

SECRETARY OF STATE
STATE OF INDIANA



Todd Rokita
Secretary of State

December 3, 2010

Mr. Zachary Jackson, Assistant Director
Indiana State Budget Agency
200 W. Washington Street, Room 212
Indianapolis, IN 46204

Re: Transmittal Letter - Secretary of State budget for FY 2012 – 2013

Dear Mr. Jackson and Members of the State Budget Committee:

Via the Bud Stars program, the Office of the Indiana Secretary of State herewith submits its preliminary, proposed budget for FY 2012-2013. Deputy Secretary of State, Chris Naylor and other agency staff will be prepared to discuss the budget at the scheduled meeting with the Budget Committee on December 9th 2010 at 2:00 pm.

As a preliminary matter, the agency would remind the Budget Committee that the term of Secretary of State Todd Rokita will end on December 31st 2010 and the term of Secretary of State Elect Charlie White will begin on January 1st 2011. At this time, the agency has no way of knowing whether the policies or initiatives of the incoming Secretary will impact the FY 2012-2013 budget. Thus, the agency would respectfully reserve the right of the new administration to submit a revised budget after the incoming Secretary Elect assumes office.

Over the past 8 fiscal years, the Office of the Secretary of State and its four principle divisions¹ have annually contributed approximately \$12.75 million to the state General Fund. Over the same 8 years, the agency's average appropriation from the General Fund has been approximately \$2.3 million annually, or about 18% of its General Fund revenue. During these 4 biannual budget cycles, the agency's reversion to the General fund averaged about \$124,250.00 per year, roughly 5.4%.

This fiscal year, owing to conservative management, belt-tightening and the results of investments in automation and customer self-service systems made in prior years, the agency is currently projecting a reversion to the state exceeding 20% of its FY 11 General Fund allocation.

¹ Auto Dealer Division, Business Services Division, Election Administration and Securities Division.

In recognition of the challenging fiscal climate, the agency's General Fund budget reflects an aggressive 20% reduction in point 1 expense and essentially flat points 2 – 9 expenses (owing to existing substantial cuts in points 2-9 expenses). Please feel free to contact either myself or our Operations Director, Marisa Smith if you have any questions or require additional information prior to our scheduled meeting on December 9th.

Truly yours,


Chris Naylor, Deputy Secretary of State
Office of the Indiana Secretary of State