



# INDIANA STATE BOARD OF EDUCATION

## MEMORANDUM

**To:** Members, Indiana State Board of Education  
**From:** Ron Sandlin, Senior Director of School Performance & Transformation  
**Date:** August 1, 2018  
**RE:** Approval of Contract Terms for CSUSA Transition Liaison

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**ISSUE:** Approval of contract terms for Dr. Charlie Schlegel, Transition Liaison, who will facilitate the process for developing a community-driven plan to transition the three turnaround academies currently operated by CSUSA out from State Board intervention.

**Summary of Key Projects:** The following table provides a high level summary of key projects associated with this contract. This does not reflect the complete scope of work for the contract.

School Transition Taskforce	
Membership Recruitment	Collaborate with CSUA, IPS, and interested community organizations/stakeholders to recruit and select members of the school transition taskforce
Membership Support	Support members of the school transition taskforce to ensure they are informed on issues and decisions that are essential to the development of a transition plan
Data Analysis & Research	Conduct data analysis and research to inform the school transition taskforce on key issues related to the transition process and/or topics requested by individual members
Community Engagement	
Community Advisory Council	Recruit members for the Community Advisory Council to share information with key stakeholders outside of the taskforce and solicit broad community input
Stakeholder Meetings	Meet with individual stakeholders interested in the transition process, including local elected officials, targeted community members, and others who request information
Communication Plan	Develop a strategic plan to ensure clear and consistent communication about the planning process to ensure all parties have access to important information
Meeting Facilitation	
Report & Presentation Generation	Generate reports and presentations necessary to facilitate taskforce and advisory council meetings efficiently and effectively, and those requested by members
Costs Associated with Meetings	Additional costs associated with meeting facilitation

**Total amount to be paid under this contract: \$99,500.00**

