

## Euna Grants | AmpliFund Training Curriculum and Tracker

| Course Name                       | Modules Included within the course                                                                                                                                                                                                        | Learning Objectives                                                                                                                                                                                                                                                                                                                                              | Day   |
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| EUNA GRANTS OVERVIEW & NAVIGATION |                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                  | Day 1 |
| COURSE: Euna Grants Overview      | By the end of this course, participants will be able to navigate the Euna Grants platform confidently, identify key access areas and system components, and understand how these features support efficient grants management operations. |                                                                                                                                                                                                                                                                                                                                                                  |       |
|                                   | 1. Training Overview and Expectations                                                                                                                                                                                                     | Participants will be able to:<br>1. Describe the purpose, structure, and learning outcomes of the Euna Grants Overview & Navigation course.<br>2. Identify participation expectations and how the course supports their grant management responsibilities.<br>3. Explain how foundational platform knowledge contributes to effective system use and compliance. |       |
|                                   | 2. Euna Grants System Overview                                                                                                                                                                                                            | Participants will be able to:<br>1. Summarize the purpose and primary functions of the Euna Grants Management Software (GMS).<br>2. Reference a glossary of terms provided as a job aid/resource.                                                                                                                                                                |       |
|                                   | 3. Data Dependencies (Master Data)                                                                                                                                                                                                        | Participants will be able to:<br>1. Define master data and explain its importance to accurate and consistent system operation.<br>2. Identify master data elements that support system integrity.<br>3. Recognize the impact of incorrect or missing data on reporting and grant management processes.                                                           |       |
|                                   | 4. Euna Grants Navigation                                                                                                                                                                                                                 | Participants will be able to:<br>1. Navigate the Euna Grants interface to locate objects, grids, and system menus.<br>2. Identify common navigation features (tabs, toolbars, sub-menu access, etc.) used throughout the platform.                                                                                                                               |       |
|                                   | 5. Activity Center                                                                                                                                                                                                                        | Participants will be able to:<br>1. Locate and interpret information within the Activity Center.<br>2. Describe how tasks and activities are displayed, organized, and tracked within the system.<br>3. Recognize how the Activity Center supports workflow management and accountability.                                                                       |       |
|                                   |                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                  |       |
| COURSE: Contact Management        | By the end of this course, participants will be able to understand the various contact types in Euna Grants as well as how to convert contacts to Euna Grants users.                                                                      |                                                                                                                                                                                                                                                                                                                                                                  |       |
|                                   | 1. Create/Edit Organizations                                                                                                                                                                                                              | Participants will be able to:<br>1. Understand what Organizations are in Euna Grants<br>2. Create Organizations in Euna Grants<br>3. Edit Organizations in Euna Grants                                                                                                                                                                                           |       |
|                                   | 2. Create/Edit Individuals                                                                                                                                                                                                                | Participants will be able to:<br>1. Understand what Individuals are in Euna Grants<br>2. Create Individuals in Euna Grants<br>3. Edit Individuals in Euna Grants                                                                                                                                                                                                 |       |
|                                   | 3. Create/Edit Staff                                                                                                                                                                                                                      | Participants will be able to:<br>1. Understand what the Staff role is in Euna Grants<br>2. Create Staff in Euna Grants<br>3. Edit Staff in Euna Grants                                                                                                                                                                                                           |       |

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| COURSE: Viewing and Managing Funds      | By the end of this course, participants will be able to understand how funds are populated in the system by SBA and the bridge integration, and who to contact if they have questions about funds. |                                                                                                                                                                                                                           | Day 2 |
|                                         | 1. Bridge integration with eCivis                                                                                                                                                                  | Participants will be able to:<br>1. Explain the bridge integration with eCivis and Euna Grants.                                                                                                                           |       |
|                                         | 2. Who to contact with fund questions                                                                                                                                                              | Participants will be able to:<br>1. Identify who to contact and how to contact them with fund questions.                                                                                                                  |       |
| COURSE: Opportunity Creation            | By the end of this course, participants will be able to create opportunities within Euna Grants.                                                                                                   |                                                                                                                                                                                                                           |       |
|                                         | 1. Opportunities                                                                                                                                                                                   | Participants will be able to:<br>1. Create Opportunities in Euna Grants.                                                                                                                                                  |       |
