



# INDIANA STATE BOARD OF EDUCATION

## MEMORANDUM

**To:** Members, Indiana State Board of Education  
**From:** Ron Sandlin, Senior Director of School Performance & Transformation – State Board of Education  
 Robin LeClaire, Director of School Improvement – Indiana Department of Education  
**Date:** October 24, 2018  
**Re:** Roles & Responsibilities Related to Turnaround Academies

---

This memo identifies the key duties and responsibilities of the Indiana State Board of Education (SBOE) and the Indiana Department of Education (IDOE) as set forth by statute, rule contract, or best practice. The duties and responsibilities set forth below include obligations expected practices for monitoring and oversight of Turnaround Academies including: (1) Funding; (2) Student Achievement and Outcomes; (3) Compliance with Federal and State Law; (4) School Improvement Collaboration; and (5) Contract Performance and Monitoring.

### 1. Funding

| SBOE Responsibilities   | IDOE Responsibilities  |
|---|--|
| <ul style="list-style-type: none"> <li>In accordance with I.C.20-31-9.5-3 (c) SBOE, based on DOE recommendation, determines the amounts of state tuition and federal funds that are necessary to fund the options for improvement implemented by SBOE.</li> </ul> | <ul style="list-style-type: none"> <li>All state and federal funding is administered by IDOE, which includes distribution, reimbursement, approval of plans, compliance, and audits.</li> <li>Calculate federal letter grades and CSI/TSI identifications.</li> <li>Federal funding is administered per federal law and Indiana’s ESSA plan.</li> <li>State funding is administered per state law and rule.</li> </ul> |

### 2. Student Achievement & Academic Outcomes

| SBOE Responsibilities   | IDOE Responsibilities   |
|---|---|
| <ul style="list-style-type: none"> <li>Establish performance benchmarks for each Turnaround Academy.</li> <li>Report annually on progress towards performance benchmarks for each turnaround academy</li> <li>Coordinate with each Turnaround Academy to provide regular, in-person updates to the SBOE throughout the school year</li> </ul> | <ul style="list-style-type: none"> <li>Provide data and other information regarding school performance to all stakeholders.</li> <li>Calculate A-F letter grades pursuant to Indiana’s accountability system.</li> <li>Access to Professional Development and resource support that the Department provides to all Indiana LEAs.</li> </ul> |



# INDIANA STATE BOARD OF EDUCATION

### 3. Compliance w. State & Federal Law

| SBOE Responsibilities  | IDOE Responsibilities   |
|--|---|
| <ul style="list-style-type: none"> <li>Follow-up on any issues raised by the IDOE and/or the general public regarding a Turnaround Academy's compliance with State and federal law.</li> </ul> | <ul style="list-style-type: none"> <li>Monitor compliance with state and federal law, including but not limited to, appropriate use of federal and state funds, serving students with special needs, ensuring all programs meet the requirements outlined in the contract and state and federal law.</li> </ul> |

### 4. School Improvement Collaboration

| SBOE Responsibilities   | IDOE Responsibilities   |
|---|---|
| <ul style="list-style-type: none"> <li>Collaborate with IDOE in the review and approval of school improvement plans and school improvement grant applications.</li> </ul> | <ul style="list-style-type: none"> <li>Federal Comprehensive Support &amp; Improvement requirements.</li> <li>School Improvement Grant program administration.</li> <li>Technical assistance related to compliance with federal and state school improvement requirements.</li> </ul> |

### 5. Contract Implementation

| SBOE Responsibilities   | IDOE Responsibilities  |
|---|--|
| <ul style="list-style-type: none"> <li>Regularly meet with IDOE to discuss any issues that have arisen related to contract performance.</li> <li>Consult with IDOE regarding performance of TA plans prior to renewing contract.</li> </ul> | <ul style="list-style-type: none"> <li>The contracts scope of work should be monitored by the IDOE. Then, prior to renewal, the SBOE will consult with IDOE to glean insights into performance before directing the IDOE to renew any contract.</li> </ul> |