September 2023: How do I find my grant in eCivis?

Edition # 3: September 19, 2023

What are eCivis’ grant search capabilities?

eCivis provides state agencies with a database of grants pulled from federal, state, and private funding sources, like foundations.

State agencies can search the database to unlock new funding opportunities.

Locating grants within the eCivis database also shortens the time needed to submit an agency’s grant to SBA for approval.

Information on searching for grants in eCivis can be found [here](https://www.in.gov/sba/grants/resources-for-state-agencies/grantee/).

If the eCivis grants network database does not contain a particular grant, then the state agency will create organization funding to obtain SBA approval and manage the grant post-award.

 The Grants Management section of the SBA website has new content, including:

Grantee Pre-Award User Guides

Grantee Post-Award User Guides

Grantee Pre-Award Frequently Asked Questions

Training Demonstration Recordings

Check it all out at [IN.gov/SBA/grants](https://www.in.gov/sba/grants/)!

 eCivis is a grants management software that tracks federal grants from application to close-out. Grantee Post-Award Training is available for eCivis users starting September 2023. The remaining Post-Award training demonstration dates are:

Wednesday, September 20, 2023

Wednesday, September 27, 2023

Have you rsvp’d for training? If not, the time is now.

 All agencies will use eCivis to manage newly awarded grants starting October 1, 2023!

 NextLevel Grants Management is an OMB/SBA-driven initiative to improve federal grants management in Indiana.

 Key eCivis Definitions

“Grantee” refers to when Indiana agencies receive funding from the federal government.

 “Grantor” refers to when Indiana agencies distribute funding to subrecipients.

 “Pre-Award” refers to the steps agencies must take to obtain approval from SBA to apply for federal funding. In other words, “Pre-Award” is the time beforethe federal funding is awarded.

 “Post-Award” refers to the management of federal funding after a state agency receives the notice of award.

 “Organization Funding” is a mechanism for creating a grant in eCivis Grantee Pre-Award so that an agency can obtain SBA approval and manage the grant post-award.

 To find a grant in eCivis, a state agency can use several search tools:

 1. A basic key word search;

2. An advanced key word search utilizing Boolean Search Operators;

3. A list of categories such as agriculture, housing, law enforcement, and wastewater;

4. The type of funding organization, whether it be the federal government, a state agency, or a private foundation;

5. The eligible entity, including state and local governments;

6. The grant’s due date; and

7. Any match requirements.

Agencies can save their searches and setup email alerts based on the search criteria!

More information on searching for grants can be found [here](https://www.in.gov/sba/grants/resources-for-state-agencies/grantee/).

 Please take a moment to complete a brief [survey](https://forms.office.com/Pages/ResponsePage.aspx?id=ur-ZIQmkE0-wxBi0WTPYjRe_-jepGI5LoWRdcw6MsKZURThUNDQ0MDlHVjY2OVpBSVdDRjI1R0JLWS4u) about

NextLevel Grants Management!

 The [Contact Grants Management Team](https://www.in.gov/sba/grants/contact-grants-management-team/) page contains multiple options for getting help.

1. User experience-related questions will be routed to a member of SBA’s Grants Management Team for quick resolution.

2. Technical questions will be directed to eCivis Customer Support.

3. Substantive questions regarding a particular grant opportunity will be channeled to the relevant agency point of contact.

State Budget Agency has established a process for managing changes to the structure of the eCivis grants enterprise system. Internal eCivis users can access an explanation of that process [here](https://ingov.sharepoint.com/:b:/r/sites/IOTSBAEnterpriseGrantsManagementRFP/Shared%20Documents/Implementation/SBA%20Enterprise%20Grants%20Management%20Scope%20Management%20Plan.pdf).