



Ensuring that Indiana's priorities are funded today and tomorrow.

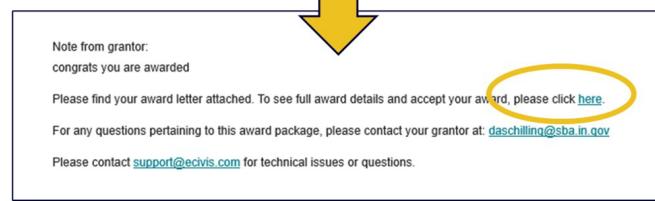
The Euna Grants Update: After the Award

Your award notice has arrived. Now what?

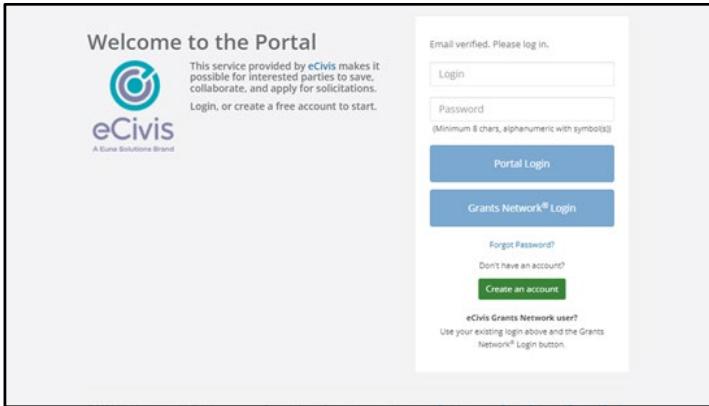
Upon final agency approval of an award, an email is sent to the successful applicants...now grant recipients. Successful grant recipients will receive two emails.

The first email (Application Award Notification) notifies grant recipients of the award decision and includes a link to the Euna Grants Portal where they will accept their award.

The second email contains a link to the Euna Grants Portal where grant recipients will manage their post-award activities.

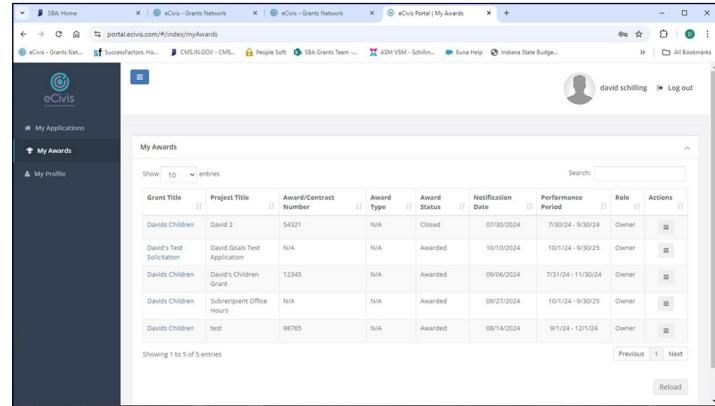


Questions? Need help? Contact Grants Management Team



Login page where grant recipients will access the Portal.

Grant recipients will use the Portal Login on the Euna Grants Portal to log into their Portal account.



