

2018 State Board of Accounts Summer Clerks' Conference

Indiana Election Division Updates:

- New Election Results Website
- Primary Election Debrief
- Save the Date!

Presented by:

Angie Nussmeyer, Co-Director, IED
Matthew Kochevar, Co-Counsel, IED

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IED ELECTION RESULTS WEBSITE

www.indianavoters.com/electionresults

- View federal, state, local race information by office, district, or county
- Requires data entry through SVRS > Election > Election Results
 - *Optional: Precinct Results Text File Uploader; contact Quest/GCR Help Desk for details*

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Secure | https://indianaen.blob.core.usgovcloudapi.net/site/index.html#

United States Representative, First District (D) PETER J. VISLOSKY 42,261
 United States Representative, Fourth District (D) TOBI BECK 6,467
 United States Representative, North District (D) LIZ WATSON 24,987
 United States Representative, Second District (D) MEL HALL 15,400
 United States Representative, Seventh District (D) ANDRÉ D. CARSON

ANTONIO (TONY) DAGGETT, SR. 5,813
 VERONIKKA M ZIOL 3,938
 DAN CANON 11,557
 PAT HACKETT 10,429
 SUE SPICER

Indiana Election Division Offices Referendums

Indiana Election Results
 May 8, 2018
 These results are not yet official and final.
 For more information about the primary, click...

Federal
 US Senator
 US Representative
 State
 State Senator
 State Representative
 Judge, Circuit Court
 Judge, Superior Court
 Judge, Probate Court
 Prosecuting Attorney
 Judge, Small Claims Court
 Local
 Clerk of the Circuit Court
 County Auditor
 County Recorder

04:53
 Next Update
 Last Updated:
 May 19, 2018 ...

SELECT ONE

US Senator
 INDIANA STATE

DISTRICT SUMMARY BY COUNTY

Candidates

United States Senator From Indiana

Joe Donnelly	100.0%	284,344
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US Senator

The US Senate consists of 100 members; Indiana, like the other 49 states, is represented by two senators. The two major political parties nominate their party's candidate in the primary election. The US Senate race is decided in November's general election by the popular vote of the state as a whole. US senators serve staggered, six-year terms. As a result, except where a special election occurs to fill a vacancy, both US Senators will not be up for re-election at the same time and there will be one federal election cycle in three where US Senate will not be on the ballot. US Senators serve as the upper chamber of the Legislative Branch. The US Senate debates and votes on bills along with the US

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 Judge, Probate Court
 Prosecuting Attorney
 Judge, Small Claims Court
 Local
 Clerk of the Circuit Court
 County Auditor
 County Recorder
 County Treasurer
 County Sheriff
 County Coroner

02:23
 Next Update
 Last Updated:
 May 19, 2018 ...

SELECT ONE

US Representative
 INDIANA STATE

DISTRICT SUMMARY BY COUNTY

Candidates

United States Representative, Eighth District

Larry D. Bucshon	63.0%	34,503
Richard Moss	25.2%	13,826
Rachel Covington	11.8%	6,443

United States Representative, Fifth District

Susan W. Brooks	100.0%	63,904
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United States Representative, First District

Mark Leyva	27.0%	5,960
John Meyer	19.6%	4,328

DISTRICT SUMMARY **BY COUNTY**

Adams

US Senator
Candidates
United States Senator From Indiana

Joe Donnelly	100.0%	681
--------------	--------	-----

Township Trustee
Candidates
Union Township Trustee, Adams County

Nathan Mihm	100.0%	29
-------------	--------	----

St Marys Township Trustee, Adams County

Russell E Cook	100.0%	26
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French Township Trustee, Adams County

Steven L (Steve) Affolder	100.0%	16
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Jefferson Township Trustee, Adams County

May 8, 2018
These results are not yet official and final.
For more information about the primary, click...

