

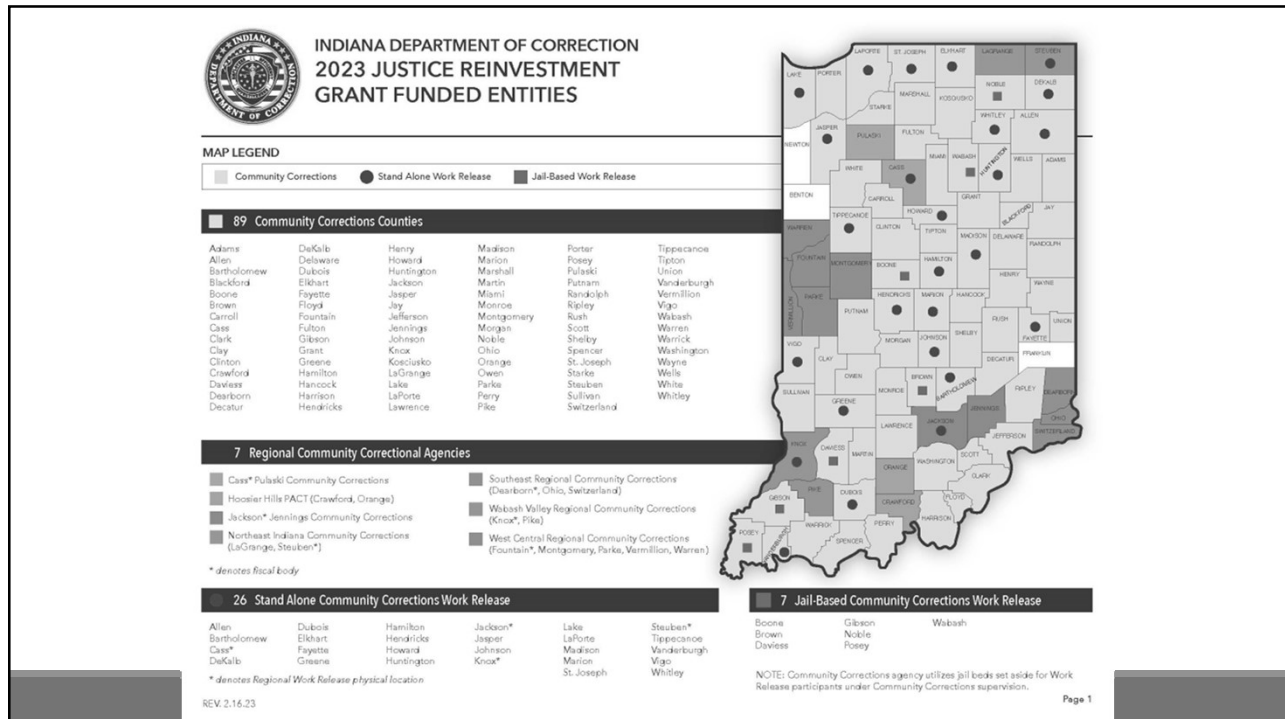


Community Corrections

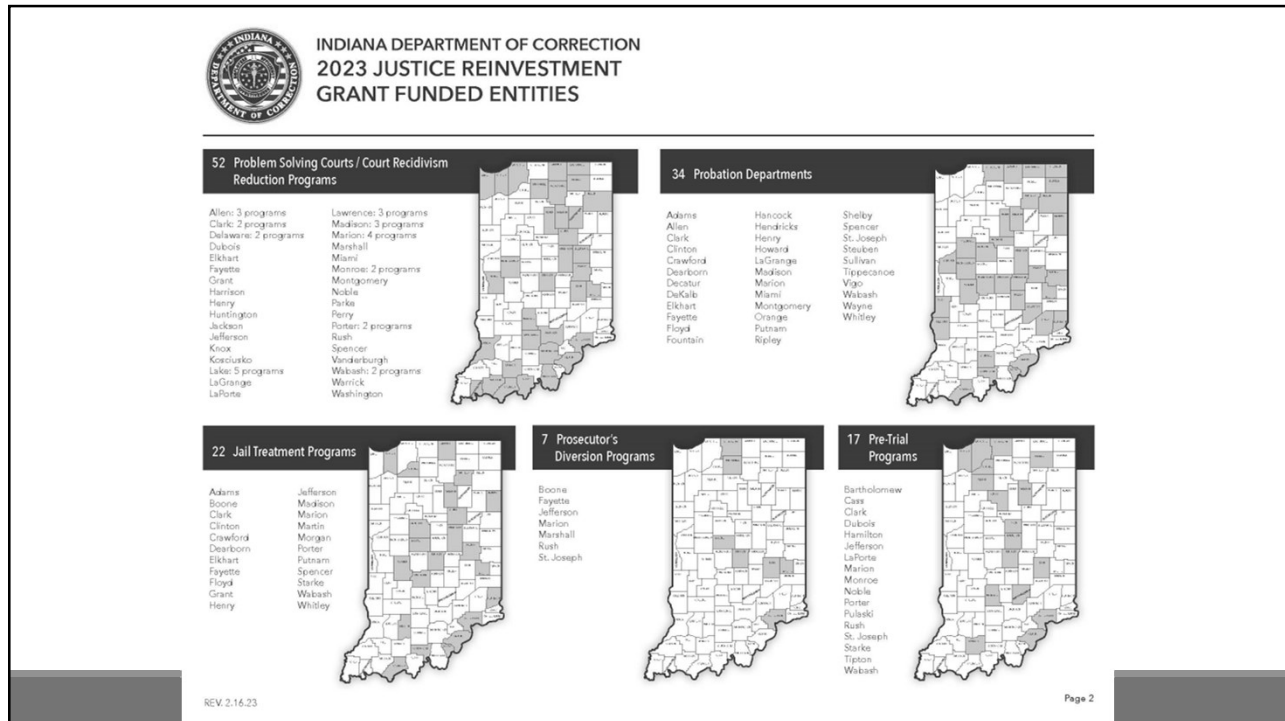
INDIANA DEPARTMENT OF CORRECTION (IDOC)

Dani Glenn
Regional Grant Program Director of Community Corrections


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IDOC CC Appropriation

Determined based on Budget Bill passed every two years (odd years: 2023, 2025, etc.) for the upcoming two state fiscal years

- 2023 legislative session budget bill is for state fiscal years 2024 and 2025
 - State fiscal year 2024 = July 1, 2023, through June 30, 2024
 - State fiscal year 2025 = July 1, 2024, through June 30, 2025
- IDOC CC Budget for state fiscal years 2024 and 2025 is \$72,625,165 for each year

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IDOC CC Appropriation Breakdown

Total Appropriation	\$72,625,125
IDOC CC Division Admin Operating Costs (3%)	-\$2,100,000
Juvenile CC Grant Awards	-\$2,500,000
Community Transition Program (CTP)	-\$2,000,000
<hr/>	
Remaining Funds for Adult Community Correction and Justice Reinvestment Grant Awards	\$66,025,125

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IDOC CC Appropriation Breakdown

- 2023 Total Adult CC and Justice Reinvestment Grant Awards = \$74.4M
- 2024 Total Adult CC and Justice Reinvestment Grant Awards = \$72.5M
 - The 2024 Total Adult Grant Award is still \$6.5M MORE than what is planned for based on our annual appropriation
 - We are able to do this by using previous years' unspent funds
 - Example: 2021 Total Unspent Grant Awards for the state > \$4M

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2025 Grant Timeline (TENTATIVE)

- February 23rd – Grant Application Released
- April 26th – Grant Applications Due
- May & June – Grant Applications Reviewed by IDOC
- July – Grant Award Recommendations Presented to JRAC and Approved by IDOC Commissioner

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2025 Grant Timeline (TENTATIVE)

- July 26th – Distribute Award Letters
- August 16th – Revised Budgets Due to IDOC
- November 1st – Contracts Distributed for Signatures
- December 31st – All Contracts Fully Executed
- January 1, 2025 – New Grant Year (CY2025) Begins

