

# Indiana Election Commission

## Minutes

### December 5, 2019

**Members Present:** Paul Okeson, Chairman of the Indiana Election Commission (“Commission”); Karen Celestino-Horseman, Proxy for S. Anthony Long, Vice Chairman of the Commission; Michael Claytor, Proxy for Suzannah Wilson Overholt, member; Zachary E. Klutz, member.

**Members Absent:** S. Anthony Long, Vice Chairman of the Commission; Suzannah Wilson Overholt, member.

**Staff Attending:** J. Bradley King, Co-Director, Indiana Election Division of the Office of the Secretary of State (Election Division); Angela M. Nussmeyer, Co-Director of the Election Division; Matthew Kochevar, Co-General Counsel of the Election Division; Dale Simmons, Co-General Counsel of the Election Division; Abbey Taylor, Election Division campaign finance director; Michelle Thompson, Election Division campaign finance director.

**Others Attending:** Mr. Jordan Jarnargin; Mr. Mani Kilaru.

#### 1. Call to Order:

The Chair called the December 5, 2019 meeting of the Commission to order at 1:30 p.m. EST in the Indiana Election Division offices at 302 West Washington Street, Indianapolis, Indiana.

#### 2. Transaction of Commission Business:

The Commission proceeded to transact the business set forth in the Transcript of Proceedings for this meeting prepared by Sally Secander of Stewart Richardson Deposition Services, which is incorporated by reference into these minutes.

The Commission corrects the following scrivener’s errors in this document:

Page 2, replace lines 3 through 5 with the following:

“Mr. Paul Okeson, Chairman.  
Ms. Karen Celestino-Horseman, Proxy for S. Anthony Long, Vice-Chairman.  
Mr. Michael Claytor, Proxy for Suzannah Wilson Overholt, Member  
Mr. Zachary E. Klutz, Member”.

Page 2, line 15, replace “Kilary” with “Kilaru”.

Page 3, line 5, replace “Celestina” with “Celestino”.

Page 3, line 21, replace “Simmons” with “Simmons’s”.

Page 3, line 25, replace “CELESTINA” with “CELESTINO”.

Page 4, line 13, replace “CELESTINA” with “CELESTINO”.

Page 4, line 18, replace "CELESTINA" with "CELESTINO".  
Page 5, line 2, replace "CELESTINA" with "CELESTINO".  
Page 8, line 2, replace "CELESTINA" with "CELESTINO".  
Page 8, line 4, replace "CELESTINA" with "CELESTINO".  
Page 8, line 8, replace "CELESTINA" with "CELESTINO".  
Page 8, line 13, replace "CELESTINA" with "CELESTINO".  
Page 8, line 15, replace "CELESTINA" with "CELESTINO".  
Page 9, line 14, replace "CELESTINA" with "CELESTINO".  
Page 9, line 18, replace "CELESTINA" with "CELESTINO".  
Page 11, line 10, replace "KILARY" with "KILARU".  
Page 11, line 10, replace "Kilary" with "Kilaru".  
Page 11, line 11, replace "K-I-L-A-R-Y" with "K-I-L-A-R-U".  
Page 12, line 14, replace "the minimalist" with "de minimus".  
Page 13, line 10, replace "the minimalist" with "de minimus".  
Page 13, line 25, replace "KILARY" with "KILARU".  
Page 14, line 3, replace "CELESTINA" with "CELESTINO".  
Page 14, line 8, replace "KILARY" with "KILARU".  
Page 14, line 14, replace "CELESTINA" with "CELESTINO".  
Page 14, line 20, replace "KILARY" with "KILARU".  
Page 15, line 21, replace "KILARY" with "KILARU".  
Page 16, line 21, replace "CELESTINA" with "CELESTINO".  
Page 18, line 21, replace "CELESTINA" with "CELESTINO".

The Commission adjourned its meeting at 1:51 p.m. EST.