Clerk of the Circuit Court
INDIANA STATE

DISTRICT SUMMARY **BY COUNTY**

Candidates

Circuit Court Clerk

Melissa Elkins Hayes	100.0%	5,400
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Adams County Circuit Court Clerk

James (jim) J Voglewede Jr.	51.1%	1,959
Rosie Fairchild	48.9%	1,874

Allen County Circuit Court Clerk

Christopher (Chris) Nancarrow	100.0%	19,265
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Bartholomew County Circuit Court Clerk

...	100.0%	...
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Indiana Election Results
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D R REF
 SELECT ONE

Clerk of the Circuit Court
 BENTON COUNTY

Candidates
 Benton County Circuit Court Clerk

Natalie J Kidd 100.0% **846**

Circuit Court Clerk
 Melissa Elkins Hayes 100.0%

Adams County Circuit Court Clerk
 James (Jim) J Voglewede Jr. 51.1%
 Rosie Fairchild 48.9%

Allen County Circuit Court Clerk
 Christopher (Chris) Nancarrow 100.0%

Bartholomew County Circuit Court Clerk
 ... 100.0%

United States Representative - Ninth District | United States Representative - Second District | United States Representative - Seventh District | United States Representative - Sixth District | United States Representative - Third District

LIZ WATSON 24,987
 DAN CANON 11,557

MEL HALL 15,400
 PAT HACKETT 10,429

ANDRÉ D. CARSON 37,662
 SUE SPICER 3,499

JEANNINE LEE LAKE 8,844
 JIM PRUETT 5,823

COURTNEY TRITCH
 TOMMY A. SCHRADER

The top two candidates in terms of votes received are shown here. Additional candidates for this office can be found in the detailed views below.

Indiana Election Division Offices Referendums

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 US Senator
 US Representative

State
 State Senator
 State Representative
 Judge, Circuit
 Judge, Superior
 Judge, Probate
 Prosecuting Attorney
 Judge, Small Claims Court
 Local
 Clerk of the Circuit Court
 County Auditor
 Colorful

Download Offices data for Excel
 Download Referendums data for Excel

SELECT ONE

1	Election	Jurisdiction	Reporting	DataEntry	DataEntry	Office	Office Cat	Ballot Ord	Name of Political Party	Winner	Number of Total Votes
2	2018 Prim	Statewide	Adams	Adams	Locality	United Sta US Senato	30	Joe Donne	Democrat	Yes	1 681
3	2018 Prim	Statewide	Adams	Adams	Locality	United Sta US Senato	30	Luke Mess	Republican	No	1 848
4	2018 Prim	Statewide	Adams	Adams	Locality	United Sta US Senato	30	Mike Brau	Republican	No	1 1639
5	2018 Prim	Statewide	Adams	Adams	Locality	United Sta US Senato	30	Todd Rokit	Republican	No	1 1276
6	2018 Prim	Statewide	Allen	Allen	Locality	United Sta US Senato	30	Joe Donne	Democrat	Yes	1 13224
7	2018 Prim	Statewide	Allen	Allen	Locality	United Sta US Senato	30	Luke Mess	Republican	No	1 5248
8	2018 Prim	Statewide	Allen	Allen	Locality	United Sta US Senato	30	Mike Brau	Republican	No	1 9310
9	2018 Prim	Statewide	Allen	Allen	Locality	United Sta US Senato	30	Todd Rokit	Republican	No	1 8084
10	2018 Prim	Statewide	Bartholom	Bartholom	Locality	United Sta US Senato	30	Joe Donne	Democrat	Yes	1 2766
11	2018 Prim	Statewide	Bartholom	Bartholom	Locality	United Sta US Senato	30	Luke Mess	Republican	No	1 4148
12	2018 Prim	Statewide	Bartholom	Bartholom	Locality	United Sta US Senato	30	Mike Brau	Republican	No	1 2908
13	2018 Prim	Statewide	Bartholom	Bartholom	Locality	United Sta US Senato	30	Todd Rokit	Republican	No	1 1823
14	2018 Prim	Statewide	Benton	Benton	Locality	United Sta US Senato	30	Joe Donne	Democrat	Yes	1 127
15	2018 Prim	Statewide	Benton	Benton	Locality	United Sta US Senato	30	Luke Mess	Republican	No	1 190
16	2018 Prim	Statewide	Benton	Benton	Locality	United Sta US Senato	30	Mike Brau	Republican	No	1 350
17	2018 Prim	Statewide	Benton	Benton	Locality	United Sta US Senato	30	Todd Rokit	Republican	No	1 457
18	2018 Prim	Statewide	Blackford	Blackford	Locality	United Sta US Senato	30	Joe Donne	Democrat	Yes	1 407
19	2018 Prim	Statewide	Blackford	Blackford	Locality	United Sta US Senato	30	Luke Mess	Republican	No	1 541
20	2018 Prim	Statewide	Blackford	Blackford	Locality	United Sta US Senato	30	Mike Brau	Republican	No	1 596
21	2018 Prim	Statewide	Blackford	Blackford	Locality	United Sta US Senato	30	Todd Rokit	Republican	No	1 486
22	2018 Prim	Statewide	Boone	Boone	Locality	United Sta US Senato	30	Joe Donne	Democrat	Yes	1 1583

