

Subrecipients are responsible for selecting and configuring their own users and security roles. This table is intended to serve as guidance only. Euna Grants will not restrict or enforce any of the configuration options available to the Subrecipient.

Euna Role Name Equivalent	Relevant Object Types	Key Role Abilities
Subrecipient Grants Admin	Account - Admin	• Creates, completes and submits applications/post-award documents as a subsubrecipient • Views and edits organization-submitted Applications/Grants/Awards • Accesses and runs all subsubrecipient-level reports • Manages organizational users account accesses and staff records • Creates, completes and submits post-award activities such as Amendment requests and Performance Reporting (Budget + Performance Plan) Alternative Key Role Abilities description: Full administrative access for subsubrecipient org; manages organization users, completes and submits applications, and handles all post-award activities including Award budget expense logging, payment requests, periodic budget and performance reporting requirements, Amendment requests, and monitoring and compliance documentation, and project closeout documentation.
Subrecipient Grants Staff	Account - User	• Assists with entering information on applications/post-award documents as a subrecipient • Assists with entering information on post-award activities such as Amendment requests and Performance Reporting (Budget + Performance Plan) • Accesses and runs all subrecipient-level reports Alternative Key Role Abilities description: Assists with entering application and post-award data; runs subrecipient-level reports; cannot approve or authorize payment Requests
Subrecipient Financial Staff	Account - Admin	• Views organization-submitted application/award records as a subrecipient (specifically Budget data) • Runs subrecipient-level Fiscal Reports • Enters and submits data toward post-award activities such as Expenses, Amendment requests and Budget Performance Reporting Alternative Key Role Abilities description: Manages budget/fiscal data and post-award financial activities; submits expenses and fiscal reports; runs fiscal reports
Subrecipient Viewer	Account - View Only	• Views Applications/Grants/Awards, Program Reports and Fiscal Reports related to the organization Alternative Key Role Abilities description: Read-only access to the organization's applications, awards, grants, program reports, and fiscal reports