



**OFFICE of
EDUCATION INNOVATION**

Oversight Process

Turnaround Academies Performance Framework

SBOE Monthly Report Template

Master Calendar of Reporting Requirements

*The Director of Turnaround Schools will engage in **regular site visits** and utilize **multiple tools** including the **Turnaround Academies Performance Framework, SBOE Monthly Report, and Master Calendar of Reporting Requirements** to effectively evaluate the schools.*

Monitoring	Data Analysis	Reporting
<ul style="list-style-type: none">▪ Conduct weekly site visits to observe and provide timely feedback to school leaders▪ Conduct monthly and quarterly compliance meetings with school leaders to assess performance▪ Write and present actionable feedback with turnaround school leadership and operators	<ul style="list-style-type: none">▪ Identify and collect leading and lagging indicator data from on-site monitoring▪ Utilize external consultants to assess areas such as school conditions and turnaround principles▪ Analyze and track data collected to identify trends, strengths and areas for improvement	<ul style="list-style-type: none">▪ Develop reporting structures that ensure efficient and timely communication with turnaround operators and school leaders▪ Disseminate regular and targeted updates to State Board of Education members, and key stakeholder groups

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The *framework* utilizing **23 indicators** will be used to assess performance.

➔ Core Question 1: Is the educational program a success?

1.1	Is the school's academic performance meeting state expectations, as measured by Indiana's accountability system?	Meets standard	Comments
1.2	Are the students making sufficient and adequate gains, as measured by the Indiana Growth Model (does not apply to high school grades)	Approaching standard	Comments
1.3	Is the school preparing students to graduate from high school on time, and preparing those students who have not graduated on time to graduate within 5 years, as measured by Indiana's cohort graduation rate?	Does not meet standard	Comments
1.4	Is the school providing an equitable education to students of all races and socioeconomic backgrounds?	Meets standard	Comments
1.5	Is the school's attendance rate strong?	Approaching standard	Comments
1.6	Is the school preparing students for college and careers?	Does not meet standard	Comments
1.7	Is the school meeting its school-specific educational goals?	Meets standard	Comments

**➔ Core Question 2:
Is the organization in sound fiscal health?**

**➔ Core Question 3:
Is the organization effective and well-run?**

**➔ Core Question 4:
Is the school providing the appropriate conditions for success?**

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SBOE Monthly Report Template: Core Question 1



The template is aligned to the *Turnaround Performance Framework* and has been designed to provide SBOE members with information that is *clear and concise* while also allowing the schools to demonstrate *actionable* next steps.

Core Question 1: Is the educational program a success?					
	7/15	8/15	9/15	Comments	Next steps
Student Enrollment				▪	▪
Student Attendance	NA	85%	80%	<ul style="list-style-type: none"> ▪ Dropouts: 2 ▪ Tardies: 20 <ul style="list-style-type: none"> ▪ 50% increase in students tardy to school from last month ▪ Withdrawals: 1 	<ul style="list-style-type: none"> ▪ School leader will create draft of short survey for tardy students to complete upon arrival and send to DTA by 9/15 ▪ Track monthly
Student Suspensions				<ul style="list-style-type: none"> ▪ Attendance: ▪ Behavior: ▪ Drugs: 	▪
Student Expulsions				<ul style="list-style-type: none"> ▪ Attendance: ▪ Behavior: ▪ Drugs: 	▪
Other				▪	▪

SBOE Monthly Report Template: Core Questions 2 – 4



The template is aligned to the *Turnaround Performance Framework* and has been designed to provide SBOE members with information that is *clear and concise* while also allowing the schools to demonstrate *actionable* next steps.

Core Question 2: Is the organization in sound fiscal health?

	Comments	Next steps
SIG Funding	<ul style="list-style-type: none"> School utilized funding for professional development on cultural competency and school safety 	<ul style="list-style-type: none"> Provide DTA with summary of information from workshops
Other	<ul style="list-style-type: none"> Items that will be shared include: Annual Financial Audit, February Enrollment Variance and Quarterly Financial Statements 	<ul style="list-style-type: none">

Core Question 3: Is the organization effective and well-run?

	7/15	8/15	9/15	Comments	Next steps
Staff Attendance		95%	95%	<ul style="list-style-type: none"> Staff attendance rate remained the same from last month 	<ul style="list-style-type: none"> Assess if teachers are consistently missing days
Staff Retention				<ul style="list-style-type: none"> New Hires: Resignations: Terminations: 	<ul style="list-style-type: none">

Core Question 4: Is the school providing the appropriate conditions for success?

	7/15	8/15	9/15	Comments	Next steps
IEP / 504 Plans				<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
EL Students				<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
Parent Engagement	0	2	4	<ul style="list-style-type: none"> School held a parent university session where 50 parents attended 	<ul style="list-style-type: none"> School creating email distribution list as parents attend events
Community Engagement				<ul style="list-style-type: none"> 	<ul style="list-style-type: none">


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Each school is **expected to submit the documentation below on the 15th of each month** to our office. These documents will be the basis for oversight, support, and reporting to the State Board.



OFFICE of EDUCATION INNOVATION

**MASTER CALENDAR
OF REPORTING REQUIREMENTS**
for Turnaround Academies

2013 - 2014

October 2013

All documents listed for the month should be provided electronically by October 15th to OEICompliance@indy.gov with tamra.wright@indy.gov copied in preparation for monthly and quarterly compliance meetings, and monthly SBOE reporting.

	SBOE report
	Electronic copy of enrollment count information DOE-ME Membership Report including STN, Grade Level, Street Address, Zip Code
	Electronic copy of DOE-LM Language Minority Report, which includes information on language minority students for the previous school year
	Acuity Predictive A data
	Fall NWEA data (if applicable)
	Contract benchmark data (deliverables)
	Attendance data from SIS

August Documentation

- SBOE report

September Documentation

- SBOE report
- Employee spreadsheet noting new hires, resignations, license numbers including expiration dates, permits and verification of background checks using attached template
- Organizational chart, including all levels of school personnel

October Documentation

- SBOE report
- Electronic copy of enrollment count information DOE-ME Report including STN, Grade Level, Street Address, Zip Code
- Electronic copy of DOE-LM Report, which includes information on language minority students for the previous school year
- Acuity Predictive A data
- Fall NWEA data (if applicable)
- Contract benchmark data (deliverables)
- Attendance data from SIS

Questions?