| COURSE: Opportunity Configuration       | By the end of this course, participants will be able to configure opportunities within Euna Grants.                                                                                                |                                                                                                                                                                                                                           |       |
|                                         | 1. Opportunity Details                                                                                                                                                                             | Participants will be able to:<br>1. Set up the details of an Opportunity.                                                                                                                                                 |       |
|                                         | 2. Application Settings                                                                                                                                                                            | Participants will be able to:<br>1. Establish application evaluation conditions and applicant portal settings.                                                                                                            |       |
|                                         | 3. Workflow Settings (overview only; there is a separate course for Configure/Edit Workflows)                                                                                                      | Participants will be able to:<br>1. Recognize Workflow settings assigned to an Opportunity.                                                                                                                               |       |
|                                         | 4. Opportunity Funding                                                                                                                                                                             | Participants will be able to:<br>1. Assign funding to an Opportunity.                                                                                                                                                     |       |
| COURSE: Configure/Edit Workflow Classic | By the end of this course, participants will be able to identify and use Workflow Classic with appropriate objects within Euna Grants.                                                             |                                                                                                                                                                                                                           | Day 3 |
|                                         | 1. Pre-Award: Workflows Overview                                                                                                                                                                   | Participants will be able to:<br>1. Recognize when Workflows can be used.                                                                                                                                                 |       |
|                                         | 2. Pre-Award: Workflow Classic Details                                                                                                                                                             | Participants will be able to:<br>1. Copy and configure the details of a Workflow Classic.<br>2. Navigate to, and edit the details of the copied Workflow Classic.                                                         |       |
|                                         | 4. Pre-Award: Workflow Classic Actions                                                                                                                                                             | Participants will be able to:<br>1. Identify the Action Types available in a Workflow Classic.<br>2. Describe the Action Types available in a Workflow Classic.<br>3. Assign/Edit Users to Workflow Tasks in Euna Grants. |       |
| COURSE: Opportunity Forms               | By the end of this course, participants will be able to create, copy, and edit forms related to an Opportunity.                                                                                    |                                                                                                                                                                                                                           | Day 4 |
|                                         | 1. Add and Configure Forms                                                                                                                                                                         | Participants will be able to:<br>1. Add forms to an Opportunity.<br>2. Configure an Opportunity's forms.                                                                                                                  |       |

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|                                                | 2. Save a Form as a Template                                                                                                                 | Participants will be able to:<br>1. Save a form as a template.                                                                                                                |       |
|                                                | 3. Copy/Duplicate a Form                                                                                                                     | Participants will be able to:<br>1. Copy an Opportunity's forms.                                                                                                              |       |
|                                                | 4. Edit a Form                                                                                                                               | Participants will be able to:<br>1. Edit an Opportunity's forms.                                                                                                              |       |
|                                                | 5. Form Order                                                                                                                                | Participants will be able to:<br>1. Manage the order of an Opportunity's forms.                                                                                               |       |
|                                                | 6. Delete a Form                                                                                                                             | Participants will be able to:<br>1. Delete an Opportunity's forms.                                                                                                            |       |
| COURSE: Opportunity Custom Form Configuration  | By the end of this course, participants will be able to access, create, and edit Custom Forms and Form Extensions for an Opportunity.        |                                                                                                                                                                               |       |
|                                                | 1. Custom Form Extension Library                                                                                                             | Participants will be able to:<br>1. Access and navigate the Custom Forms Extension Library<br>2. Edit existing Custom Form Extensions<br>3. Create new Custom Form Extensions |       |
|                                                | 2. Custom Forms Library                                                                                                                      | Participants will be able to:<br>1. Access and navigate the Custom Forms Library<br>2. Edit existing Custom Forms<br>3. Create new Custom Forms                               |       |
|                                                | 3. Add Custom Forms to an Application                                                                                                        | Participants will be able to:<br>1. Add Custom Forms to an Application                                                                                                        |       |
| COURSE: Opportunity Pre-Award Budget           | By the end of this course, participants will be able to set up a pre-award budget.                                                           |                                                                                                                                                                               | Day 5 |
|                                                | 1. Budget Template                                                                                                                           | Participants will be able to:<br>1. Create budget templates for applicants.                                                                                                   |       |
