

TO: Members, State Board of Education

FROM: Melissa K. Ambre, Director
Office of School Finance

DATE: April 24, 2017

SUBJECT: FY2018 Average Daily Membership Count Dates

Pursuant to Indiana Code 20-43-4-2, the Indiana Department of Education (Department) will collect an average daily membership (ADM) count of students in the fall and in the spring. The Department respectfully requests the fall 2017 ADM count of the eligible pupils enrolled in each school corporation and charter school be held on September 15, 2017, which is the second Friday after Labor Day. (511 IAC 1-3-1(h)). Additionally, the Department respectfully requests that the information only spring 2018 ADM count date of the eligible pupils enrolled in each school corporation and charter school be held on February 1, 2018.

The Department will use the fall ADM counts to determine FY2018 State Tuition Support basic tuition and complexity grant funding for each school corporation and charter school. The February ADM count date will be used for informational purposes under the law.

Thank you for consideration of this request.