

## SHERIFF DEPARTMENTAL WORKSHOPS AGENDA

- I. Introduction (Shannon)
  - a. SBOA
  - b. County Directors
  - c. Reports and Findings
  - d. Webpage
    - i. Manuals
    - ii. Bulletins
    - iii. IC codes for Sheriffs
    - iv. Audit Reports
    - v. IC 5-11-1-17
  
- II. Financial (Lori)
  - a. Posting
    - i. Forms/Approved/Prescribed
  - b. Receipting
    - i. Deposit
    - ii. Designated depositories
    - iii. Auditor/Treasurer
  - c. Ledgers
  - d. Reconciling
  - e. Supplemental CAR
  - f. Budgets and appropriations
  - g. Claims
  
- III. Cash Book (Shannon)
  - a. Fees
  - b. Report of Collections
  - c. Foreclosure Sales
  - d. Tax Warrants
  
- IV. Commissary Fund (Lori)
  
- V. Inmate Trust (Shannon)
  
- VI. Other Funds (Lori)