



Ensuring that Indiana's priorities are funded today and tomorrow.

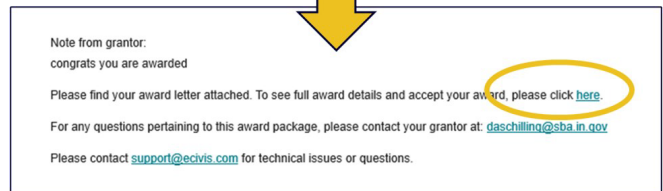
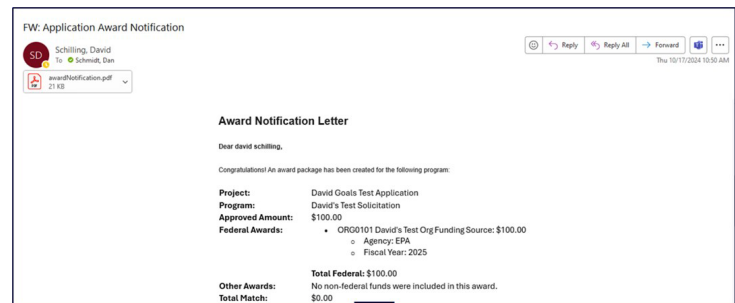
The Euna Grants Update: After the Award

Your award notice has arrived. Now what?

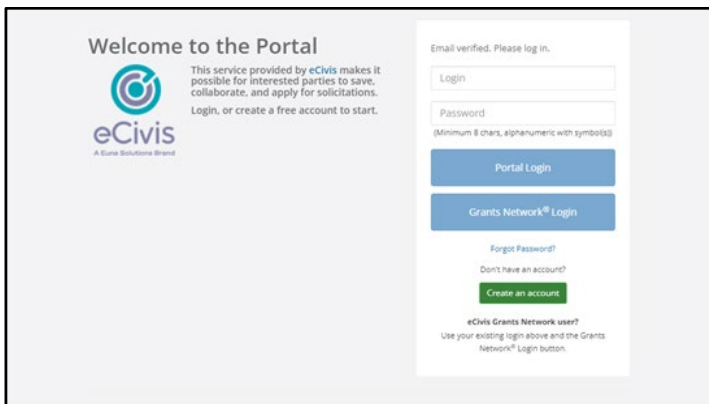
Upon final agency approval of an award, an email is sent to the successful applicants...now grant recipients. Successful grant recipients will receive two emails.

The first email (Application Award Notification) notifies grant recipients of the award decision and includes a link to the Euna Grants Portal where they will accept their award.

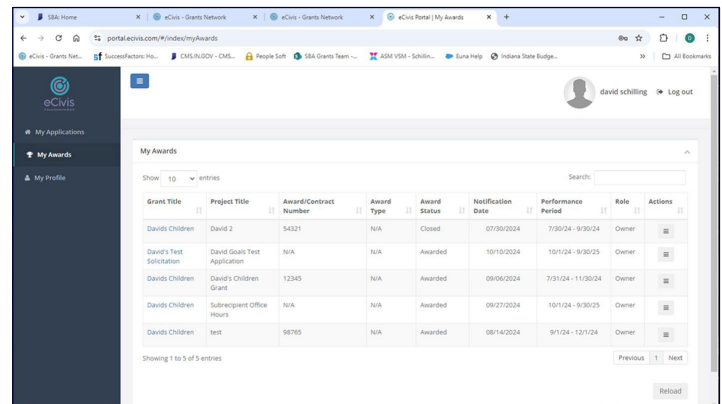
The second email contains a link to the Euna Grants Portal where grant recipients will manage their post-award activities.



Questions? Need help? [Contact Grants Management Team](#)



Login page where grant recipients will access the Portal.



My Awards Dashboard

Grant recipients will use the Portal Login on the Euna Grants Portal to log into their Portal account.

Once in the Portal, grant recipients will use the My Awards menu to view a list of all grant awards.

After selecting an award from the My Awards list, grant recipients can view the details of a particular grant on the Award Dashboard.

The screenshot shows the eCivis Award Dashboard for a user named David Schilling. The dashboard includes a sidebar with navigation links: My Applications, My Awards, and My Profile. The main content area is titled "Award Dashboard" and contains several tabs: View Budget, View Goals, View Files, Submit Financial Report, Submit Activity Report, Request Grant Amendment, Award Closeout, and Manage Project Team. The "Award Detail" section shows the following information:

- Subrecipient: SBA
- Project: David Goals Test Application
- Award Status: Awarded
- Approval Date: 10/10/2024
- Approved amount: \$100.00
- Total Federal Award: \$100.00
- Total Match: \$0.00
- Performance period: 10/01/2024 - 09/30/2025

The "Pending Tasks" section shows a table with one task:

Task Type	Date Created	Due Date	Actions
Closeout Approval	10/10/2024	12/29/2025	

Showing 1 to 1 of 1 entries. Previous 1 Next. Reload.

The Award Dashboard tabs contain the tools grant recipients will use to manage their awards. From submission of financial reports (reimbursement requests) to submitting activity reports to requesting grant amendments, grant recipients can easily and effectively access the awarded funds they need to make their programs successful.

Need help? Give an SBA Office Hour a try! [SBA: Grants Management Workshops](#)

The screenshot shows the eCivis Activity Report form. It includes a sidebar with navigation links: My Applications, My Awards, and My Profile. The main content area is titled "Activity Report" and contains the following sections:

- Award Detail:** David's Test Solicitation, Awarded by State of Indiana - 10042, Project Title: David Goals Test Application, Approved amount: \$100.00, Match type: , Performance period: 10/01/2024 - 09/30/2025.
- Activity Report:** Reporting Period: * (dropdown menu).
- Report Narrative:** A text area for the report narrative, with a "Report Narrative" label and a "Report Narrative" button.

Activity Report tab from Award Dashboard

The screenshot shows the eCivis Submit Financial Report form. It includes a sidebar with navigation links: My Applications, My Awards, and My Profile. The main content area is titled "Financial Report Details" and contains the following sections:

- Reporting Period:** * (dropdown menu).
- Financial Report Table:** A table with columns: Category, Spend, Match, Award Approved, Match Approved, Award Remaining, Match Remaining, and Total Remaining. The table lists various budget categories and their corresponding amounts.

Category	Spend	Match	Award Approved	Match Approved	Award Remaining	Match Remaining	Total Remaining
1. Personnel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2. Fringe Benefits	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
3. Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4. Equipment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5. Supplies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
6. Contractual	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
7. Grant Program/Grant Agreement	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
8. Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9. Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10. Indirect Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Report Total	Spend	Match	Total Award Approved	Total Match Approved	Total Award Remaining	Total Match Remaining	Total Remaining
	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	0.00 %	0.00 %					

Submit Financial Report tab from Award Dashboard

Grant recipients will submit activity reports by completing an online narrative and uploading required documents.

Reimbursement requests will be submitted by entering the requested dollar amount in the approved budget categories.