Respectfully submitted,

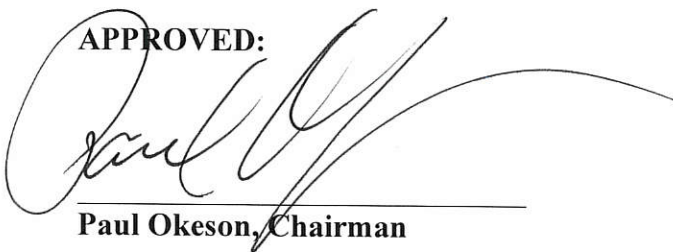


J. Bradley King  
Co-Director



Angela M. Nussmeyer  
Co-Director

**APPROVED:**



**Paul Okeson, Chairman**

**In the Matter Of:**

*INDIANA ELECTION COMMISSION PUBLIC SESSION AGENDA*

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**Committee Meeting**

*December 05, 2019*

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INDIANA ELECTION COMMISSION  
PUBLIC SESSION AGENDA

Conducted on: December 5, 2019

Conducted at: INDIANA GOVERNMENT CENTER SOUTH  
302 West Washington Street  
Room E-204  
Indianapolis, IN 46204

TAKEN BEFORE SALLY CEKANDER, NOTARY PUBLIC  
IN AND FOR THE COUNTY OF MARION  
STATE OF INDIANA

STEWART RICHARDSON & ASSOCIATES  
Registered Professional Reporters  
One Indiana Square  
Suite 2425  
Indianapolis, IN 46204  
(317) 237-3773

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APPEARANCES

INDIANA ELECTION COMMISSION:

Mr. Paul Okeson - Chairman  
S. Anthony Long - Proxy for Karen Celestina-Horseman  
Mr. Zachary E. Klutz - Commission Member  
Suzannah Wilson Overholt, Proxy fro Mike Clayton

INDIANA ELECTION DIVISION STAFF:

J. Bradley King- Co-Director of the Indiana Election  
Division of the Office of the Secretary of State  
(Election Division)  
Angela M. Nussmeyer - Co-Director of the Election  
Division  
Dale Simmons - Co-Counsel of the Election Division  
Matthew Kochever - Co-Counsel of the Election Division  
Michelle Thompson - Election Division  
Campaign Finance Director  
Abbey Taylor - Election Division Campaign  
Finance Director

ALSO PRESENT: Jordan Jarnagin, Election Systems  
Certification Specialist  
Mani Kilarity

1 CHAIRMAN OKESON: All right. I'm going to  
2 call this meeting of the Indiana Election  
3 Commission to order. The following members of the  
4 Commission are present: Chairman Karen  
5 Celestina-Horseman, proxy for Vice Chairman Anthony  
6 Long; Michael Claytor, proxy for Member Suzannah  
7 Wilson Overholt; Member Zachary Klutz; myself.

8 Indiana Election Division staff: Co-director  
9 Brad King and Co-director Angie Nussmeyer;  
10 Co-general counsels Matthew Kochevar and Dale  
11 Simmons. And court reporter is Sally Cekander from  
12 Stewart Richardson Reporting.

13 So before we continue the meeting, I want to  
14 remind everyone on behalf of the court reporter to  
15 identify yourself when beginning to speak. Spell  
16 your name. Say your name, spell your name, first  
17 and last, speak clearly, and do not speak while  
18 others are speaking at the same time.

19 Before we move on, could I take a personal  
20 point of privilege? I understand that this is Dale  
21 Simmons' last meeting with the Indiana Election  
22 Commission and the Division.

23 MS. NUSSMEYER: Allegedly.

24 CHAIRMAN OKESON: Reported by others.

25 MS. CELESTINA-HORSEMAN: Nobody ever walks

1 away and lives. You know that.

2 CHAIRMAN OKESON: It's kind of like the Hotel  
3 California; right? You can check out but you can  
4 never check in.

5 How many years have you been?

6 MR. SIMMONS: Twenty.

7 CHAIRMAN OKESON: Twenty?

8 MR. SIMMONS: Yeah.

9 CHAIRMAN OKESON: Pretty amazing. Real quick,  
10 do you have any retirement plans?

11 MR. SIMMONS: No, not really. Retirement.

12 CHAIRMAN OKESON: It sounds well thought out.

13 MS. CELESTINA-HORSEMAN: You weren't summoned  
14 to Washington to help defend the impeachment going  
15 on?

16 MR. SIMMONS: No, no.

17 CHAIRMAN OKESON: He let that go to voicemail.

18 MS. CELESTINA-HORSEMAN: Smart man.

19 MR. KLUTZ: I find the timing very peculiar.

20 MR. SIMMONS: It makes sense, if you think  
21 about it.

22 MR. KLUTZ: We have a very uneventful election  
23 coming up in 2020, and we're going to really miss  
24 your guidance and legal advice. So best wishes.

25 CHAIRMAN OKESON: He's had enough of the

1 three-ring binders.

