ANNUAL REPORT FOR PROGRAMS IN NURSING

Guidelines: An Annual Report prepared and submitted by the faculty of the school of nursing, will provide the Indiana State Board of Nursing with a clear picture of how the nursing program is currently operating and its compliance with the regulations governing the professional and/or practical nurse education program(s) in the State of Indiana. The Annual Report is intended to inform the Education Subcommittee and the Indiana State Board of Nursing of program operations during the academic reporting year. This information will be posted on the Board’s website and will be available for public viewing.

Purpose: To provide a mechanism to provide consumers with information regarding nursing programs in Indiana and monitor complaints essential to the maintenance of a quality nursing education program.

Directions: To complete the Annual Report form attached, use data from your academic reporting year unless otherwise indicated. An example of an academic reporting year may be: August 1, 2012 through July 31, 2013. Academic reporting years may vary among institutions based on a number of factors including budget year, type of program delivery system, etc. Once your program specifies its academic reporting year, the program must utilize this same date range for each consecutive academic reporting year to insure no gaps in reporting. You must complete a SEPARATE report for each PN, ASN and BSN program.

This form is due to the Indiana Professional Licensing Agency by the close of business on October 1st each year. The form must be electronically submitted with the original signature of the Dean or Director to: PLA2@PLA.IN.GOV. Please place in the subject line “Annual Report (Insert School Name) (Insert Type of Program) (Insert Academic Reporting Year). For example, “Annual Report ABC School of Nursing ASN Program 2013.” The Board may also request your most recent school catalog, student handbook, nursing school brochures or other documentation as it sees fit. It is the program’s responsibility to keep these documents on file and to provide them to the Board in a timely manner if requested.

Indicate Type of Nursing Program for this Report: PN_____ ASN_____ BSN__X____

Dates of Academic Reporting Year: 1 August 2012 – 1 July 2013 ____________________________
 (Date/Month/Year) to (Date/Month/Year)

Name of School of Nursing: ___Indiana University Southeast School of Nursing____________________

Address: _4201 Grant Line Rd. __________________________________________________________________

New Albany, Indiana 47150-6405____________________________________________________________________

Dean/Director of Nursing Program

Name and Credentials: _Jacquelyn Chinnock Reid MSN, EdD, CNE, APRN_______________________

Title: _Interim Dean and Professor________ Email: _jreid@ius.edu_____________________

Nursing Program Phone #: _812-941-2340________ Fax: _812-941-2687___________________________
Social Media Information Specific to the SON Program (Twitter, Facebook, etc.): The School of Nursing has no separate social media accounts, but links to IU Southeast’s social media accounts are on the School of Nursing website.

Please indicate last date of NLNAC or CCNE accreditation visit, if applicable, and attach the outcome and findings of the visit:

Last visit spring 2010

If you are not accredited by NLNAC or CCNE where are you at in the process?

SECTION 1: ADMINISTRATION

Using an “X” indicate whether you have made any of the following changes during the preceding academic year. For all “yes” responses you must attach an explanation or description.

1) Change in ownership, legal status or form of control
   Yes____ No __x__

2) Change in mission or program objectives
   Yes____ No __x__

3) Change in credentials of Dean or Director
   Yes____ No __x__

4) Change in Dean or Director
   Yes __x__ No _____

5) Change in the responsibilities of Dean or Director
   Yes _____ No __x__

6) Change in program resources/facilities
   Yes _____ No __x__

7) Does the program have adequate library resources?
   Yes __x__ No _____

8) Change in clinical facilities or agencies used (list both additions and deletions on attachment)
   Yes _____ No __x__

9) Major changes in curriculum (list if positive response)
   Yes__x__ No____
SECTION 2: PROGRAM

1A.) How would you characterize your program’s performance on the NCLEX for the most recent academic year as compared to previous years? Increasing _____ Stable _______ Declining ___x____

1B.) If you identified your performance as declining, what steps is the program taking to address this issue?

In 2010, faculty adopted the Kaplan Admission test and began to use the Reading Comprehension score as part of the admission process in 2011 for the Class of 2014. The admission score is composed of 75% of the cumulative pre-nursing GPA and 25% of the Reading Comprehension score on the Kaplan test. The 2013 class was the last class that did not have the Reading Comprehension score as part of the admission requirements. Faculty believe that the NCLEX scores of the class of 2014 will reflect this additional assessment.