|                                                | 2. Budget Settings                                                                                                                           | Participants will be able to:<br>1. Configure the budget settings for applications.                                                                                           |       |
|                                                | 3. Purpose Areas                                                                                                                             | Participants will be able to:<br>1. Recall the use of Purpose Areas and how to designate them in the budget.                                                                  |       |
| COURSE: Opportunity Pre-Award Performance Plan | By the end of this course, participants will be able to create Pre-Award Performance Plans for an Opportunity.                               |                                                                                                                                                                               |       |
|                                                | 1. Performance Plan Template                                                                                                                 | Participants will be able to:<br>1. Create Performance Plan templates for applicants.                                                                                         |       |
|                                                | 2. Performance Plan Settings                                                                                                                 | Participants will be able to:<br>1. Enable or disable the Performance Plan for applicants.                                                                                    |       |
| COURSE: Opportunity Tools                      | By the end of this course, participants will be able to manage and view supporting Documents related to an opportunity and its Applications. |                                                                                                                                                                               |       |
|                                                | 1. Managing/Viewing Attached Documents to an Opportunity                                                                                     | Participants will be able to:<br>1. Understand potential folder structure for Documents in an Opportunity.<br>2. Access and manage Documents related to an Opportunity.       |       |

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| COURSE: Applicant Training Introduction       | By the end of this course, participants will be able to explain the purpose and intent of Applicant Training.                  |                                                                                                                                                                     | Day 6 |
|                                               | 1. Applicant Training Introduction                                                                                             | Participants will be able to:<br>1. Explain the purpose and intent of Applicant Training.                                                                           |       |
| COURSE: Application Completion and Submission | By the end of this course, participants will be able to recognize and execute the key components of completing an application. |                                                                                                                                                                     |       |
|                                               | 1. Applicant Portal Navigation                                                                                                 | Participants will be able to:<br>1. Identify the navigation elements in the Applicant Portal.                                                                       |       |
|                                               | 2. Complete Forms                                                                                                              | Participants will be able to:<br>1. Locate the forms on an application.<br>2. Complete the forms on an application.                                                 |       |
|                                               | 3. Complete the Performance Plan                                                                                               | Participants will be able to:<br>1. Locate the Performance Plan on an application.<br>2. Complete the Performance Plan on an application.                           |       |
|                                               | 4. Complete the Budget                                                                                                         | Participants will be able to:<br>1. Locate the Budget on an application.<br>2. Complete the Budget on an application.                                               |       |
|                                               | 5. Submit the Application                                                                                                      | Participants will be able to:<br>1. Explain when an application is complete and ready to be submitted.<br>2. Submit an Application.                                 |       |
|                                               | 6. Managing Applications                                                                                                       | Participants will be able to:<br>1. Locate the list of applications associated with their credentials.<br>2. Access applications associated with their credentials. |       |
| COURSE: Application Management                | By the end of this course, participants will be able to manage applications submitted on an Opportunity.                       |                                                                                                                                                                     |       |
|                                               | 1. Application Management                                                                                                      | Participants will be able to:<br>1. Access and manage applications submitted on an Opportunity.                                                                     |       |
|                                               | 2. Enroll Objects/Applications in a Workflow Classic                                                                           | Participants will be able to:<br>1. Execute the initiation of an object into a Workflow Classic.                                                                    |       |
|                                               | 3. Workflow Classic Execute Actions                                                                                            | Participants will be able to:<br>1. Locate the list of actions ready for execution.<br>2. Perform actions on an object in a Workflow Classic.                       |       |
|                                               | 4. Workflow Classic Grid                                                                                                       | Participants will be able to:<br>1. Access and navigate the Workflow Classic Grid.                                                                                  |       |
| COURSE: Reviewer Training                     | By the end of this course, participants will be able to access and evaluate applications they have been assigned to review.    |                                                                                                                                                                     | Day 7 |
|                                               | 1. Reviewer Training: Access Applications to Review                                                                            | Participants will be able to:<br>1. Navigate to and access applications assigned for their review.                                                                  |       |
|                                               | 2. Reviewer Training: Review Applications                                                                                      | Participants will be able to:<br>1. Navigate to and access all related parts of an application needing review.                                                      |       |

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|                                            | 3. Reviewer Training: Assess Applications (Score/Provide Feedback)                                                                                                                                                                          | Participants will be able to:<br>1. Evaluate and score assigned applications for review.<br>2. Provide feedback on assigned applications for review.                                                                                                          |       |
|                                            | 4. Reviewer Training: Submit Scores                                                                                                                                                                                                         | Participants will be able to:<br>1. Submit their scores and evaluation of applications.                                                                                                                                                                       |       |