2 MS. CELESTINA-HORSEMAN: So is there a  
3 replacement?

4 MR. KING: No, not selected yet.

5 CHAIRMAN OKESON: We'll let him get out the  
6 door first.

7 Moving on -- and, Dale, thank you for your  
8 service to the people of Indiana. We appreciate it  
9 very much.

10 Moving on. Sorry. Documentation of  
11 Compliance with the Open Door Law. I request the  
12 Co-directors confirm the Commission meeting has  
13 properly noticed as required under the Open Door  
14 Law.

15 MR. KING: Mr. Chairman, Members of the  
16 Commission, on behalf of Co-director Nussmeyer and  
17 myself, I can certify that the notice of this  
18 meeting was given in compliance with the Open Door  
19 Law.

20 CHAIRMAN OKESON: Okay. Thank you. Moving  
21 on, approval of the October 29, 2019 minutes.

22 MR. KING: Mr. Chairman, on behalf of  
23 Co-director Nussmeyer and myself, we've provided  
24 copies of the October 29, 2019 regular session  
25 minutes and recommend them for your approval.



1 CHAIRMAN OKESON: Is there a motion to  
2 approve?

3 MR. CLAYTOR: So moved.

4 CHAIRMAN OKESON: Second?

5 MR. KLUTZ: Second.

6 CHAIRMAN OKESON: Is there any discussion  
7 about the minutes?

8 Hearing none, all those in favor of approval  
9 say "aye."

10 THE COMMISSION: Aye.

11 CHAIRMAN OKESON: Hearing no opposed, the ayes  
12 have it. Minutes are approved.

13 And are we doing Campaign Finance? So  
14 ratification of Campaign Finance settlements, I  
15 recognize the Campaign Finance staff to present  
16 Campaign Finance enforcement settlement agreements  
17 to the Commission for ratification.

18 MS. THOMPSON: Michelle Thompson. Underneath  
19 the Campaign Finance tab is a list of the entities  
20 that have agreed to pay the Settlement Agreement  
21 and waive a hearing.

22 CHAIRMAN OKESON: I don't have that tab, do I?

23 MR. CLAYTOR: Mr. Chairman, I move approval of  
24 the settlement agreements listed.

25 CHAIRMAN OKESON: Okay. Is there a second?

1 MR. KLUTZ: Second.

2 CHAIRMAN OKESON: Any discussion? Hearing  
3 none, all those in favor -- these are settlements,  
4 right, agreed to? All those in favor of the agreed  
5 to settlements signify by saying "aye."

6 THE COMMISSION: Aye.

7 CHAIRMAN OKESON: Those opposed?

8 (No response.)

9 CHAIRMAN OKESON: Hearing none, the "ayes"  
10 have it. The motion carries.

11 So we're on to adoption of Campaign Finance.  
12 I recognize the Co-director to present Campaign  
13 Finance enforcement orders prepared for the  
14 adoption of the Commission.

15 MR. KING: Mr. Chairman, we'll defer to  
16 Campaign Finance staff for those.

17 MS. THOMPSON: Mr. Chairman, Members of the  
18 Commission, Orders 2019-173 and 2019-209 have been  
19 prepared from the actions taken at the October 29th  
20 meeting. And these orders are ready for adoption.  
21 They're not in the binder.

22 CHAIRMAN OKESON: Just the two?

23 MS. THOMPSON: Just the two.

24 CHAIRMAN OKESON: Is there a motion to adopt  
25 the Orders 2019-173 and 2019-208 (sic)?

1 MR. KLUTZ: So moved.

2 MS. CELESTINA-HORSEMAN: Question.

3 MS. NUSSMEYER: 209.

4 MS. CELESTINA-HORSEMAN: What are they?

5 MS. THOMPSON: The two committees that you  
6 heard at the last meeting, the Miami County and the  
7 folder. Those two.

8 MS. CELESTINA-HORSEMAN: Okay.

9 CHAIRMAN OKESON: Yeah, I don't think she was  
10 here the last time.

11 MR. CLAYTOR: I was not here.

12 MS. THOMPSON: They were held here.

13 MS. CELESTINA-HORSEMAN: In this room?

14 MS. THOMPSON: Yeah.

15 MS. CELESTINA-HORSEMAN: Then, no, I wasn't  
16 here for that one.

17 CHAIRMAN OKESON: It was the young lady from  
18 the state party.

19 MS. THOMPSON: Suzannah.

20 CHAIRMAN OKESON: Okay. Is there a second?

21 MR. CLAYTOR: Second.

22 CHAIRMAN OKESON: Is there any discussion?

23 (No response.)