2A.) Do you require students to pass a standardized comprehensive exam before taking the NCLEX? Yes___________ No____x_____  

2B.) If not, explain how you assess student readiness for the NCLEX.

Beginning in 2004, achieving a set score on an exit examination was required for students to graduate. From 2004 through 2010, the exit examination used was prepared by HESI. In the spring 2010, faculty chose the Kaplan testing service to provide the exit examination. Students were required to attain a score of 65 or not graduate. Students who did not achieve 65 took a 1 hour summer course that provided intense preparation for the exam. Until 2011 all were successful in passing the exit examination after the summer course. NCLEX pass rates were near the national rate. In the spring, 2012, on the advice of the faculty consultant at Kaplan, faculty agreed that students would not have to achieve a set score on the exit exam, but would have to complete remediation on the tests they did not achieve a score of 62 or higher. In September 2012, the National Council State Boards of Nursing announced that the required score to pass the NCLEX was being increased effective April 2013. Our NCLEX 2013 scores declined.

2C.) If so, which exam(s) do you require? __________________________________________________________
2D.) When in the program are comprehensive exams taken: Upon Completion__________
As part of a course ___x____ Ties to progression or thru curriculum__No____________________

2E.) If taken as part of a course, please identify course(s): S486 NCLEX Success through Critical Thinking

3.) Describe any challenges/parameters on the capacity of your program below:

   A. Faculty recruitment/retention: Limited to 12 faculty; majority of faculty nearing retirement; few applicants for positions________________________________________

   B. Availability of clinical placements: Clinical placements are available, requests for placements must be submitted earlier every year.______________________________

   C. Other programmatic concerns (library resources, skills lab, sim lab, etc.):_Skills lab scheduled for upgrade during the summer of 2014; simulation lab requires replacement equipment which is part of the upgrade of the lab in 2014; library resources are adequate, books are no longer required because resources are online.______________________________

4.) At what point does your program conduct a criminal background check on students?
   A background check is required for admission to the program.

5.) At what point and in what manner are students apprised of the criminal background check for your program?
   Students are informed that a criminal background check is required for admission during freshman orientation. They are reminded again when the application process begins in the spring of the freshman year. Applications are not processed without a completed criminal background check.
   Criminal background checks are renewed annually in August for all students in the program until graduation.
SECTION 3: STUDENT INFORMATION

1.) Total number of students admitted in academic reporting year:

   Summer_______52_________ Fall________0_________ Spring________0_________

2.) Total number of graduates in academic reporting year:

   Summer________1_________ Fall________1_________ Spring________43_________

3.) Please attach a brief description of all complaints about the program, and include how they were addressed or resolved. For the purposes of illustration only, the CCNE definition of complaint is included at the end of the report.

4.) Indicate the type of program delivery system:

   Semesters___x_____ Quarters_________ Other (specify):__________________________

SECTION 4: FACULTY INFORMATION

A. Provide the following information for **all faculty new** to your program in the academic reporting year (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Faculty Name:</th>
<th>Jodi Henderson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana License Number:</td>
<td>28171451A</td>
</tr>
<tr>
<td>Full or Part Time:</td>
<td>Full-time</td>
</tr>
<tr>
<td>Date of Appointment:</td>
<td>August 1, 2012</td>
</tr>
<tr>
<td>Highest Degree:</td>
<td>MSN</td>
</tr>
<tr>
<td>Responsibilities:</td>
<td>Classroom and laboratory teaching in Comprehensive Assessment and clinical teaching in Adult Alterations I in fall (with experienced faculty) and classroom and laboratory teaching in Science and Technology, and clinical in Adult Alterations II and Developing Family and Child (with experienced faculty).</td>
</tr>
<tr>
<td>Faculty Name:</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Indiana License Number:</td>
<td></td>
</tr>
<tr>
<td>Full or Part Time:</td>
<td></td>
</tr>
<tr>
<td>Date of Appointment:</td>
<td></td>
</tr>
<tr>
<td>Highest Degree:</td>
<td></td>
</tr>
<tr>
<td>Responsibilities:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Faculty Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana License Number:</td>
<td></td>
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<tr>
<td>Full or Part Time:</td>
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<tr>
<td>Date of Appointment:</td>
<td></td>
</tr>
<tr>
<td>Highest Degree:</td>
<td></td>
</tr>
<tr>
<td>Responsibilities:</td>
<td></td>
</tr>
</tbody>
</table>