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Community Corrections

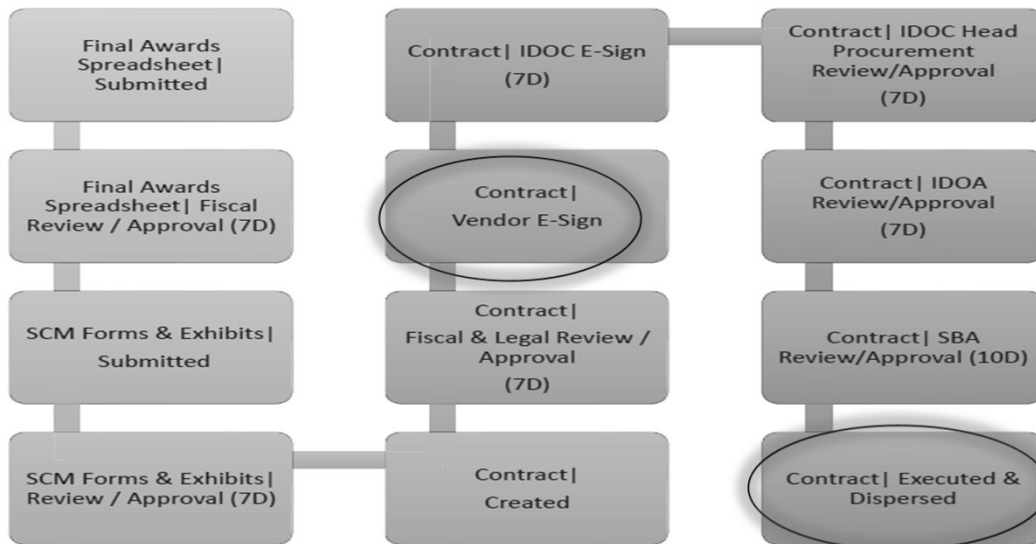
CONTRACTS AND ACCOUNTING

THERESA DAWSON

FISCAL AUDIT SUPERVISOR OF COMMUNITY CORRECTIONS

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PROCESS FLOW | ANNUAL COMMUNITY CORRECTIONS GRANTS



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4. **Term.** This Grant Agreement commences on **January 01, 2022** and shall remain in effect through **December 31, 2022**, which is the date the grant performance must be completed. Unless otherwise provided herein, it may be extended upon the written agreement of the parties and as permitted by state or federal laws governing this Grant and may include additional grant awards, all to be in conformance with IC 5-22-17-4.

5. **Grant Funding.**

A. The State shall fund this Grant in the amount of **\$537,660.00**. The approved Project Budget is set forth as **Exhibit A** of this Grant Agreement, attached hereto and incorporated herein. The Grantee shall not spend more than the amount for each line item in the Project Budget without the prior written consent of the State, nor shall the Project costs funded by this Grant Agreement and those funded by any local and/or private share be changed or modified without the prior written consent of the State.

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Exhibit A



CY2022 COUNTY BUDGET SUMMARY

ENTITY: **Community Corrections**

Personnel Summary						
	Grant	Project Income	User Fees	County General	Other	Total
Salary	\$ 225,916.00	\$ 179,468.40	\$ -	\$ -	\$ -	\$ 405,384.40
Fringe	\$ 57,845.00	\$ 32,078.00	\$ -	\$ 122,999.00	\$ -	\$ 212,922.00
Total	\$ 283,761.00	\$ 211,546.40	\$ -	\$ 122,999.00	\$ -	\$ 618,306.40

Budget Summary						
Series	Grant	Project Income	User Fees	County General	Other	Total
100	\$ 283,761.00	\$ 211,546.40	\$ -	\$ 122,999.00	\$ -	\$ 618,306.40
200	\$ 6,543.00	\$ 17,550.00	\$ -	\$ -	\$ -	\$ 24,093.00
300	\$ 118,366.00	\$ 187,505.00	\$ -	\$ -	\$ -	\$ 305,871.00
400	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00
Total	\$ 408,670.00	\$ 441,601.40	\$ -	\$ 122,999.00	\$ -	\$ 973,270.40

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Exhibit A



CY2022 COUNTY BUDGET SUMMARY

ENTITY: Probation

Personnel Summary						
	Grant	Project Income	User Fees	County General	Other	Total
Salary	\$ 46,500.00	\$ -	\$ 9,357.00	\$ -	\$ -	\$ 55,857.00
Fringe	\$ 25,074.00	\$ -	\$ 15,062.00	\$ 99.00	\$ -	\$ 40,235.00
Total	\$ 71,574.00	\$ -	\$ 24,419.00	\$ 99.00	\$ -	\$ 96,092.00

Budget Summary						
Series	Grant	Project Income	User Fees	County General	Other	Total
100	\$ 71,574.00	\$ -	\$ 24,419.00	\$ 99.00	\$ -	\$ 96,092.00
200	\$ 800.00	\$ -	\$ 2,300.00	\$ 3,500.00	\$ -	\$ 6,600.00
300	\$ 6,616.00	\$ -	\$ 18,000.00	\$ 6,600.00	\$ -	\$ 31,216.00
400	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
Total	\$ 78,990.00	\$ -	\$ 48,719.00	\$ 10,199.00	\$ -	\$ 137,908.00

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Community Corrections & Justice Reinvestment Grants

Calendar Year 2022 Payment Schedule

Contract #: 5868

Vendor ID	County/ Regional Name	Total County/ Region CY22 Award Amount	Adjusted CY22 Total to be Paid by DOC*	CY22 County Monthly Payment Amount
539		\$537,660.00	\$467,421.12	\$42,492.83

Important Note: No advances will be given during this contractual grant period.