| COURSE: Opportunity Review of Applications | By the end of this course, participants will be able to recognize and execute the available functions on the Opportunity Review page.                                                                                                       |                                                                                                                                                                                                                                                               |       |
|                                            | 1. Opportunity Review Overview                                                                                                                                                                                                              | Participants will be able to:<br>1. Access and understand the Opportunity Review page and related tabs.                                                                                                                                                       |       |
|                                            | 2. Applicant Data                                                                                                                                                                                                                           | Participants will be able to:<br>1. View Applicant Data.                                                                                                                                                                                                      |       |
|                                            | 3. Category Scoring Data                                                                                                                                                                                                                    | Participants will be able to:<br>1. Review Category Scoring Data of Applications.                                                                                                                                                                             |       |
|                                            | 4. Scoring Round Data                                                                                                                                                                                                                       | Participants will be able to:<br>1. Review Scoring Round Data of Applications.                                                                                                                                                                                |       |
| COURSE: Program Management                 | By the end of this session, participants will be able to apply the knowledge and skills developed in earlier lessons, to Program Management, and identify the additional functionality that Programs unlock for managing awards end-to-end. |                                                                                                                                                                                                                                                               | Day 8 |
|                                            | 1. Program Management Overview                                                                                                                                                                                                              | Participants will be able to:<br>1. Explain the purpose of Programs in Euna Grants.                                                                                                                                                                           |       |
|                                            | 2. Funding Sources in Programs                                                                                                                                                                                                              | Participants will be able to:<br>1. Locate, view, filter, and sort the Funding information associated with Opportunities within a Program.                                                                                                                    |       |
|                                            | 3. Opportunities in Programs                                                                                                                                                                                                                | Participants will be able to:<br>1. Locate, view, filter, and sort Opportunities related to a Program.<br>2. Create a new Opportunity from a Program.                                                                                                         |       |
|                                            | 4. Awards in Programs                                                                                                                                                                                                                       | Participants will be able to:<br>1. View Awards in a Program<br>2. Set Spending Thresholds for all Awards in a Program<br>3. Create a Direct (Non-Competitive) Award from a Program*<br>4. Bulk Copy Awards<br>5. Bulk Edit Awards<br>6. Bulk Activate Awards |       |
|                                            | 5. Recipients in Programs                                                                                                                                                                                                                   | Participants will be able to:<br>1. Locate and view the recipients related to Awards within a Program                                                                                                                                                         |       |
| COURSE: Configure Awards                   | By the end of this course, participants will be able to execute the steps required to set up and configure an award.                                                                                                                        |                                                                                                                                                                                                                                                               | Day 9 |
|                                            | 1. Create Awards through Workflow                                                                                                                                                                                                           | Participants will be able to:<br>1. Create an award.                                                                                                                                                                                                          |       |
|                                            | 2. Configure an Award                                                                                                                                                                                                                       | Participants will be able to:<br>1. Configure an award.                                                                                                                                                                                                       |       |

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|                                     | 3. Select Available Amendment Types                                                                                                                                   | Participants will be able to:<br>1. Determine and designate amendment types for awards.                                                                                                  | Day 10 |
| COURSE: Award Details               | By the end of this course, participants will be able to navigate to and execute edits to an award.                                                                    |                                                                                                                                                                                          |        |
|                                     | 1. Award Details                                                                                                                                                      | Participants will be able to:<br>1. Navigate to an award.<br>2. Review and edit an award's details.                                                                                      |        |
| COURSE: Award Performance Plan      | By the end of this course, participants will be able to enter a performance plan for an award.                                                                        |                                                                                                                                                                                          |        |