B. Total faculty teaching in your program in the academic reporting year:

1. Number of full time faculty: 5 tenured faculty
2. Number of part time faculty: 0
3. Number of full time clinical faculty: 7
4. Number of part time clinical faculty: 0
5. Number of adjunct faculty: 15
C. Faculty education, by highest degree only:

1. Number with an earned doctoral degree: _5_ FT _____ 1 Clinical Adjunct __________
2. Number with master's degree in nursing: _7_ FT _____ 10 Clinical Adjuncts __________
3. Number with baccalaureate degree in nursing: _4_ Clinical Adjuncts __________
4. Other credential(s). Please specify type and number: _ 0 ________________

D. Given this information, does your program meet the criteria outlined in 848 IAC 1-2-13 or 848 IAC 1-2-14?

Yes _____ x _____ No _________

E. Please attach the following documents to the Annual Report in compliance with 848 IAC 1-2-23:

1. A list of faculty no longer employed by the institution since the last Annual Report;
2. An organizational chart for the nursing program and the parent institution.

I hereby attest that the information given in this Annual Report is true and complete to the best of my knowledge. This form must be signed by the Dean or Director. No stamps or delegation of signature will be accepted.

_Signature of Dean/Director of Nursing Program_ __________

_Jacquelyn Reid_ ____________________________

Printed Name of Dean/Director of Nursing Program

_Date_ ________________

9/10/2013

ISBON Annual Report 7/2012 (Revised 8/2013)
Please note: Your comments and suggestions are welcomed by the Board. Please feel free to attach these to your report.
Definitions from CCNE:

**Potential Complainants**

A complaint regarding an accredited program may be submitted by any individual who is directly affected by the actions or policies of the program. This may include students, faculty, staff, administrators, nurses, patients, employees, or the public.

**Guidelines for the Complainant**

The CCNE Board considers formal requests for implementation of the complaint process provided that the complainant: 

- a) illustrates the full nature of the complaint in writing, describing how CCNE standards or procedures have been violated, and
- b) indicates his/her willingness to allow CCNE to notify the program and the parent institution of the exact nature of the complaint, including the identity of the originator of the complaint.

The Board may take whatever action it deems appropriate regarding verbal complaints, complaints that are submitted anonymously, or complaints in which the complainant has not given consent to being identified.
REQUIRED RESPONSES

SECTION 1. ADMINISTRATION

4) Change in Dean or Director?

In February, 2013, Marion McKay resigned from the Dean position and Jacquelyn Reid was appointed Interim Dean. A search is in progress for a permanent Dean. Interim Dean Reid will retire at the end of the academic year in which a new dean is appointed.

7) Does the program have adequate library resources?

The IU Southeast Library has adequate resources in the form of online access to CINAHL or Medline through EBSCOHOST or OVID. Books become outdated and many are inaccurate when published so the purchase of books for the library is no longer occurs.

9) Major changes in curriculum (list if positive response)

The Indiana Council on Higher Education mandated that all state university baccalaureate programs be limited to 120 hours. In 2012, the curriculum of IU Southeast School was brought into compliance with that requirement. The revised curriculum was adopted by faculty 5/9/13 and implemented the fall of 2013. Changes to the curriculum were presented to students already in the program and those being admitted to the program. A copy of the current curriculum plan is attached.

SECTION 4. FACULTY INFORMATION

E. 1) A list of faculty no longer employed by the institution since the last Annual Report

Luz Huntington-Moskos MSN, RNC
# IU Southeast School of Nursing

## FIRST YEAR COURSES

All first year/pre-nursing courses must be completed with a grade of C (2.0) or above in each course by the second completed attempt. See your pre-nursing advisor for details.

### Semester 1

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-W 131 Elementary Composition I</td>
<td>3</td>
</tr>
<tr>
<td>or Honors-H 103 Honors Seminar</td>
<td></td>
</tr>
<tr>
<td>PSY-P101 Introductory Psychology I</td>
<td>3</td>
</tr>
<tr>
<td>SPCH-S121 Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>or Honors-H 104 Honors Seminar</td>
<td></td>
</tr>
<tr>
<td>Cultural Diversity course #1</td>
<td>3</td>
</tr>
<tr>
<td>Quantitative Reasoning course</td>
<td>3</td>
</tr>
<tr>
<td>COAS-S 104 First Year Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

16 cr. hrs.