24 CHAIRMAN OKESON: Hearing none. All those in  
25 favor say "aye."

1 THE COMMISSION: Aye.

2 CHAIRMAN OKESON: Those opposed say "nay."

3 (No response.)

4 CHAIRMAN OKESON: The ayes have it. Motion  
5 approved.

6 Will you do the administration of oath for  
7 these?

8 MR. KING: Mr. Chairman, if I may?

9 CHAIRMAN OKESON: Yes, absolutely.

10 MR. KING: If we can have the Commission's  
11 authorization to put your signature stamps on  
12 these, we'll do so and not trouble you with that.

13 CHAIRMAN OKESON: Oh, did we not do that?

14 MS. CELESTINA-HORSEMAN: Do you need a motion  
15 for that?

16 CHAIRMAN OKESON: We do. Is there a motion to  
17 let them use the signatures?

18 MS. CELESTINA-HORSEMAN: I move that we let  
19 them use the signature stamp.

20 CHAIRMAN OKESON: Second?

21 MR. CLAYTOR: Second.

22 CHAIRMAN OKESON: Any discussion?

23 (No response.)

24 CHAIRMAN OKESON: All those in favor say  
25 "aye."

1 THE COMMISSION: Aye.

2 CHAIRMAN OKESON: All those opposed?

3 (No response.)

4 CHAIRMAN OKESON: Hearing none, so approved.

5 MR. KING: Okay.

6 CHAIRMAN OKESON: The administration of the  
7 oath. Everyone who will be testifying will take  
8 the oath. I recognize Mr. Simmons to administer  
9 what might be his last oath-giving.

10 MR. SIMMONS: Raise your right hand. Say "I  
11 do" after the administration of the oath. Do you  
12 solemnly swear or affirm under the penalties of  
13 perjury the testimony you are about to give is the  
14 truth, the whole truth, and nothing but the truth?  
15 Say "I do."

16 (Consent by all.)

17 MR. SIMMONS: Thank you.

18 CHAIRMAN OKESON: Thank you, sir. Voting  
19 System Technical Oversight Program report. The  
20 Commission has received a report from VSTOP, the  
21 Voting System Technical Oversight program, filed  
22 November 25, 2019. Those recommendations regarding  
23 proposed engineering Change Orders 121 and 122 with  
24 a MicroVote EMS version 4.3 voting system. The  
25 report is included in your binder behind the

1 appropriate tab, beginning with the summary  
2 recommendation of VSTOP.

3 I now recognize representatives of Ball State  
4 University which administers the VSTOP program for  
5 a presentation concerning its recommendation  
6 regarding these changes.

7 MR. JARNAGIN: Gentlemen. Dr. Byers and  
8 Dr. Bagga weren't able to be here today. I am  
9 Jordan Jarnagin, J-O-R-D-A-N, J-A-R-N-A-G-I-N.

10 MR. KILARY: Mani Kilary. It's M-A-N-I,  
11 K-I-L-A-R-Y.

12 CHAIRMAN OKESON: Go ahead.

13 MR. JARNAGIN: MicroVote has formally  
14 requested two ECOs, 121 and 122, to the EMS V4.3,  
15 VVPAT enclosure that's certified in Indiana. The  
16 ECOs were submitted on November 15, 2019. 121 is  
17 to modify the VVPAT steel enclosure to remove two  
18 mounting tabs, increase the mounting hole size for  
19 electrical connector, move the bottom of the RJ45  
20 security bracket for better clearance with the  
21 connector, remove excess metal around the upper  
22 hinge for more finger clearance, add optional  
23 custom O-ring adaptors for mounting a 1-inch core  
24 on top take-up spindle to improve mounting paper  
25 rolls.

1           And ECO 122 is to modify the case and the  
2 power panel to allow the internal pigtail  
3 connection -- or removing the internal pigtail  
4 connection and connector. So essentially the power  
5 cable is going to be permanently attached to the  
6 mechanism. There were some issues with people  
7 getting it all the way pressed in. It was kind of  
8 a hard connection. So by just fixing it, then they  
9 don't have to worry about poll workers having to  
10 constantly try to, hey, is it plugged in all the  
11 way?

12           But VSTOP has reviewed the ECOs, and it is our  
13 recommendation that we approve them as they are --  
14 or that you approve them as it's the minimalist.