SUMMER PROJECTS

- Office Naming Clean-Up & Standardization
- Candidate Party Affiliation & Office Party Review
- U.S. District Court Data Project
- IP Audit
- SVRS User Account Clean-Up

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Office Party & Candidate Party Affiliation

Office name information is pulled from the office name associated with the election and tied to the candidate
 SVRS Navigation: Election > Office Name

Party associated to the office name does not match the party associated with the candidate, and needs to be corrected.

Candidate Name	Ballot Name	Party
Howard County Assessor Democratic	Melinda R Heady	Republican

Party information is pulled from the entry made when entering the candidate's information
 SVRS Navigation: Election > Candidate Search

Office Naming Standardization

- **Why it matters**
 - Provides consistency in data across all reports
 - Ensures certificate of elections accurately reflect state law requirements
 - Creates uniformity on public results website & reports
- **Resources**
 - Naming Standards in SVRS SOP
 - Includes format of how office names are to appear in SVRS
 - Office, Election, and Candidate Setup Step-By-Step
 - Documents process to edit or create an office name in SVRS

Office Party & Candidate Party Affiliation

- **Auditing for this issue Now**
 - Election > Election Results > Office Results
 - Visually check party affiliation & office party
 - Document the changes to be made in SVRS
 - Correct through the candidate search or office naming modules
- **Future SVRS Enhancements**
 - Warning a user if a candidate is being associated to an office where the candidate's party does not match
 - Adding a report to the reports library to show both the candidate party and the office party

U.S. District Court Data

- **Jury pool data provided by federal courts**
 - Includes names of individuals where jury notices were undeliverable as addressed or person was deceased
 - Shared bi-annually (every two years)

All 92 counties have U.S. District Court data to review and process!

IC 3-7-38.2-16

U.S. District Court Data

- **District Court Data List & Instructions**
 - List provided on May 16, 2018
 - Data list on county portal, along with access to U.S. District Court Step-by-Step
 - Webinar training held on May 16 and May 17
 - Training was recorded & available on county portal
 - NCOA mailer must be sent no later than 42-days after the primary election, or June 20, 2018
 - Voter must be given 30-days to respond to notice before registration status may be flagged as inactive
 - If NCOA mailer is returned as undeliverable as defined in IC 3-5-2-49.7 within 30-days, then voter's registration status may be flagged as inactive

IC 3-7-38.2-16 | IC 3-5-2-49.7

NCOA Mailer Reminders

- **90-Day Federal Freeze**
 - Begins August 9, 2018; ends November 9, 2018
 - May NOT change a voter's registration status to inactive during this period
 - May update registrations, process new registrations, and cancel registrations at the voter's request or due to death, imprisonment after conviction of a crime
- **MUST include postage on the return mailer**
 - State and federal legal requirement
- **MUST be sent to voter's mailing address**

