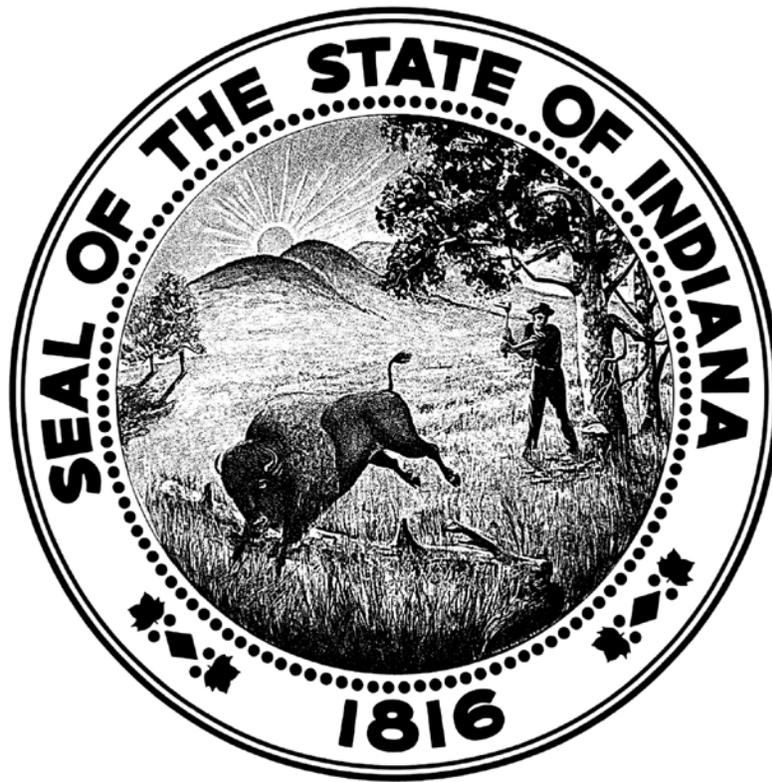

Indiana Secretary of State
Connie Lawson

Fellowship Program



Summer 2014



About Secretary Lawson

Secretary Lawson, Majority Floor Leader and an Indiana state senator since 1996, brings local and state elections experience to the office. Until her appointment as Secretary of State she was chair of the local government and joint rules committees and has been a champion of local government reform efforts, authoring a bill to reduce nepotism and eliminate conflicts of interest. She also spent six years as the chair of the Senate Elections Committee and has continued to serve as a ranking member.

Secretary Lawson was clerk of the Hendricks County Circuit Court from 1989 to 1996. During her tenure, she was named election administrator of the year by the Indiana State Election Board and clerk of the year by the Indiana Clerk's Association, both in 1993. The Association of Indiana Counties awarded her a similar award in 1996. She also served as president of the Indiana Clerk's Association and chair of the group's legislative committee.

She and her husband, Jack own Lawson & Company, an auctioneer and real estate company.

On March 16, 2012, Governor Mitch Daniels appointed Connie Lawson to the post of Secretary of State.

Organization of the Office

The Executive Office, located in the Indiana Statehouse, oversees the overall policy, management, and budgeting for the entire office. Four main divisions comprise the balance of the office: Securities, Elections, Business Services, and Auto Dealer Services.

Securities - The Securities Division oversees Indiana's securities industry. The division is charged with protecting Hoosier investors by bringing enforcement actions against companies and individuals selling securities in violation of Indiana's securities laws and by educating Hoosiers about prudent investing. Home to the Prosecution Assistance Unit, which helps county law enforcement go after the worst of the worst white collar criminals, the Securities Division has helped secure more than 2,100 enforcement actions across Indiana with the courts ordering more than 580 years in sentences to white collar criminals. In addition, courts have ordered defendants to pay over \$30.6 million in restitution to crime victims.



The Division is also home to Indiana Investment Watch, an investor education program aimed at educating Hoosiers on how

to better protect their hard-earned savings from fraud.

Elections - The Elections Division assists the Secretary of State in carrying out the responsibilities assigned as Indiana's chief elections officer. The bipartisan division is comprised of an equal number of Democrats and Republicans. The division's administrative responsibilities include overseeing the candidate declaration process, certifying election results, and maintaining campaign finance reports. The Secretary of State also serves as chairperson for the Indiana Recount Commission and participates in voter outreach projects aimed at increasing voter participation. The Indiana Election Commission, as opposed to the Division, is an independently appointed Commission of two Republicans and two Democrats. The commission deals with questions associated with violations of the Indiana election laws, and with the imposition of penalties.



Business Services - The Business Services Division administers all business-related responsibilities for the Secretary of State including the chartering of new businesses, the filing of commercial liens, and the issuance of trademarks, notaries public and summonses.

Auto Dealer Services - The Dealer Services Division administers regulations relating to the registration of motorized vehicle dealers, including dealers for automobiles, watercraft, off-road vehicles and automobile salvage.

APPLICATION MATERIALS

If you have questions concerning the fellowship program, please contact the Secretary of State's Office at (317) 232- 6590. All candidates need to submit the following to be considered for the Fellowship program.

- _ Current Transcripts
- _ Required Essays
- _ Two Letters of Recommendation
- _ Current Resume
- _ Completed Application

ELIGIBILITY

The Secretary of State Fellowship Program is open to any college student at a sophomore standing or higher. Candidates must have maintained a grade point average of 3.0 or higher.

SELECTION

The Office of the Indiana Secretary of State will review each application individually. Applications will be accepted through February 24, 2014. Those who qualify will be contacted for an interview. Interviews will begin the week of March 3, 2014.

Mail to:

The Secretary of State's Fellowship Program
Indiana Secretary of State's Office
302 W. Washington Street E-111
Indianapolis, IN 46204
ATTN: Marisa Smith
Director of Operations



**Office of the Indiana Secretary of State
Connie Lawson
Fellowship Program Official Application**

Name: _____

Current Address: _____

City/State/Zip Code: _____

Permanent Address (*if different from above*) _____

Phone Number: _____ Email Address: _____

Education

Institution: _____

Location: _____ Grade Point Average: _____

Major(s) _____ Minor(s) _____

Honors and Activities (Please attach a separate document, if necessary):

Work Experience

(A resume containing all requested information may be submitted for this portion of the application)

Name/Location:
Dates of Employment:
Position:
Responsibilities:

Name/Location:
Dates of Employment:
Position:
Responsibilities:

Name/Location:
Dates of Employment:
Position:
Responsibilities:

Hobbies and Special Interests

Letters of Recommendation

Two letters of recommendation must be submitted with the application. List the names and positions of references below.

Reference:
Position:

Reference:
Position:

Essay

Please include a brief typewritten essay in response to the following questions:

- 1) What do you see as the greatest challenge facing the State of Indiana? What role can or should the government play in confronting the challenge?
- 2) What do you think is the most important function of the Secretary of State?
- 3) Why are you interested in the Secretary of State fellowship?