Payment Schedule

	January Payment Amount	February - December Payment Amount
Community Corrections	\$34,055.83	\$32,199.22
Alcohol & Drug Program		
Domestic Violence Court		
Drug Court	\$0.00	
Jail Treatment	\$4,166.67	\$3,803.03
Mental Health Court		
Pre-Trial Services		
Probation	\$6,582.50	\$6,490.58

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Project Income (PI) Fund 1122



- Home detention fees, user fees and other income derived from the operation of a CC program
- Fund 1122 Community Corrections Project Income
- Community Corrections entities only
- Does not revert to the state at the end of the year

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Project Income (PI) Fund 1122



This fund **does not** include user fees established for:

- Pretrial Service Fees under IC 35-33-8-3.3
- Deferred Prosecution Fee under IC 33-37-5-17
- Problem Solving Court Fees under IC 33-23-16-23
- Alcohol and Drug Services Program Fee under IC 33-37-5-8(b)
- Probation User and Administration Fees under IC 35-38-2-2
- Any user fee that is directed to be deposited to:
 - County User Fee Fund under IC 33-37-8-7
 - Supplemental Adult Probation Fund
 - Pretrial diversion program fund under IC 33-27-8-6

All fees established under the Indiana Trial Court Fee Manual must follow the fee guidelines and be administered in the manner listed.

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Community Transition Program (CTP) Fund 1123



- Community Corrections entities that supervise program participants
- Fund 1123 Community Transition Program
- Funds used for programs and services provided by the Community Corrections program

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Monthly Financial Reports

FINANCIAL REPORT											
Date of Report: 1/31/2023				For the Period Ending: 1/31/2023							
Reporting County and Entity: Entity				Statement #: 1							
% of Funding: State				PI Other							
Budget and Expenditures Section											
IDOC Grant Funds	Fund #	MAJOR CATEGOR Y #	CATEGORY	APPROVED BUDGET	APPROPRIATI ON INCREASE	APPROPRIATI ON DECREASE	YTD TRANSFER BALANCE	THIS MONTH'S EXPENDITURE S	YTD EXPENDITURE S	YTD BUDGET BALANCE	PERCENT OF FUNDS EXPENDED
			PERSONNEL 100								
			SUPPLIES 200								
			SERVICES 300								
			EQUIPMENT 400								
			TOTAL								
Project Income	Fund #	MAJOR CATEGOR Y #	CATEGORY	APPROVED BUDGET	APPROPRIATI ON INCREASE	APPROPRIATI ON DECREASE	YTD TRANSFER BALANCE	THIS MONTH'S EXPENDITURE S	YTD EXPENDITURE S	YTD BUDGET BALANCE	PERCENT OF FUNDS EXPENDED
			PERSONNEL 100								
			SUPPLIES 200								
			SERVICES 300								
			EQUIPMENT 400								
			TOTAL								
Other Funds	Fund #	MAJOR CATEGOR Y #	CATEGORY	APPROVED BUDGET	APPROPRIATI ON INCREASE	APPROPRIATI ON DECREASE	YTD TRANSFER BALANCE	THIS MONTH'S EXPENDITURE S	YTD EXPENDITURE S	YTD BUDGET BALANCE	PERCENT OF FUNDS EXPENDED
			CG GENERAL								
			USER FEES								
			OTHER								
			TOTAL								
Cash Section											
Unexpended Grant Funds						Grant Cash Statement					
CY2021 Unexpended Grant Funds						IDOC Cash Received for Month					
						IDOC Cash Received YTD					
						Total Transfers YTD					
						Funds Expended YTD					
						IDOC Balance to Date					
PI Cash Statement						CTP Cash Statement					
Total PI Beginning Balance						CTP Beginning Balance					
PI Collected This Month						CTP Cash Received This Month					
PI Collected YTD						CTP Cash Received YTD					
PI Cash Transferred In this Month						CTP Funds Expended This Month					
PI Cash Transferred Out this Month						CTP Funds Expended YTD					
Total Transfers In YTD						CTP Transferred In This Month					
Total Transfers Out YTD						CTP Transferred Out This Month					
Total PI Expensed YTD						CTP Total Transfer Balance YTD					
PI Balance to Date						CTP Balance to Date					