|                                     | 1. Create New Performance Plan                                                                                                                                        | Participants will be able to:<br>1. Create a new Performance Plan for an award.                                                                                                          |        |
|                                     | 2. Copy and Configure Performance Plan for Post-Award                                                                                                                 | Participants will be able to:<br>1. Locate an award's pre-award Performance Plan.<br>2. Copy a pre-award Performance Plan to post-award.<br>3. Edit the Performance Plan for post-award. |        |
| COURSE: Award Budget                | By the end of this course, participants will be able to enter a budget for an award.                                                                                  |                                                                                                                                                                                          |        |
|                                     | 1. Create New Budget                                                                                                                                                  | Participants will be able to:<br>1. Create a new Budget for an award.                                                                                                                    | Day 11 |
|                                     | 2. Copy and Configure Application Budget for Post-Award                                                                                                               | Participants will be able to:<br>1. Locate an award's pre-award Budget.<br>2. Copy a pre-award Budget to post-award.<br>3. Edit the Budget for post-award.                               |        |
| COURSE: Post-Award Tools            | By the end of this course, participants will be able to demonstrate and use the functionality in the Tools menu for awards.                                           |                                                                                                                                                                                          |        |
|                                     | 1. Email Manager                                                                                                                                                      | Participants will be able to:<br>1. Create and send new email messages from Euna Grants related to a specific award.                                                                     |        |
|                                     | 2. Tasks                                                                                                                                                              | Participants will be able to:<br>1. Create a new task related to an award.<br>2. Execute other actions related to tasks for an award.                                                    |        |
|                                     | 3. Documents                                                                                                                                                          | Participants will be able to:<br>1. Locate uploaded documents related to an award.<br>2. Create folders for documents related to an award.                                               |        |
|                                     | 4. Notes                                                                                                                                                              | Participants will be able to:<br>1. Locate notes related to an award.<br>2. Create new notes for an award.                                                                               |        |
| COURSE: Custom Form Data Collection | By the end of this course, participants will be able to identify use cases for, create, complete, and submit custom forms and custom form fields related to an award. |                                                                                                                                                                                          |        |

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|                                                                             | 1. Locate and complete a Custom Form                                                                                                                           | Participants will be able to:<br>1. Determine when a custom form should be completed on an award.<br>2. Fill in a custom form for an award.<br>3. Submit a custom form for an award. |        |
|                                                                             | 2. Locate and complete Custom Form Fields                                                                                                                      | Participants will be able to:<br>1. Determine when a custom form field should be completed on an award.<br>2. Fill in custom form fields for an award.                               |        |
|                                                                             | 3. Activate an Award                                                                                                                                           | Participants will be able to:<br>1. Activate an award.                                                                                                                               |        |
| COURSE: Enter Achievements                                                  | By the end of this course, participants will be able to recognize how subrecipients enter and track achievements from the Recipient experience.                |                                                                                                                                                                                      |        |
|                                                                             | 1. Enter Achievements (Overview)                                                                                                                               | Participants will be able to:<br>1. Recognize how subrecipients enter and track achievements associated with the award's Performance Plan.                                           |        |
|                                                                             | 2. View Achievements from Subrecipient POV                                                                                                                     | Participants will be able to:<br>1. Recognize how subrecipients enter achievements associated to the award's Performance Plan.                                                       |        |
| COURSE: Recognize how a subrecipient submits a Performance Reporting Period | By the end of this course, participants will recognize how subrecipients submit a Performance Reporting Period for an award.                                   |                                                                                                                                                                                      |        |
|                                                                             | 1. Submit a Performance Reporting Period from Subrecipient POV                                                                                                 | Participants will be able to:<br>1. Recall how a subrecipient submits a Performance Reporting Period for an award.                                                                   |        |
|                                                                             | 2. Reject a Performance Reporting Period                                                                                                                       | Participants will be able to:<br>1. Identify circumstances when a Performance Reporting Period should be rejected.<br>2. Reject a Performance Reporting Period.                      |        |
|                                                                             | 3. Re-Submit a Re-Opened or Rejected Reporting Period                                                                                                          | Participants will be able to:<br>1. Participants will recognize how subrecipients re-submit a Performance Reporting Period that had previously been rejected or re-opened.           |        |
|                                                                             | 4. Standard Performance Reports                                                                                                                                | Participants will be able to:<br>1. Locate and interpret the standard performance report in post-award.                                                                              |        |
| COURSE: Enter Expenses                                                      | By the end of this course, participants will be able to observe how subrecipients enter and update expenses associated with an award's budget.                 |                                                                                                                                                                                      | Day 12 |
