

BLACKFORD COUNTY CLERK  
110 WEST WASHINGTON STREET  
HARTFORD CITY, IN 47348  
765-348-1130

January 27, 2012

Co-Directors  
Indiana Election Division  
Indiana Government Center South  
Room E204  
Indianapolis, In 46204

INDIANA ELECTION DIVISION  
2012 MAR 16 AM 9:25

Dear Directors:

Please accept the following vote center plan on behalf of Blackford County Board of Election. It means a great deal to the Board and to the Clerk to be involved in this innovative, progressive change for our county.

It is our intention to continuously modify this plan to fit current Indiana legislation and also to revise based on our experiences with vote centers and the needs of our voters.

Please let me know if you have any questions or concerns regarding any of our documentation.

Sincerely,



Laura Coons  
Blackford County Clerk

# BLACKFORD COUNTY VOTE CENTER PLAN

January 27, 2012

## VOTER STATISTICS AND PRECINCTS

According to the 2010 census, Blackford County has a total population of 12,766 and is divided into 12 precincts. Currently the total number of registered voters in Blackford County is 8,821. The upcoming elections will be May 8, 2012 and November 6, 2012. No voter should feel disenfranchised because of this change. Voting by absentee, mail or travel board is still available. This will expand the voter's capabilities by not limiting them to a certain polling location on a certain day. This plan will make voting more convenient and hopefully increase our percentages.

## POLLING PLACES AND ACCESSIBILITY

Blackford County will have two (2) vote centers for the upcoming election. Absentee voting will begin as required by state statute, approximately four (4) weeks before the election at the Blackford County Courthouse and there will be two (2) satellite office's open on April 28, 2012 from 8:00 a.m. to 12:00 p.m. and May 5, 2012 from 8:00 a.m. to 3:00 p.m. The satellite office's will be located at the Blackford County Courthouse in Hartford City, Indiana and the Montpelier Civic Center in Montpelier, Indiana. Absentee applications will also be accepted for mail ballots until April 30th for travel board until noon, the day before the Election. Should that person miss the deadline for these voting options they will still have the opportunity to vote in person at one of the vote centers on Election Day. The centers will be open on Election Day from 6:00 a.m. to 6:00 p.m. as required by law. This will give every voter the opportunity to exercise their right to vote. Once accustomed to the idea of the vote centers, it is the hopes of the Election Board that the voters will utilize them in an efficient and timely manner.

## VOTE CENTER FLOW CHART

The centers will be located at Blackford County High School Auxiliary Gym at 2392 N. SR 3 Hartford City, Indiana. There will be twelve voting machines at this center, and thirteen workers. The other vote center in the county will be at the Montpelier Civic Center 339 S. Main Street, Montpelier Indiana. There will be nine voting machines, and nine workers at this center.

The Inspector will also serve as a greeter and verify that the voter has his/her government issued photo ID and their vote center card that was mailed to them prior to the Election in order to proceed. The mailed undeliverable vote center cards which are returned to the Clerk's office will also help to eliminate inactive voters in the future. This will help give a more true count of the number of voters in Blackford County. If the voter doesn't have their card, paperwork will be utilized to replace it.

Hopefully, in the future the mailing of these cards can be eliminated and the voter will be accessed by scanning their ID which in turn will print a label for the voter to sign thus creating the poll list. The clerks at the poll center will utilize the electronic poll book and check the voter in. The clerk will scan or type the voter name to view poll book data. Once verified, the voter will sign the card or the label. The voter is instructed to proceed to the Judge's lane. The clerk will document any necessary information into the ePollbook as required by statute.

The judge will receive the proper documents and will proceed to the Infinity voting machine. The vote center card will indicate which ballot the voter is to receive. The judge will then activate the machine and select the appropriate ballot in order to verify it with the voter. The voter will then proceed with voting on the Infinity machine in the same manner as always. The Judge will keep the signed voter's card which will serve as hard copy documentation (the poll list) that the voter has voted in addition to the electronic information.