My Awards Dashboard

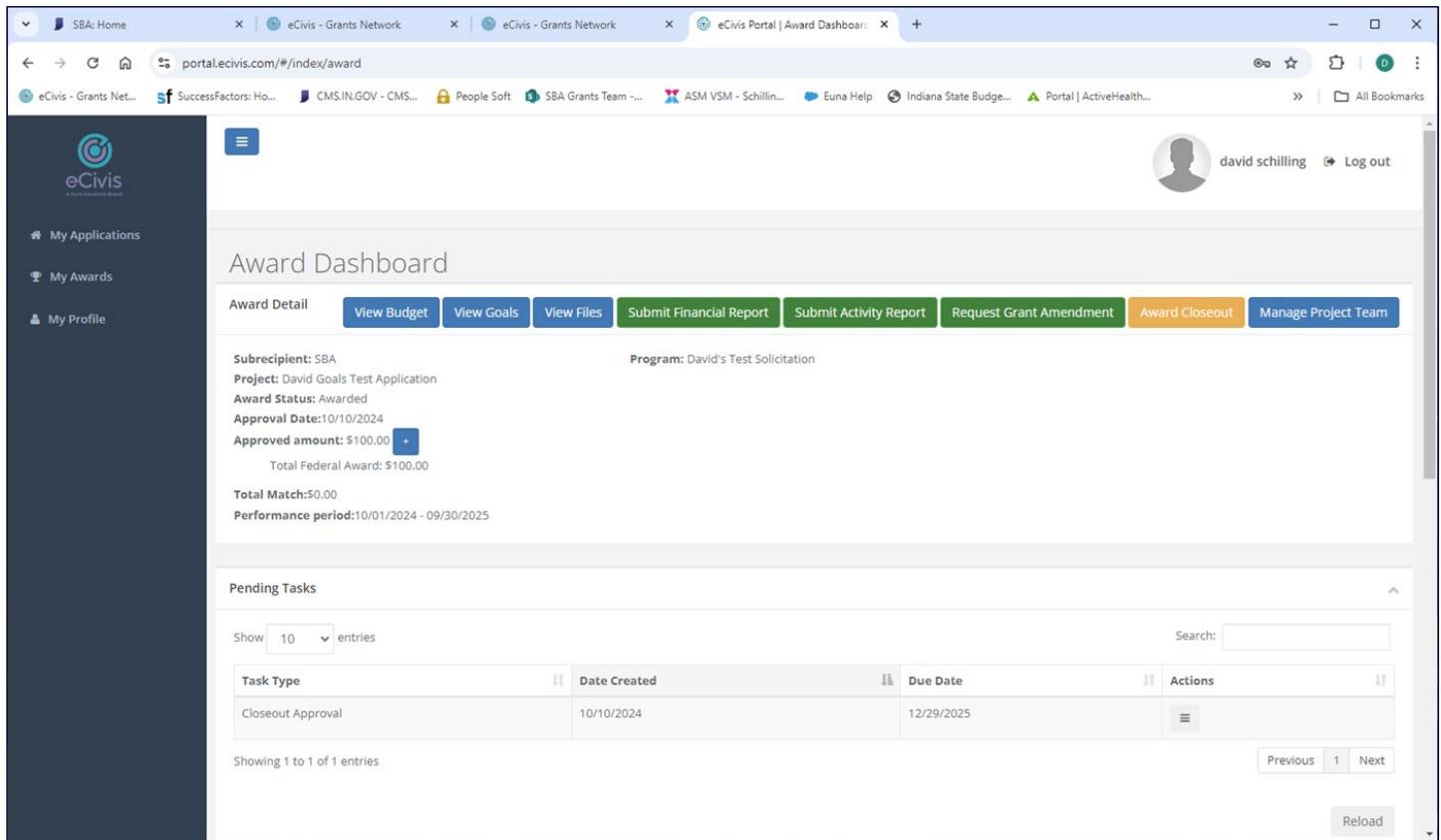
Once in the Portal, grant recipients will use the My Awards menu to view a list of all grant awards.