|                                                                             | 1. GM Post-Award: Enter Expenses from subrecipient POV                                                                                                         | Participants will be able to:<br>1. Recognize how subrecipients enter expenses associated with an award's budget.                                                                    |        |
|                                                                             | 2. Submit a Financial Reporting Period from subrecipient POV                                                                                                   | Participants will be able to:<br>1. Recall how a subrecipient submits a Financial Reporting Period for an award.                                                                     |        |
|                                                                             | 3. Standard Expense and Budget Variance Reports                                                                                                                | 1. Recall how a subrecipient submits a Performance Reporting Period for an award.                                                                                                    |        |
| COURSE: View how recipients submit Payment Requests                         | By the end of this course, participants will recognize how recipients will be able to complete and submit a Payment Request from a subrecipient point of view. |                                                                                                                                                                                      |        |
|                                                                             | 1. GM Post-Award: Submit Payment Requests from subrecipient POV                                                                                                | Participants will be able to:<br>1. Create and submit a Payment Request from a subrecipient point of view.                                                                           |        |
|                                                                             | 2. Reject Payment Request                                                                                                                                      | 1. Reject a submitted Payment Request                                                                                                                                                |        |

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|                                                                | 3. Re-Submit a Payment Request                                                                                                                                   | Participants will be able to recognize how recipients will<br>1. Edit and re-submit a payment request.                                                                                   |        |
| COURSE: Copy and Configure Workflow (New) for Payment Requests | By the end of this course, participants will be able to execute the steps to copy and configure a Workflow (New) to route Payment Requests.                      |                                                                                                                                                                                          |        |
|                                                                | 1. Workflow Enrolled Records Grid                                                                                                                                | Participants will be able to:<br>1. Access and navigate the Workflow Grid.                                                                                                               |        |
|                                                                | 2. Workflow Details                                                                                                                                              | Participants will be able to:<br>1. Configure the details of a new Workflow.<br>2. Navigate to and edit the details of an existing Workflow.                                             |        |
|                                                                | 3. Workflow Actions                                                                                                                                              | Participants will be able to:<br>1. Identify the Action Types available in a Workflow.<br>2. Describe the Action Types available in a Workflow.                                          |        |
|                                                                | 4. Enroll Objects in a Workflow                                                                                                                                  | Participants will be able to:<br>1. Execute the initiation of an object into a Workflow.                                                                                                 |        |
|                                                                | 5. Workflow Execute Actions                                                                                                                                      | Participants will be able to:<br>1. Locate the list of actions ready for execution.<br>2. Perform actions on an object in a Workflow.                                                    | Day 13 |
| COURSE: Payment Authorizations                                 | By the end of this course, participants will be able to create and route Payment Authorizations.                                                                 |                                                                                                                                                                                          |        |
|                                                                | 1. Create a Payment Authorization                                                                                                                                | Participants will be able to:<br>1. Create a Payment Authorization.                                                                                                                      |        |
|                                                                | 2. Route Payment Authorization for Review                                                                                                                        | Participants will be able to:<br>1. Send a Payment Authorization through appropriate steps for review.                                                                                   |        |
| COURSE: Post-Award Reports – Dashboards                        | By the end of this course, participants will be able to navigate to and view the Analytics dashboard.                                                            |                                                                                                                                                                                          |        |
|                                                                | 1. Dashboards (Analytics)                                                                                                                                        | Participants will be able to:<br>1. Navigate to a grant's/award's Analytics page.<br>2. Recognize elements on a grant's/award's Analytics dashboard.<br>3. Customize the Analytics page. |        |
| COURSE: Amendments                                             | By the end of this course, participants will be able to identify and apply amendment types, and recognize the submission and review process of award amendments. |                                                                                                                                                                                          |        |
|                                                                | 1. Define Available Amendment Types                                                                                                                              | Participants will be able to:<br>1. Locate where amendment types are defined for awards.<br>2. Designate which amendment types are permitted for awards.                                 |        |
|                                                                | 2. Recipient Submission of Amendment                                                                                                                             | Participants will be able to:<br>1. Demonstrate how sub-recipients submit amendments to awards.                                                                                          |        |

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|  | 3. Configure and Produce Amendment | Participants will be able to:<br>1. Agency initiation of an Amendment.<br>2. Execute an Amendment.                 |  |
|  | 4. Review Amendment                | Participants will be able to:<br>1. Evaluate a submitted amendment.                                                |  |
|  | 5. Budget Versions                 | Participants will be able to:<br>1. Recall the purpose and use of Budget Versions, when amendments are not needed. |  |