



INDIANA STATE BOARD OF EDUCATION

MINUTES

DATA REPORTING COMMITTEE

March 10, 2016

Indiana Government Center South
Conference Room A
302 W. Washington St., Indianapolis, IN 46204

The meeting of the Data Reporting Committee (“DRC”) convened at 9:00 AM.

Committee members John Elcesser, Steve Elliot, Patricia Hackett, Lee Ann Kwiatkowski, Abby Taylor, and Dan Scott were present. Committee Chair Danielle Shockey and Ted Zembala were present via conference call. Committee members Dr. Tracy Lorey and Dewand Neely were not present. Staff members Patrick McGrew, Sarah Rossier, and Tim Schultz were present.

I. Call to Order

Ms. Shockey called the meeting to order at 9:00 AM.

II. Attendance, Approval of Minutes, and Review of Agenda

Mr. McGrew took attendance. Ms. Shockey made a motion to approve the minutes. Ms. Hackett seconded the motion. The committee unanimously approved the minutes.

III. Review of Reporting Requirements

Mr. McGrew presented the summary of reporting requirements from state agencies and other governing bodies as cited by Indiana Code and consolidated by SBOE staff. Mr. McGrew also shared with the committee that SBOE staff had conducted outreach to Indiana Association of School Business Officials (IASBO) Board of Directors from each region, regarding data reporting requirements for school districts. Mr. McGrew shared the findings with the committee.

The committee questioned who the Board of School Commissioners is as defined in statute. Michael Moore, attorney for the Department of Education, stated he believed it to be the Indianapolis Public School Board of Commissioners.

Ms. Taylor stated at a past meeting the committee moved to invite the state agencies identified in the reports to a committee meeting to present. Ms. Taylor asked Mr. McGrew what the result has been of this request.

Mr. McGrew responded there has been minimal response from state agencies who are required to collect reports.

Mr. Elcesser added that it may be time to forego the “scissor” approach, and use a “hatchet” approach to cut through reports that are no longer relevant.

Ms. Taylor added if the agencies are unresponsive, maybe the approach should be to eliminate all reports unless they respond otherwise.

Ms. Shockey said it would be beneficial to invite Melissa Amber from the Department to present on the finance reporting requirements.

Mr. Zembala joined the meeting. He stated that many reports are required for liability purposes.

Ms. Shockey requested to invite the law firm who drafted the original language of the bill to form the committee and Sen. Pete Miller to ensure the work is not for naught. Ms. Shockey added that she is disheartened that the bill from this legislative session, which included recommendations from the committee, did not survive.

Mr. Elcesser stated the committee should consider inviting school corporation staff who deal with this data regularly as it could provide some deeper insight.

Ms. Taylor recommended Deborah Leser, IPS, come before the committee.

Ms. Shockey added she would like to reach out to Seamus Boyce, who is part of the firm who initiated the language that created the committee.

Mr. Scott would like to reduce the amount of reports due but also create guidelines for schools. Charter schools are unfamiliar with the kind of reports that are due.

Mr. Elcesser added to the discussion.

Mr. Scott clarified that for new charter schools it can be a challenge. As a new school, they cannot get access to DOE Learning Connection until the beginning of the fiscal year, July 1. This is a challenge for new schools who are trying to plan ahead and understand the reporting process.

Ms. Shockey responded to Mr. Scott’s concerns. She added the committee could consider differentiating collections by school type.

IV. C Collections Update

Ms. Shockey stated Michelle Tubbs at the Department has met with Chris Deaton at DWD to try to combine reports and eliminate collections from DWD. Ms. Tubbs also met with Michael Moore regarding data sharing with INPRS. In addition, Ms. Tubbs has met with members in the field regarding federal requirements.

Mr. Moore added the Department is considering an MOU with INPRS. The Department is also reviewing the information INPRS collects for teacher training programs.

V. Next Steps and Adjournment

Ms. Shockey summarized next steps for the April meeting.

Mr. McGrew agreed to reach out to Mr. Boyce and others who may add value to the final result of the work of the committee. This will likely include representatives from the DLGF and the SBOA. Additionally, Ms. Taylor stated if indeed the data requirements that refer to the Board of School Commissioners is referring to the IPS School Board, at least in part, then the committee should reach out to Mary Ann Sullivan for her assistance.

The intent of informally working with these agencies will be: 1) determine why these agencies need this data, 2) determine if these agencies still use this data, 3) determine if the data is duplicative of data already being collected by DOE, and 4) determine if would be feasible for the DOE to be the collecting agency, and distribute the necessary data to these other agencies as needed.

Additionally, the DOE and SBOE staff will work on the charts provided to committee members to provide additional context and attempt to remove the confusion associated with some of the entries. Staff will also review the charts to determine if there are some requirements that clearly must remain, such as safety reporting requirements, and some that may be appropriate for recommended removal.

Ms. Shockey moved to adjourn. Ms. Hackett seconded the motion. The committee adjourned at 10:03 AM.