### Semester 2

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT-A 215 Basic Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>SOC-S 163 Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>Written Communication</td>
<td>3</td>
</tr>
<tr>
<td>CHEM-C102 Elementary Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHEM-C122 Elementary Chemistry Lab II</td>
<td>2</td>
</tr>
</tbody>
</table>

16 cr. hrs.

### Summer Session

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS-B 233 Health and Wellness</td>
<td>4</td>
</tr>
</tbody>
</table>

4 cr. hrs.

## SECOND YEAR COURSES

### Semester 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHSL-P 215 Basic Mammalian Physiology</td>
<td>5</td>
</tr>
<tr>
<td>NURS-B 231 Com. for Health Care Prof.</td>
<td>3</td>
</tr>
<tr>
<td>NURS-B 232 Intro. to Discipline of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS-B 244 Comp. Health Assessment</td>
<td>2</td>
</tr>
<tr>
<td>NURS-B 245 Comp. Health Assess. Pract.</td>
<td>2</td>
</tr>
</tbody>
</table>

15 cr. hrs.

### Semester 4

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MICR-J201 Microbiology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>NURS-B 249 Science and Tech. Pract.</td>
<td>2</td>
</tr>
<tr>
<td>NURS-B 230 Developmental Issues in Nsg.</td>
<td>3</td>
</tr>
<tr>
<td>NURS-B 248 Science and Tech. of Nursing</td>
<td>2</td>
</tr>
<tr>
<td>NURS-H 355 Data Analysis Clin. Pract.</td>
<td>3</td>
</tr>
</tbody>
</table>

14 cr. hrs.

### THIRD YEAR COURSES

### Semester 5

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS-H 351 Alt. in Neuro-Psych. Health</td>
<td>3</td>
</tr>
<tr>
<td>NURS-H 352 Alt. in Neuro-Psych. Pract.</td>
<td>2</td>
</tr>
<tr>
<td>NURS-H 353 Alt. in Health I</td>
<td>3</td>
</tr>
<tr>
<td>NURS-H 354 Alt. in Health I Pract.</td>
<td>2</td>
</tr>
<tr>
<td>Reasoning about Ethical Issues</td>
<td>3</td>
</tr>
<tr>
<td>Elective (any level)</td>
<td>3</td>
</tr>
</tbody>
</table>

16 cr. hrs.

### Semester 6

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS-H 361 Alt. in Health II</td>
<td>3</td>
</tr>
<tr>
<td>NURS-H 362 Alt. in Health II Pract.</td>
<td>2</td>
</tr>
<tr>
<td>NURS-H 363 Dev. Family &amp; Child</td>
<td>3</td>
</tr>
<tr>
<td>NURS-H 364 Dev. Family &amp; Child Pract.</td>
<td>3</td>
</tr>
<tr>
<td>NURS-H 365 The Research Process</td>
<td>3</td>
</tr>
</tbody>
</table>

14 cr. hrs.

### FOURTH YEAR COURSES

### Semester 7

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS-S 470 Restorative Health Related to</td>
<td>3</td>
</tr>
<tr>
<td>Multi-System Failures</td>
<td></td>
</tr>
<tr>
<td>NURS-S 471 Restorative Health Pract.</td>
<td>2</td>
</tr>
<tr>
<td>NURS-S 472 Health of Community</td>
<td>3</td>
</tr>
<tr>
<td>NURS-S 473 Health of Community Pract.</td>
<td>2</td>
</tr>
<tr>
<td>The Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

13 cr. Hrs.

### Semester 8

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS-S 481 Nursing Management</td>
<td>2</td>
</tr>
<tr>
<td>NURS-S 482 Nursing Management Pract.</td>
<td>3</td>
</tr>
<tr>
<td>NURS-S 483 Nursing Practice Capstone</td>
<td>3</td>
</tr>
<tr>
<td>NURS-S 484 Evidence-Based Practice</td>
<td>1</td>
</tr>
<tr>
<td>NURS-S 485 Professional Growth and</td>
<td>2</td>
</tr>
<tr>
<td>Empowerment</td>
<td></td>
</tr>
<tr>
<td>NURS-S 486 NCLEX Success through</td>
<td>1</td>
</tr>
<tr>
<td>Critical Thinking</td>
<td></td>
</tr>
</tbody>
</table>

12 cr. Hrs.