Learn more at: IN.gov/SBA/grants



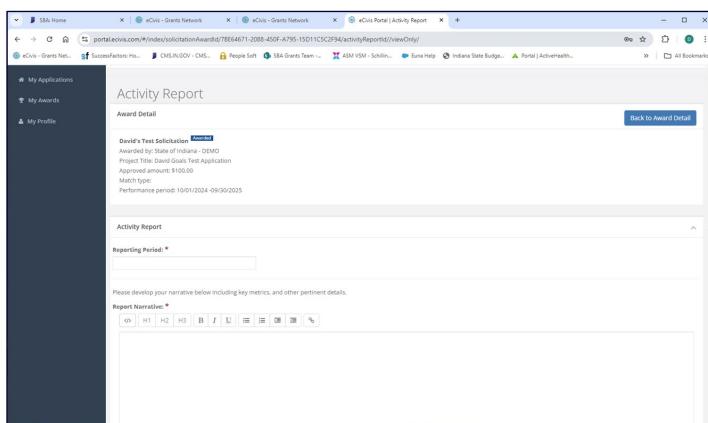
After selecting an award from the My Awards list, grant recipients can view the details of a particular grant on the Award Dashboard.



The screenshot shows the eCivis Award Dashboard. At the top, there are tabs for 'Award Detail', 'View Budget', 'View Goals', 'View Files', 'Submit Financial Report' (which is highlighted in green), 'Submit Activity Report', 'Request Grant Amendment', 'Award Closeout' (which is highlighted in orange), and 'Manage Project Team'. The 'Award Detail' section displays information: Subrecipient: SBA, Project: David Goals Test Application, Award Status: Awarded, Approval Date: 10/10/2024, Approved amount: \$100.00, Total Federal Award: \$100.00, Total Match: \$0.00, and Performance period: 10/01/2024 - 09/30/2025. Below this is a 'Pending Tasks' section with a table showing one task: Closeout Approval, created on 10/10/2024, due on 12/29/2025. The table has columns for Task Type, Date Created, Due Date, and Actions.

The Award Dashboard tabs contain the tools grant recipients will use to manage their awards. From submission of financial reports (reimbursement requests) to submitting activity reports to requesting grant amendments, grant recipients can easily and effectively access the awarded funds they need to make their programs successful.

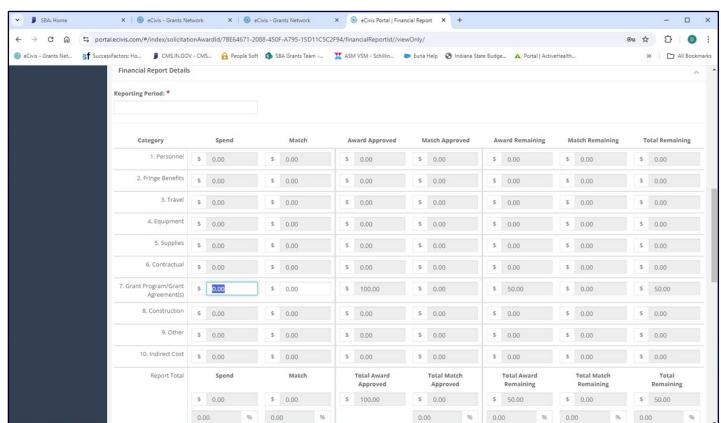
Need help? Give an SBA Office Hour a try! [SBA: Grants Management Workshops](#)



The screenshot shows the 'Activity Report' tab on the Award Dashboard. It displays award details: David's Test Solicitation, Awarded by State of Indiana - DEMO, Project Title: David Goals Test Application, Approved amount: \$100.00, and Match type: Performance period: 10/01/2024 - 09/30/2025. Below this is a 'Report Narrative' section with a rich text editor and a 'Report' button.

Activity Report tab from Award Dashboard

Grant recipients will submit activity reports by completing an online narrative and uploading required documents.



The screenshot shows the 'Financial Report' tab on the Award Dashboard. It displays reporting period details and a table of financial report details. The table has columns for Category, Spend, Match, Award Approved, Match Approved, Award Remaining, Match Remaining, and Total Remaining. The table shows data for various categories like Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Grant Program/Grant Agreements, Construction, Other, and Indirect Cost.

Submit Financial Report tab from Award Dashboard

Reimbursement requests will be submitted by entering the requested dollar amount in the approved budget categories.



Learn more at: IN.gov/SBA/grants

