Indiana Secretary of State
Charlie White

Fellowship Program

Summer 2012

About Secretary White

Serving as Indiana's 60th Secretary of State, Charlie White is committed to helping ensure government is transparent, accessible, and efficient while continuing to defend Hoosiers' identities and assets.

A lifelong Hoosier, Secretary White believes Indiana's best days lay on the road ahead. Secretary White's professional background includes a wide range of experiences including being an elected official, an executive in state government, a small business and family law attorney, a volunteer, and his most important role, being a father. These experiences forged Secretary White's lifelong values of family, efficient government and strong, fiscally conservative principles.

Before being elected to the Secretary of State's office, Secretary White practiced family law, served as an attorney for a small, family-owned business and served as a Judge Pro-Tem for Superior and Magistrate courts. Secretary White's dedication to the rule of law continued as Assistant Director and Special Counsel for the Indiana Department of Natural Resources. Additionally, he served as lead counsel on the purchase of the water wells in the former Charlestown Indiana Army Ammunition Plant in Clark County, to help spur much needed economic development in Southern Indiana.

Secretary White is committed to continuing the legacy of past officials who retained the Office of the Indiana Secretary of State. Secretary White will continue to work as the state's top investment watchdog to protect investors from scams and illegal activities – both domestic and abroad. This includes the continuation of the Indiana Securities Division's Prosecution Assistance Unit. The unit's sole purpose is to assist police and prosecutors in investigating and prosecuting criminal violations of the Indiana Securities Act and the Indiana Loan Brokers Act. With more than 72 years of legal and criminal investigation experience, the investigators and attorneys in the unit helped to convict more than 40 criminals in state and federal courts across Indiana in cases rendering more than 300 years of time sentenced.

Promoting simple and common sense legislative districts with better representation of local communities is another initiative Secretary White will continue on behalf of Hoosiers to ensure people are put before politics.

Also, Secretary White will work with other state and federal agencies to create a "one stop shop" for new Indiana businesses to make it easier for Hoosier entrepreneurs to create a business and comply with all state and federal regulations.

Secretary White graduated from Valparaiso University School of Law with a Juris Doctor degree and is an alumnus of Wabash College. He currently resides in Hamilton County with his wife, Michelle, and his sons, William and Liam, and his daughter, Michaela.

The summer fellowship program includes three months of hands-on experience at the Secretary of State's office. The hours of the fellowship program are 8:00 AM to 4:30 PM or 8:30 AM to 5:00 PM Monday through Friday. Fellows are expected to wear appropriate professional dress attire. Duties assigned to the Fellows include special projects and duties essential to the daily operations of servicing Hoosier taxpayers. Fellows will rotate through all Divisions of the Secretary of State's office.

Organization of the Office

The Executive Office, located in the Indiana Statehouse, oversees the overall policy, management, and budgeting for the entire office. Four main divisions comprise the balance of the office: Securities, Elections, Business Services, and Dealer Services.

Securities - The Securities Division oversees Indiana's securities industry. The division is charged with protecting Hoosier investors by bringing enforcement actions against companies and individuals selling securities in violation of Indiana's securities laws and by educating Hoosiers about prudent investing. Home to the Prosecution Assistance Unit, which helps county law enforcement go after the worst of the worst white collar criminals, the Securities Division has helped secure more than 2,100 enforcement actions across Indiana with the courts ordering more than 354 years in sentences to white collar criminals. In addition, courts have ordered defendants to pay over $438 million in restitution to crime victims.

The Division is also home to Indiana Investment Watch, an investor education program aimed at educating Hoosiers on how to better protect their hard-earned savings from fraud.

Elections - The Elections Division assists the Secretary of State in carrying out the responsibilities assigned as Indiana's chief elections officer. The bipartisan division is comprised of an equal number of Democrats and Republicans. The division's administrative responsibilities include overseeing the candidate declaration process, certifying election results, and maintaining campaign finance reports. The Secretary of State also serves as chairperson for the Indiana Recount Commission and participates in voter outreach projects aimed at increasing voter participation. The Indiana Election Commission, as opposed to the Division, is an independently appointed Commission of two Republicans and two Democrats. The commission deals with questions associated with violations of the Indiana election laws, and with the imposition of penalties.

Business Services - The Business Services Division administers all business-related responsibilities for the Secretary of State including the chartering of new businesses, the filing of commercial liens, and the issuance of trademarks, notaries public and summonses.

Dealer Services - The Dealer Services Division administers regulations relating to the registration of motorized vehicle dealers, including dealers for automobiles, watercraft, off-road vehicles and automobile salvage.

APPLICATION MATERIALS

If you have questions concerning the fellowship program, please contact the Secretary of State's Office at (317) 232- 6590. All candidates need to submit the following to be considered for the Fellowship program.

_ Current Transcripts
_ Required Essays
_ 2 Letters of Recommendation
_ Current Resume
_ Completed Application

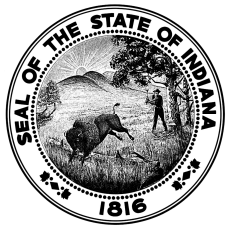
ELIGIBILITY

The Secretary of State Fellowship Program is open to any college student at a sophomore standing or higher. Candidates must have maintained a grade point average of 3.0 or higher.

SELECTION

The Office of the Indiana Secretary of State will review each application individually. Applications will be accepted through March 2, 2012. Those who qualify will be contacted for an interview. Interviews will begin the week of March 5, 2011.

Mail to:
The Secretary of State's Fellowship Program
State House, Room 201
200 W. Washington Street
Indianapolis, IN 46204-2797
ATTN: Marisa Smith
Director of Operations



Office of the Indiana Secretary of State
Charlie White
Fellowship Program Official Application

Name: _____

Current Address: _____

City/State/Zip Code: _____

Permanent Address (*if different from above*) _____

_____

Phone Number: _____ Email Address: _____

Education

Institution: _____

Location: _____ Grade Point Average: _____

Major(s) _____ Minor(s) _____

Honors and Activities (Please attach a separate document, if necessary):

Work Experience

(A resume containing all requested information may be submitted for this portion of the application)

Name/Location:
Dates of Employment:
Position:
Responsibilities:

Name/Location:
Dates of Employment:
Position:
Responsibilities:

Name/Location:
Dates of Employment:
Position:
Responsibilities:

Hobbies and Special Interests

Letters of Recommendation

Two letters of recommendation must be submitted with the application. List the names and positions of references below.

Reference:
Position:

Reference:
Position:

Essay

Please include a brief typewritten essay in response to the following questions:

1) What do you see as the greatest challenge facing the State of Indiana? What role can or should the government play in confronting the challenge?

2) What do you think is the most important role of the Secretary of State? Why?