

PRE-AWARD PROCESS STEPS

Indiana State Standard - Euna Grants - Competitive



FORMULA PROGRAMS

Formula programs require no application and no scoring. They skip steps 4 through 22 entirely, picking up at the beginning of the Award process. See Formula Awards tab for the start of that process.

NON-COMPETITIVE PROGRAMS

Non-Competitive programs skip the Scoring phase. A Low, Medium or High risk result at step 10 always continues to step 11 regardless of the risk tier identified.

STEPS 13 AND 18 ARE OPTIONAL

The draft approval and draft rejection notification queues are shown with a dashed outline and numbered last, so they can be pulled out without renumbering anything else.

HOW TO READ THIS DIAGRAM



Pre-award step



Award step



Post-award step



Decision point



Rejection path



External system



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ROLE MATRIX

- Grant Manager - runs the program end to end; publishes opportunities, assigns staff, approves and activates
- Division Director - all grant manager abilities; assigns reviewers, approves amendments, owns key program settings
 - Reviewer / Scorer - scores applications they are assigned to; sees nothing else
 - Finance Staff - processes fiscal reports, requisition worksheets and purchase orders
- Finance Manager - administers financial accounts and oversees payments being processed
 - Legal Manager - reviews and approves grant agreements and amendments
 - Executive Director - reviews and signs grant agreements and amendments
- Applicant / Recipient - the outside organization applying for and then managing the award