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Budget & Expenditures

Budget and Expenditures Section											
IDOC Grant Funds	9149	MAJOR CATEGORY Y#	CATEGORY	APPROVED BUDGET	APPROPRIATION INCREASE	APPROPRIATION DECREASE	YTD TRANSFER BALANCE	THIS MONTH'S EXPENDITURES	YTD EXPENDITURES	YTD BUDGET BALANCE	PERCENT OF FUNDS EXPENDED
	Fund #		PERSONNEL 100								
			SUPPLIES 200								
			SERVICES 300								
			EQUIPMENT 400								
	TOTAL										
Project income	1122	MAJOR CATEGORY Y#	CATEGORY	APPROVED BUDGET	APPROPRIATION INCREASE	APPROPRIATION DECREASE	YTD TRANSFER BALANCE	THIS MONTH'S EXPENDITURES	YTD EXPENDITURES	YTD BUDGET BALANCE	PERCENT OF FUNDS EXPENDED
	Fund #		PERSONNEL 100								
			SUPPLIES 200								
			SERVICES 300								
			EQUIPMENT 400								
	TOTAL										
Other Funds		CATEGORY	APPROVED BUDGET	APPROPRIATION INCREASE	APPROPRIATION DECREASE	YTD TRANSFER BALANCE	THIS MONTH'S EXPENDITURES	YTD EXPENDITURES	YTD BUDGET BALANCE	PERCENT OF FUNDS EXPENDED	
		CO GENERAL									
		USER FEES									
		OTHER									
	TOTAL										

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Cash Statement

Grant Cash Statement	
IDOC Cash Received for Month	
IDOC Cash Received YTD	
Total Transfers YTD	
Funds Expended YTD	
IDOC Balance to Date	

IDOC Balance to Date should match the cash ledger's month's ending balance

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Cash Statement

PI Cash Statement		CTP Cash Statement	
Total PI Beginning Balance		CTP Beginning Balance	
PI Collected This Month		CTP Cash Received This Month	
PI Collected YTD		CTP Cash Received YTD	
PI Cash Transferred In this Month		CTP Funds Expended This Month	
PI Cash Transferred Out this Month		CTP Funds Expended YTD	
Total Transfers In YTD		CTP Transferred IN This Month	
Total Transfers Out YTD		CTP Transferred Out This Month	
Total PI Expended YTD		CTP Total Transfer Balance YTD	
PI Balance to Date		CTP Balance to Date	

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Transfers/Additional Appropriations



Transfers Across Major Budget Categories/Additional Appropriations **must be approved in advance by the Community Corrections Advisory Board and DOC.**

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Grant Closeout

- December 31 - Grant Period Ends
- May 1 - Fiscal Audits Begin
- May-December – Exit Letters, Audit Reports and Invoices Issued

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Indiana Department of Correction
 302 W. Washington St
 Indianapolis, IN 46204

INVOICE

Please do not pay

INVOICE #	INVOICE DATE
CY23 [REDACTED]	5/18/2023

BILL TO	CONTRACT ID	TERMS
[REDACTED] County Auditor	58687	To be deducted from CY24 grant funding

Entity Name		AMOUNT
Community Corrections	Fund 910	23,269.10
Probation	Fund 910	7,667.14

TOTAL	\$	30,930.24
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If you have any questions about this invoice, please contact

Marla Brewer, 317.671.9892, mbrewer1@idoc.in.gov

Thank you for partnering with the IDOC to improve safety and security in Indiana communities!

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Gift Cards

- Gift Cards may be used to incentivize **program participants only**
- Clear policy required defining participant's eligibility
- Entity must track the purchase and distribution of gift cards
- Gift cards must be used before 12/31

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Procedural Bulletins

- 3.1 Grant Accounts
- 3.2 Program Budget and Revisions
- 3.3 Accounting and Expenditures
- 3. Financial Reporting
- 3.5 Fiscal Compliance and Audits
- 3.6 Community Corrections Fixed Assets
- 3.7 Community Corrections Vehicles
- 3.8 Gift Cards

IDOC Website
<https://www.in.gov/idoc/>

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For More Information

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