15           CHAIRMAN OKESON: Are there any questions from  
16 the Commission or staff? I have just one.

17           MR. JARNAGIN: Yeah.

18           CHAIRMAN OKESON: When you say you guys  
19 reviewed the ECOs, did you go back and then sort of  
20 validate and verify and test the equipment  
21 yourselves after they made these modifications?

22           MR. JARNAGIN: No. They have not made the  
23 modifications yet.

24           CHAIRMAN OKESON: So these are a request to  
25 proceed on them?

1 MR. JARNAGIN: Yes.

2 CHAIRMAN OKESON: I got you.

3 MR. JARNAGIN: So they did send some of the  
4 schematics that we were looking at, some pictures.  
5 I believe it's attachments 5 through 7. It kind of  
6 has some details. You can see the images of the  
7 connectors they were taking off. But now it's just  
8 going to be a cord that goes through with a  
9 grommet. So there's no more connection. But they  
10 do look the minimalist based on our talks with  
11 MicroVote, plus the images they provided, the  
12 engineering diagrams.

13 CHAIRMAN OKESON: And to your knowledge -- I  
14 mean, so after they implement those changes and we  
15 grant them the ability to proceed with the change  
16 order, then what happens?

17 MR. JARNAGIN: So they'll start their  
18 manufacturing process with the new standards. And  
19 then I believe they will go through and modify all  
20 of the existing cases that have already been  
21 produced.

22 CHAIRMAN OKESON: So is there any testing  
23 that's done after the change order has been  
24 executed to see that it works properly?

25 MR. KILARY: I show that the prototype has



1     been tested at the VSTOP lab.

2             CHAIRMAN OKESON:    Okay.

3             MS. CELESTINA-HORSEMAN:   Okay.    So the  
4     machines that get modified, those are ones that,  
5     like, are currently being used in elections?

6             MR. JARNAGIN:    They just used them for this  
7     election cycle.

8             MR. KILARY:    They did work in four counties  
9     and they are about to deliver to those  
10    (unintelligible).

11            MR. JARNAGIN:    So, I believe, the 2000  
12    equipment they're going to donate will be after  
13    they're modified.

14            MS. CELESTINA-HORSEMAN:    So do we get charged  
15    for this?    Does the State get charged?

16            MR. JARNAGIN:    No, not for the modification.  
17    That's just internal modifications they're going to  
18    make in their manufacturing process, so whatever  
19    costs associated with buying the 2000.

20            MR. KILARY:    Two thousand units.

21            MR. JARNAGIN:    Yeah.    Those units will be just  
22    modified.

23            MS. NUSSMEYER:    Mr. Chairman, if I might?    So  
24    this is the voter verifiable paper audit trail  
25    component that's attached to the unit; right?    And

1 so they had a pilot session this last November  
2 election, and they noticed that these two things  
3 that Jordan raised about the connection and then  
4 the other part of the puzzle. I'm sorry. I don't  
5 recall it specifically.

6 MR. JARNAGIN: Just the case modification.

7 MS. NUSSMEYER: The case modification.  
8 Something that when it was field tested in the real  
9 world, they realized we could make these minor  
10 modifications to the actual container of it. So  
11 it's not going in and reprogramming a voting system  
12 or making a colossal change. It is truly just  
13 about remanufacturing the outer box to the VPPAT  
14 component.

15 MR. JARNAGIN: It's just the metal box. I  
16 don't know if you've seen one.

17 CHAIRMAN OKESON: Yeah, I have. I was more  
18 concerned really with 122, just when removing a  
19 power panel, doing some electronic wiring. I mean,  
20 I presume there is some sort of testing process.

21 MR. KILARY: Yes. That was tested in VS's  
22 labs in Colorado.

23 MS. CELESTINA-HORSEMAN: I have another  
24 question. And I don't know whether it's my  
25 ignorance. I'm sorry. After the election, do you

1 all go back or is it this group that goes back and  
2 takes a look at all the snafus that occurred with  
3 voting machines in the various counties so that we  
4 know what's going on out there?

5 MR. KING: If I can respond, Mr. Chairman?

6 CHAIRMAN OKESON: Yes.

7 MR. KING: That depends upon the nature and  
8 extent of the problem. There are many ordinary  
9 ones that are predictable and recurrent. But if  
10 there's a serious malfunction that affects, you  
11 know, either large numbers of voters or large  
12 numbers of counties, then part of VSTOP's contract  
13 with the State is to conduct investigations and  
14 issue reports on their findings.

