Indiana
STATE BUDGET AGENCY

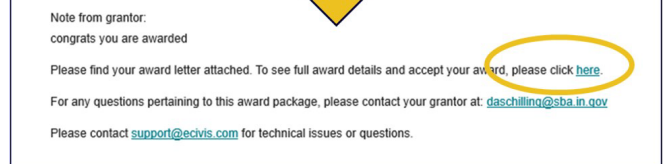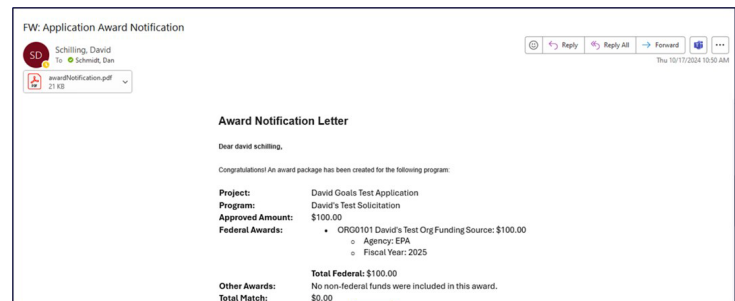## Ensuring that Indiana's priorities are funded today <u>and</u> tomorrow.

The Euna Grants Update:
After the Award
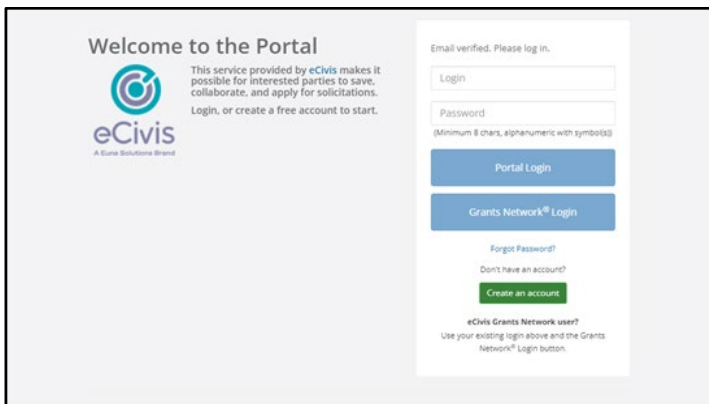
Your award notice has arrived. Now what?

Upon final agency approval of an award, an email is sent to the successful applicants...now grant subrecipients. Successful subrecipients will receive two emails.

The first email (Application Award Notification) notifies subrecipients of the award decision and includes a link to the Euna Grants Portal where they will accept their award.
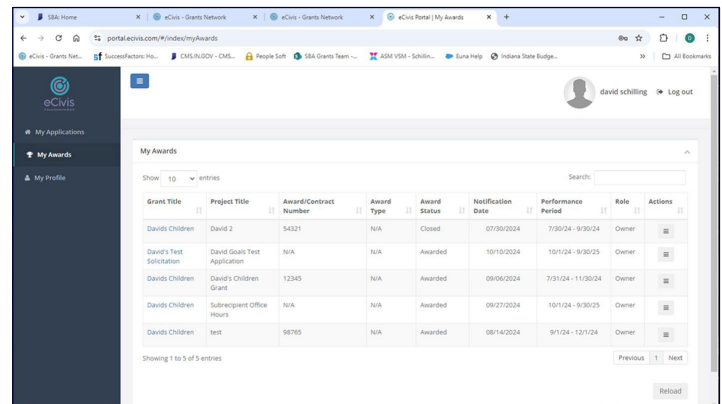
The second email contains a link to the Euna Grants Portal where subrecipients will manage their post-award activities.

Questions? Need help? Contact Grants Management Team

Login page where subrecipients will access the Portal.

My Awards Dashboard

Subrecipients will use the Portal Login on the Euna Grants Portal to log into their Portal account.

Once in the Portal, subrecipients will use the My Awards menu to view a list of all grant awards.

Learn more at: IN.gov/SBA/grants

After selecting an award from the My Awards list, subrecipients can view the details of a particular grant on the Award Dashboard.

The Award Dashboard tabs contain the tools subrecipients will use to manage their awards. From submission of financial reports (reimbursement requests) to submitting activity reports to requesting grant amendments, subrecipients can easily and effectively access the awarded funds they need to make their programs successful.

Need help? Give an SBA Office Hour a try! SBA: Grants Management Workshops

Activity Report tab from Award Dashboard

Submit Financial Report tab from Award Dashboard

Subrecipients will submit activity reports by completing an online narrative and uploading required documents.

Reimbursement requests will be submitted by entering the requested dollar amount in the approved budget categories.

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