Professional Licensing Agency
402 West Washington Street
Room W072
Indianapolis, Indiana 46204

Michael R. Pence
Governor of Indiana
Nicholas W. Rhoad
PLA Executive Director

Architect Licensing Checklist – By Reciprocity With NCARB

_____ Completed Application for Architect Reciprocal Registration

_____ Photo attached

_____ $520 fee

_____ Original official college transcript (Directly from school to IPLA)

(Minimum B.S. degree from *accredited* college NAAB)

_____ Architect Training and Experience Report (IDP) [*If licensed in another state for less than five (5) years]*

_____ Architect Registration Exam scores (Sent directly from State to IPLA)

_____ Verification of Employment / Reference

_____ Applicant portion

_____ Sponsor portion (Filled out by applicant's employer/supervisor)

_____ Covers period from date of graduation to present

_____ If self-employed, a list of projects worked on and role played in each one, i.e. supervisor, principal, etc.

_____ Current license certification with state seal

_____Notary Seal (if you answered "yes" to any personal background questions)

Has any disciplinary action been taken against applicant? _____Yes _____No

- Provide Court document
- Provide written statement

If you have any questions for the State Board of Registration for Architects & Landscape Architects please email pla10@pla.in.gov or call 317-234-3022.