025, Contractor will provide the Business Services Division with a daily list of all notary commission applicants or notaries who passed the:

- initial/renewal exam
- remote notary exam
- Continuing Education Course

Outline of Daily List Information Needed:

- Full name of notary
- Email address of notary
- What the notary completed/passed
 - Initial/Renewal Exam
 - RON Exam
 - CE Education
- Date of completion

Format of Information:

- Excel or .csv file

Please send to AuCollier@sos.IN.gov and request a delivery confirmation.

All matters set forth in the original Grant Agreement and not affected by this Amendment shall remain in full force and effect.

Non-Collusion and Acceptance

The undersigned attests, subject to the penalties for perjury, that the undersigned is the Contractor, or that the undersigned is the properly authorized representative, agent, member or officer of the Contractor. Further, to the undersigned's knowledge, neither the undersigned nor any other member, employee, representative, agent or officer of the Contractor, directly or indirectly, has entered into or been offered any sum of money or other consideration for the execution of this Amendment other than that which appears upon the face hereof.

Furthermore, if the undersigned has knowledge that a state officer, employee, or special state appointee, as those terms are defined in IC § 4-2-6-1, has a financial interest in the Amendment, the Grantee attests to compliance with the disclosure requirements in IC § 4-2-6-10.5.

In Witness Whereof, the Contractotr and the State have, through their duly authorized representatives, entered into this Amendment. The parties, having read and understood the foregoing terms of this Amendment, do by their respective signatures dated below agree to the terms thereof.

NNA Services, LLC (Contractor)

By: 

Robert Clarke, CFO
Name and Title, Printed

Date: 06/26/25

Indiana Secretary of State (the State)

By: 
Jerold Bonnet, Deputy Secretary of State

Date: 6/26/2025