Indiana State Board of Nursing

Licensed Practical Nurse – Examination for Graduates of Foreign Nursing Schools

Must be licensed in territory or country in which applicant graduated

_____ Completed application, including social security number.

_____ $50.00 Application fee – Pay by debit or credit card for applications submitted online at MyLicense.IN.gov. If applying by paper/mail make check or money order payable to Indiana Professional Licensing Agency (IPLA).

_____ Detailed statement with supporting documentation for any positive response to the questions. Will need court documentation if answer to question #3 is a positive response. – required for all new applications

_____ List of licenses in any state or territory the applicant holds or has held a license/certification in the health professional field.

_____ Verification(s) from any state or territory the applicant holds or has held a license/certification in the health professional field.

_____ Commission on Graduates of Foreign Nursing Schools (CGFNS) – report showing education evaluation and passing of exam given by CGFNS

_____ Name Change Document – required if last name differs on any documents submitted for the application

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_____ Criminal Background Check – submit once confirmation from IPLA that the application is entered. Email confirmation comes from pla@pla.in.gov.

_____ $200.00 NCLEX fee – after receiving email instructing the applicant to go to www.ncsbn.org or call (215) 222-8454 to register and pay the fee. Notify pla2@pla.in.gov once fee is paid.

This checklist is to be used as a guide, not a comprehensive description of each step/requirement for licensure.