



## STATE OF INDIANA

### Indiana Election Division

Trent Deckard, Co-Director  
J. Bradley King, Co-Director

Indiana Election Division  
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To: County Voter Registration Officers and County Election Directors  
From: *TRD* *Seal*  
Trent Deckard & J. Bradley King, Co-Directors  
Date: June 13, 2014  
Re: **SECOND POSTCARD MAILING TO VOTERS IN VLM PROJECT**

The State continues the voter list maintenance (VLM) program, as required by state and federal law.

A second follow-up postcard is being mailed to the voters whose first mailing was returned by the United States Postal Service (USPS) as undeliverable, due to Unknown or Insufficient Address (as defined in IC 3-5-2-49.7).

This second mailing is an address confirmation mailing. Unlike the first mailing, the voter is requested to take action in response to the postcard. The voter is asked to complete, sign, and mail the self addressed, postage prepaid, detachable postcard included in this mailing (the design is a fold out postcard with a perforation to separate the card). The deadline to return the postcard is July 24, 2014. A mock-up of the mailing is on the following pages of this memo. The areas in pink (such as voter information and bar codes) will be customized for each voter, and then printed in black on the actual mailing.

All data collected on these postcards is being compiled into electronic files that will be imported into SVRS and set up for county action in a hopper system. Quest is working to develop these hoppers and training materials for county use, and we will provide more information on that soon. **Please keep in mind that most of the work on the VLM program will occur in July and early August.** Federal law requires that **counties complete voter list maintenance programs no later than August 6, 2014** (90 days before this year's election).

We can all expect questions from voters and the general public about this process. Please let us know if you have any questions about this second mailing or performing voter list maintenance work.

You can find a PowerPoint containing detailed information about this second mailing at <http://www.in.gov/sos/elections/2397.htm>

We were pleased to present this and other voter list maintenance information yesterday at the State Board of Accounts Annual Circuit Court Clerks Conference, and were glad to see many of you there.

Thank you for your continued work in making this a successful project.

Indiana Election Division  
P.O. Box 44528  
Indianapolis, IN 46244-0528



PRESORTED  
FIRST-CLASS MAIL  
U.S. POSTAGE  
PAID  
INDIANA ELECTION  
DIVISION

**FORWARDING SERVICE REQUESTED**



**OPEN THIS IMMEDIATELY!**

Adams 01

J76823-000000 000

**JOHN Q SAMPLE  
123 MAIN STREET  
INDIANAPOLIS, IN 12345-6789**



Dear **Voter Name**, please return this form no later than  
July 24, 2014 or disregard if you are not the addressee on this card.

Completely fill  
in the oval   
next to your  
choice in black  
or blue ink.

Residence Address  
123 Main St  
Indianapolis, IN 12345

Mailing Address  
123 Main St  
Indianapolis, IN 12345



**SELECT ONLY ONE**

County: **Marion**

- #1. The above residence address is my current residence address.
- #2. I have moved my residence OUTSIDE of **Marion** County.  
(Please contact your new county voter registration office to register to vote.)
- #3. My residence address has changed WITHIN **Marion** County to:

**Street Address (no P.O. Boxes)**                      City                      State/Zip  
*Provide mailing address if different from above residence address:*

**Mailing address**    City                      State/Zip

I swear or affirm, under the penalties for perjury, the accuracy of the information I provided. If I selected #2 above, I authorize my voter registration record at any previous residence address to be cancelled. If I selected #3 above, I authorize my voter registration record to be updated.

J76823-000000 000 **SIGNATURE**

You must sign this card for it to be effective.



# YOUR RESPONSE IS NEEDED!

The Indiana Election Division recently sent you mail that was returned by the United States Postal Service. To ensure accurate voter registration information, **please complete, sign, and return** the postcard no later than **July 24, 2014.**

Failure to do so will still permit you to vote at your residence address in 2014, 2015, and 2016, if you are otherwise eligible. If you do not return this postcard and you do not vote in 2014, 2015, or 2016, your voter registration at this address may be cancelled following the November 2016 election.

**Indiana Election Division**  
**1-800-622-4941**

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Return Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES



**BUSINESS REPLY MAIL**

FIRST-CLASS MAIL PERMIT NO. 836-001 INDIANAPOLIS IN

POSTAGE WILL BE PAID BY ADDRESSEE

**Indiana Election Division**  
**P.O. Box 44658**  
**Indianapolis, IN 46209-4418**