IP Address Audit

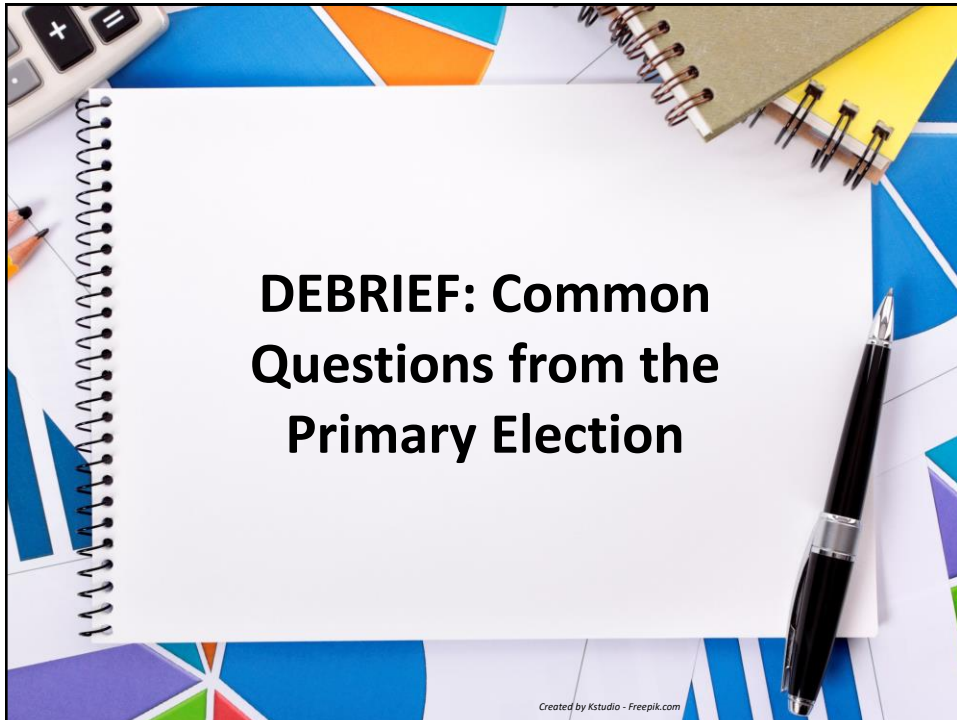
- **Necessary to ensure county computers have proper access to SVRS**
- **Audit is performed from time-to-time to ensure all connections are appropriate**
- **Communication was sent in late May**
 - Requested specific information from counties
 - Response requested by June 8, 2018
 - May be follow-up this week with counties that did not comply with the request

SVRS User Account Clean-Up

- **On July 1, 2018:**
 - Yahoo email addresses may no longer be associated to SVRS user names
 - Each user name must have its own unique email address
 - Preferable each user have a government email, though third-party email may be used (except Yahoo)
 - Each user must have an expiration date
 - Default date is mid-2019

County Contact Info Form Updates

- **Please review your county's contact information on the current VRG-7, VRG-11, and ABS Application series**
- **Need an update to an address, phone number or fax?**
 - Please email Angie & Brad with the update no later than June 22, 2018, so forms can be updated in time for the November election



Vote Center Counties

- **Review Plan & Make Updates, if necessary**
 - Election Day sites the same?
 - Early Voting sites the same?
 - Remember, early voting sites in the primary election must be used in the general election
 - Clerk's office & ONE ADDITIONAL vote center must be open two Saturdays before election for 7-hours
 - Counties with pop. less than 20,000 can be open for 4-hours
 - Poll worker needs the same?
 - Remember, plan must specify:
 - How many precinct election boards (Inspector & 2 Judges) are used
 - How many other poll workers are needed and how many appointed from each major political party
- **Amended plans**
 - No set time limit on when amendments are filed with IED
 - Require unanimous support of CEB

IC 3-11-18.1-4 | IC 3-11-18.1-15

Early Voting Weekday Hours

- **Early voting must be offered for the same hours the clerk's office is opened on the weekdays**
 - Requirement for clerk's office to be available the two Saturdays before each election
 - At least 7-hours for counties with population equal to or more than 20,000 persons
 - At least 4-hours for counties with population less than 20,000 persons

IC 3-11-10-26(h) & (i)

Absentee Questions

- **Name Change on ABS Application**
 - Permitted under state law
 - Voter registration should not treat as an update, as it triggers a pending period
 - Instead, treat as a correction
 - *See SOP: VRG_59.1: Processing Name Changes in SVRS*
- **Pending Voters & ABS Applications**
 - May approve ABS-Mail; Traveling Board; UOCAVA voter applications
 - Wait to send ballot or travel board until voter's registration status is moved to active

IC 3-11-4-5.1(b)(3) | IC 3-11-4-18(c)

Absentee Questions

- **“Rejected” Absentees**
 - Rejected should only be used in SVRS if an ABS ballot is truly rejected for legal reasons, such as death of voter or signatures don’t match
 - If an absentee ballot is challenged, then it is treated as a provisional ballot
 - Provisional ballot module in SVRS provides for the legal reasons on the challenge affidavit (and other) for county to select

