

Indiana Election Commission

Minutes

DECEMBER 9, 2003

Members Present: Brian Burdick, Chairman of the Indiana Election Commission (the Commission); Bradley R. Hiller, member of the Commission; Rita L. Glenn, proxy for Butch Morgan.

Members Absent: S. Anthony Long, Vice Chairman of the Commission; Butch Morgan, member of the Commission.

Staff Attending: J. Bradley King, Co-Director, Indiana Election Division of the Office of the Indiana Secretary of State (Election Division); Kristi Robertson, Co-Director of the Election Division; Clay Patton, Co-General Counsel of the Election Division; Dale Simmons, Co-General Counsel of the Election Division.

1. Call to Order

The Chair called the December 9, 2003 meeting of the Commission to order at 8:50 a.m. at the Ballroom Foyer on the second floor of the Downtown Marriott Hotel, 350 West Maryland Street, Indianapolis, Indiana. He noted that proper notice of the meeting had been given, as required by state law. The Chair noted that two members were present, and that Ms. Rita L. Glenn, the St. Joseph County Circuit Court Clerk, had been designated as Mr. Morgan's proxy for this meeting in a filing with the Election Division. A copy of the meeting notice and agenda, along with Ms. Glenn's proxy, is incorporated by reference in these minutes. *[Copies of all documents incorporated by reference are available for public inspection and copying at the Election Division office.]* The Chair welcomed Ms. Glenn, and thanked her for her participation.

2. Order approving forms

The Chair recognized Ms. Robertson, who presented Order 2003-199 to the Commission. Ms. Robertson noted that under Indiana Code 3-6-4.1-14, the Commission adopts orders to prescribe uniform election and registration forms for use throughout Indiana. She explained that many existing forms had been revised to accommodate changes in state law, and that several new forms were required to implement the Help America Vote Act (HAVA).

Ms. Robertson indicated that although the majority of these forms were ready for distribution at the annual election administrator's conference being conducted on this date and the following day, that she anticipated bringing additional forms to the Commission at its next meeting.

The Chair asked if there were any questions. There being none, Ms. Glenn moved that Order 2003-199 be adopted as presented. Mr. Hiller seconded the motion. There being no further discussion, the Chair called the question, and declared that with three members voting “aye” (Mr. Burdick, Ms. Glenn, and Mr. Hiller), and no Commission member voting “no,” Order 2003-199 was adopted. Order 2003-199 is incorporated by reference in these minutes.

3. Adjournment

There being no further items on the Commission’s agenda, the Chair adjourned the meeting at 8:55 a.m.

Respectfully submitted,

J. Bradley King
Co-Director

Kristi Robertson
Co-Director

APPROVED:

Brian L. Burdick
Chairman