## TECHNOLOGY

The hardware, software and firmware used for the ePollbook, will be utilizing the Quest FirstTuesday ePollbook. The hardware is based on Microsoft's system requirements for Internet Explorer. The laptop configuration will have the web browser capabilities to access Internet Explorer 7.0/Foxfire xx.xx or later. The laptops will have the following components:

- HP ProBook 4530 w/Intel processor
- 4GB Installed Memory
- 500GB Hard Drive
- DVD-RW Drive
- 15.6" Display, Windows 7 Pro x64
- 1 year limited warranty

Peripherals required are a modem or wireless internet connection; Microsoft Mouse, Microsoft IntelliMouse, or a compatible pointing device. The ePollbook software is delivered Via the web browser and will have Poll Worker, Administrative and Reporting modules. The ePollbook database will be extracted from the Indiana SVRS and will update the SVRS vote history after an election. Hosting services for ePollbook software and database includes requisite server and storage capacity, setup, backup/recovery, virus protection, data encryption, and failover capabilities. Because this is a secure internet connection, it will be accessible by password only of one Republican and one Democrat. The number of voters will be balanced with the ePollbook and the Infinity voting machines. This will also be documented in the SVRS by the "absentee" procedures up to Election Day.

### SECURITY PLAN

The security plan for the voting machines and the ePollbooks will be locked up in the closet on the first floor of the courthouse, which is only used by the election office. The keys to the closet are kept in a secured area where only the clerk and the voter registration employees have access to. The ePollbooks will only be accessible when a member of each party enters their undisclosed password. The number of voters on the machines and the number of voters in the ePollbook will be checked and balanced each day.

In the event of a power failure at each or one vote center, the voting machines and ePollbooks will be switched to battery backup. For obvious reasons, if the safety of voters and or poll workers is ever at risk, the Blackford County Security Plan will go into effect with instructions from the Blackford County Clerk, Blackford County Election Board, Blackford County EMA, and the Blackford County Sheriff.

Signed: Linda Bennett  
Linda Bennett, Election Board

Signed: Andy Dudelston  
Andy Dudelston, Election Board

Signed: Laura Coons  
Laura Coons, Blackford Co. Clerk



BLACKFORD COUNTY ELECTION BOARD

ORDER 2012- 01

WHEREAS, Indiana Code 3-11-18.1 grants permission for any Indiana county that so chooses to implement vote centers in their county and,

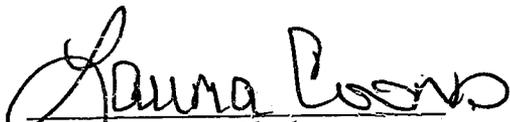
WHEREAS, the BLACKFORD County Election Board so approves the BLACKFORD county plan for the implementation of vote centers in BLACKFORD County,

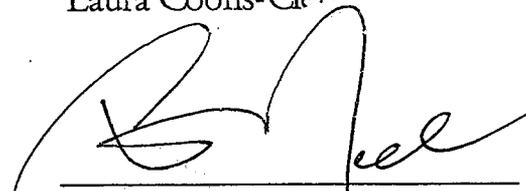
BE IT THEREFORE ORDERED BY THE BLACKFORD COUNTY ELECTION BOARD:

The Election Board of BLACKFORD County adopts this Order to approve the County Vote Center Plan, which is incorporated in this Order by reference.

ADOPTED THIS 27th DAY OF January, 2012

BLACKFORD COUNTY ELECTION BOARD

  
Laura Coons-Clerk

  
Chris Neel

  
Linda Bennett

Adopted this 8<sup>th</sup> DAY OF February, 2012

ATTEST:

Sheila D. Meadows  
County Auditor

LOOK



DRE INFINITY VOTING MACHINES

ADA

INSPECTORS & JUDGE TABLE

DRE INFINITY VOTING MACHINES

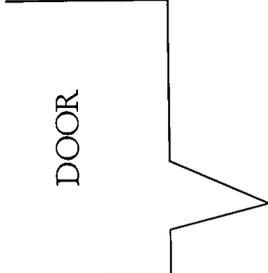
VOICE CENTER ROOM

Blackford High School Auxillary Gym

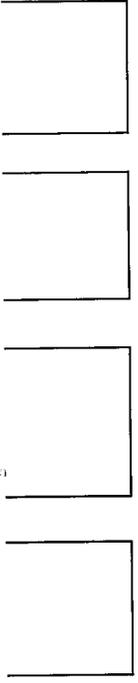
CLERK'S TABLE

CLERK'S TABLE



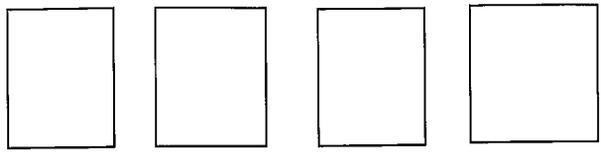


DOOR



DRE INFINITY VOTING MACHINES

ADA



INSPECTOR'S TABLE

JUDGE'S TABLE

DRE INFINITY VOTING MACHINES

VOTE CENTER ROOM  
Montpelier Civic Center

CLERK'S TABLE

CLERK'S TABLE