IC 3-11-10-17 | IC 3-11.5-4-13

Auto Activate Pending Voters

- **Allows for all pending voter registrations to be made active in one batch**
 - County should exhaust all options to process registration forms no later than 7-days before poll book printing begins
 - To request permission for auto-activation:
 - File a signed “Auto-Activate Registrations” Memo with HAVA Administrator
 - This form is NOT the same as a County Authorization Form
 - CORE Team must approve before access is given
- **See SOP: GEN_7.2: Auto-Activate Registrations Functionality in SVRS**

Federal Only Absentee Ballots

- **Used by a registered voter who:**
 - 1) Submits an FPCA
 - 2) Selects “I am a US citizen and my return is uncertain” on the application
- **County must print a Federal Only ABS Ballot for the following federal offices:**
 - U.S. Senate
 - U.S. House, in the precinct of the voter’s county voter registration office
 - Don’t forget to include blank “write-in” line for each federal race!

IC 3-11-4-8 | IC 3-11-2-6(e)

Provisional Ballots

- **Provisional Ballot Hearing**
 - Public meeting
 - Reminder, cannot disclose name of voter during hearing
 - After hearing **and no later than 3PM** the second Friday following the election:
 - 1) Any “valid” provisional ballots must be counted by bi-partisan team;
 - 2) results canvassed by county election board; and
 - 3) election results reports must include revised totals.


IC 3-10-1-31.1 | IC 3-11.7-6-3

Provisional Ballots

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- **Impact on Voter Record**
 - If counted, voter gets “credit” to voting history
 - If NOT counted, update must be made to SVRS record to include reason WHY provisional ballot rejected
 - Don’t forget to complete the “CEB Findings” portion of the PRO-2 before storing uncounted provisionals with election materials

IC 3-10-1-31.1 | IC 3-11.7-6-3



**PROVISIONAL BALLOT
SECURITY ENVELOPE**
State Form 51618 (R3/11-09)
Indiana Election Commission
IC 3-11.7-1-6; 3-11.7-5-3

(PRO-2)

TO THE VOTER
READ CAREFULLY AND FOLLOW THE INSTRUCTIONS BELOW

STATE OF INDIANA }
COUNTY OF _____ }

I, (Print your name and address below)
Name of Voter: _____
Residence Address of Voter: _____
Telephone Number (optional): (_____)
have cast the enclosed provisional ballot at Precinct Name: _____
at the PRIMARY GENERAL MUNICIPAL SPECIAL ELECTION
to be held on: _____
(insert date of election)

Signature of voter _____ Date signed: (m/dd/yy) _____

COUNTY ELECTION BOARD FINDINGS

The enclosed provisional ballot is determined to be:

Valid
 Invalid, due to the following reason: _____

If invalid, this envelope may not be opened, and this ballot may not be counted.
Dated: _____
_____ County Election Board

COUNTY ELECTION BOARD FINDINGS

The enclosed provisional ballot is determined to be:

Valid
 Invalid, due to the following reason: _____

If invalid, this envelope may not be opened, and this ballot may not be counted.
Dated: _____
_____ County Election Board

TO THE PROVISIONAL BALLOT COUNTERS: After the ballot has been found valid by the county election board, open this envelope carefully. Do not deface or destroy the affidavit or the envelope. Take out the ballot enclosed for processing. If the ballot does not contain the initials of the poll clerks, the ballot shall, without being unfolded to disclose how the ballot is marked, be endorsed with the word "Rejected" and enclosed in State Form PRO-7 envelope.

Voter Registration Updates from Election Day

- **After the delivery of poll lists and affidavits used on Election Day, county VR officials may immediately begin to:**
 - Record vote history from the poll book and assign it to each voter's record
 - Update voter registration records, if changes come from:
 - Pollbook (name change, address change within precinct)
 - VRG-4/12s received on Election Day
- **Vote history must be completed no later than 60-days after an election**
 - If there is a recount or contest in your county this deadline is moved to 60 days after the recount or contest proceedings end

IC 3-10-1-31.1 | IC 3-10-1-31.2

Changes in Election Results After Recount

- **Once a recount concludes, the**
 - 1) Local recount commission will file a recount certificate with the county clerk
 - 2) Clerk will compare the office results shown on the recount certificate against the office results originally certified by the CEB
 - 3) Clerk will file new certification paperwork with the CEB and IED, if the results have changed
 - For the May 2018 primary election, the CEB-23 and CEB-24 would need to be revised, depending on which party's nominee's vote totals changed

IC 3-12-6-30 | IC 3-13-6-31

At-Large Offices on November Ballot

- **Office ballot order will be different in the November election than May primary**
- **All at-large (vote for more than one) partisan offices must be placed on the ballot before any school board offices**
 - Ex: town council at-large; township board member

Reminder, the straight party device does not apply to “at-large” offices; instead voters must make individual selections!