15 MS. CELESTINA-HORSEMAN: So how large does it  
16 have to be for them to look at it?

17 MR. KING: Well, I think that's a judgment  
18 call with regard to the nature of the problem, the  
19 extent of it. For example, it's common for a  
20 voting system of this type to have problems with  
21 what's called calibration where the candidate names  
22 are not lined up correctly. And that's an easily  
23 fixable problem at the county level without any  
24 sort of special technical intervention. It does  
25 cause, you know, confusion for voters and concern

1 for the counties.

2 When it rises to the level of, say, the  
3 Dearborn County episode where all of the batteries  
4 in all of the county's voting systems went dead on  
5 election day because they got a bad set of  
6 batteries from the manufacturer, VSTOP was called  
7 in to determine what the nature of that battery  
8 problem was.

9 MS. NUSSMEYER: And if I might add, some of  
10 this is also self-reported through certification  
11 that's filed with the State through the CEB9. If  
12 they have issues or malfunctions with their voting  
13 system or E poll book, they would report it there  
14 which would raise flags for us to determine whether  
15 or not more investigatory work might be needed.  
16 But also with electronic poll books, any sort of  
17 anomaly that comes through, the vendor has an  
18 obligation under state law to report it and report  
19 it to VSTOP so that we can deal with that issue in  
20 real time.

21 CHAIRMAN OKESON: And I was presumptuous  
22 earlier. I didn't ask if there was anyone from  
23 MicroVote here. There is not; correct?

24 (No response.)

25 CHAIRMAN OKESON: For the record, no one from

1 MicroVote was here. Any other questions or  
2 discussion?

3 (No response.)

4 CHAIRMAN OKESON: Hearing none, is there a  
5 motion to adopt VSTOP's recommendation for approval  
6 of the engineering Change Orders 121 and 122 as  
7 described in the report?

8 MR. CLAYTOR: So moved.

9 CHAIRMAN OKESON: Second?

10 MR. KLUTZ: Second.

11 CHAIRMAN OKESON: Any further discussion?

12 (No response.)

13 CHAIRMAN OKESON: Hearing none, all of those  
14 in favor say "aye."

15 THE COMMISSION: Aye.

16 CHAIRMAN OKESON: Those opposed?

17 (No response.)

18 CHAIRMAN OKESON: Hearing none, the motion  
19 carries. I believe that concludes our business.  
20 So motion to adjourn?

21 MS. CELESTINA-HORSEMAN: So moved.

22 CHAIRMAN OKESON: Second?

23 MR. KLUTZ: Second.

24 (The meeting concluded at 1:51 p.m.)

25

1 STATE OF INDIANA

2 COUNTY OF MARION

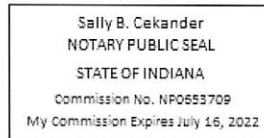
3 I, Sally Cekander, a Notary Public in and for  
4 said county and state, do hereby certify that the  
5 foregoing meeting was taken at the time and place  
6 heretofore mentioned between 1:35 p.m. and 1:57 p.m.;

7 That said meeting was taken down in stenograph  
8 notes and afterwards reduced to typewriting under my  
9 direction; and that the typewritten transcript is a  
10 true record of the testimony given;

11 I do further certify that I am a disinterested  
12 person in this cause of action; that I am not a  
13 relative of the attorneys for any of the parties.

14 IN WITNESS WHEREOF, I have hereunto set my  
15 hand and affixed my notarial seal this 9th day of  
16 December, 2019.

17 *Sally Cekander*  
18 \_\_\_\_\_



19  
20  
21 My Commission expires:  
22 July 16, 2022

23 Job No. 147932  
24  
25

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**1**

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**1-inch** 11:23  
**121** 10:23 11:14,16  
**122** 10:23 11:14 12:1 15:18  
**15** 11:16

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**2000** 14:11,19  
**2019** 5:21,24 10:22 11:16  
**2019-173** 7:18,25  
**2019-208** 7:25  
**2019-209** 7:18  
**209** 8:3  
**25** 10:22  
**29** 5:21,24  
**29th** 7:19

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**4.3** 10:24

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**ability** 13:15  
**absolutely** 9:9  
**actions** 7:19  
**actual** 15:10  
**adaptors** 11:23  
**add** 11:22 17:9  
**administer** 10:8  
**administers** 11:4

**administration** 9:6 10:6,11  
**adopt** 7:24  
**adoption** 7:11,14,20  
**affects** 16:10  
**affirm** 10:12  
**agreed** 6:20 7:4  
**Agreement** 6:20  
**agreements** 6:16,24  
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