IC 3-11-2-12.4 | IC 3-11-13-11(e) | IC 3-11-14-3.5(e)

16 & 17 Year Old Poll Workers

- **CEB unanimously may allow 16 & 17 yr. old nonvoters to serve as:**
 - Judges & Clerks at the polls on election day
 - NOT Inspectors!!
 - Absentee ballot couriers & absentee ballot counters in central count counties
- **Teen must meet the following qualifications to serve:**
 - Be a 16 or 17 year old, US citizen residing in the county
 - Have at least 3.0 cumulative GPA out of 4.0 scale (or equivalent)
 - Have written permission from the teen’s:
 - school principal
 - parent or guardian
 - Completes all required poll work training and is otherwise eligible to serve in the position

IC 3-6-6-39 | IC 3-11.5-4-23

Who Can Serve as a Poll Worker?

- **To be a poll worker in November a voter must meet various qualifications:**
 - Be able to read, write, and speak English
 - Do not have a property bet or wager on the results of the election
 - Is not a candidate for office (opposed or unopposed) on the ballot in the precinct
 - Is not a family member of an opposed candidate on the ballot in the precinct
 - Family members of unopposed candidates can serve
 - Attend required poll worker training (Inspectors)

IC 3-6-6-7

Who Can Serve as an ABS Board Member?

- **To be an ABS Board Member in November, a voter must meet various qualifications:**
 - Be able to read, write, and speak English
 - Do not have a property bet or wager on the results of the election
 - Is not a candidate for office (opposed or unopposed) on the ballot
 - Is not a family member of an opposed candidate on the ballot
 - A family member of an opposed candidate may serve as an ABS Board member if candidate is not running countywide AND the CEB can assign them to work where they cannot influence the casting or counting of ballot where the candidate appears
 - For example: Mother runs for Acme Township Dogcatcher; son can manage ABS ballots in parts of county NOT in Acme Township

IC 3-11-10-36 | IC 3-11.5-4-22

IED Candidate Certification

- **IED sends to CEB by noon, Mon., Aug. 20, 2018**
- **Includes:**
 - State Constitutional Amendment
 - Name and residence address of each candidate on the general election ballot for federal, statewide, state legislative, judicial office, and prosecuting attorney
 - Name of each judge for the supreme court, court of appeals, tax court who is subject to retention vote and filed a request to be retained in office
 - Name of each superior court judge who is subject to a retention vote and filed a request to be retained in office
 - Applies to Lake, Marion, St. Joseph counties only

IC 3-8-7-16 | IC 33-33-45-42 | IC 33-33-49-13.3 | IC 33-33-71-43 | IC 3-10-3-1

Write-In Candidates

- **DO NOT PRINT** write-in candidates on the ballot
- **MUST** include a write-in line for ALL federal candidates (US House, US Senate)
 - Doesn't matter if a write-in doesn't file paperwork; federal law requires it
- **Write-In Certification from IED**
 - Includes ballot name and residence address of write-in candidates for federal, statewide, state legislative, judicial office, and prosecuting attorney
 - Will be sent to each CEB no later than noon, Aug. 20, 2018
 - Do **NOT** post list of write-in candidates in polling place
 - Include in poll worker materials, as **ONLY** votes for certified write-in candidates may be counted by poll workers

IC 3-8-7-30 | IC 3-11-2-6(e) | IC 3-11-13-11(g)(6) | IC 3-11-14-3.5(g)(6)



SAVE THE DATE!

2019 Election Administrator's Conference

December 10-12, 2018
Downtown Indianapolis

Conference Registration: \$175/person

Hotel details to be announced soon, and registration packets to follow.

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Questions?

Enjoy Your Summer!

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