### Additional Information

*Core General education classes*.

If the “Core” has been satisfied, students do not need to take these classes. For the Nursing curriculum, one course fulfills one general education requirement. While effort has been made to provide accurate information, IU Southeast reserves the right to change degree requirements.

General Education Courses (over)
General Education Courses

*Speech Communication*
- Honors-H 104 Intellectual Experience II
- SPCH-S 121 Public Speaking

*Written Communication*
- ENG-W 231 Professional Writing Skills
- ENG-W 234 Tech Report Writing
- ENG-W 250 Writing in Context
- ENG-W 270 Argumentative Writing
- ENG-W 290 Writing in the Arts & Sciences
- ENG-W 300 Writing for Teachers
- ENG-W 310 Language and the Study of Writing
- ENG-W 350 Advanced Expository Writing
- ENG-W 315 Composing Computer-Delivered Text
- ENG-W 405 Writing Prose Nonfiction
- ENG-W 420 Argumentative Writing

*Diversity*
- AFRO-A 169 Introduction to Afro American Lit.
- AFRO-A 249 African American Autobiography
- EDUC-M 300 Teaching in a Pluralistic Society
- ENG-L 351 American Literature to 1865
- FINA-A 150 African, New World & Oceanic Art
- GEOG-G 201 World Regional Geography
- HIST-E 100 Issues in African History
- HIST-F 100 Issues in Latin American History
- HIST-F 216 History of Slavery
- HIST-F 232 Upheaval in 20th Cent. Latin Amer.
- HIST-G 100 Issues in Asian History
- HIST-H 207 Modern East Asian Civilization
- HIST-H 231 The Family in History
- Honors-H 103 Common Intellectual Exp. I
- PHIL-P 170 Introduction to Asian Philosophy
- POLS-Y 107 Intro to Comparative Politics
- POLS-Y 109 Intro. To International Relations
- SPCH-S 122 Interpersonal Communication

*Reasoning about Ethical Issues*
- AFRO-A 249 African American Autobiography
- JOUR-J 280 Seminar in Journalism Ethics
- PHIL-P 100 Introduction to Philosophy
- PHIL-P 140 Introduction to Ethics
- PHIL-P 145 Intro to Social and Political Phil.
- PHIL-P 200 Bioethics
- PHIL-P 240 Business & Morality

*Quantitative Reasoning*
- MATH-A 118 Finite Math for Soc. & Biol. Sciences
- MATH-M 110 Excursions in Mathematics
- MATH-M 112 Quantitative Literacy I
- MATH-M 117 Intermediate Algebra
- MATH-M 118 Finite math
- MATH-M 119 Brief Survey of Calculus I
- MATH-M 122 College Algebra
- MATH-M 125 Pre-calculus Mathematics
- MATH-M 215 Analytic Geometry & Calculus I
- MATH-T 101 Mathematics for Elementary Teachers I

*Arts & Humanities*
- AFRO-A 169 Intro. To Afro American Literature
- ENG-L 101 Western Word Masterpieces to 1600
- ENG-L 102 Western Word Masterpieces
- ENG-L 104 Introduction to Fiction
- ENG-L 106 Introduction to Poetry
- FINA-A 101 Ancient & Medieval Art
- FINA-A 102 Renaissance through Modern Art
- FINA-F 100 Fundamental Studio – Drawing
- FINA-H 100 Art Appreciation
- FINA-N 110 Intro to Studio Art for Non Majors
- HUMA-U 101 Introduction to the Humanities
- HUMA-U 102 Introduction to Modern Humanities
- MUS-E 241 Intro to Music Fundamentals
- MUS-M 174 Music for the Listener
- MUS-T 109 Rudiments of Music I
- PHIL-P 100 Introduction to Philosophy
- PHIL-P 140 Introduction to Ethics
- THTR-T 105 Theatre Appreciation
- THTR-T 120 Acting I
- THTR-T 271 Intro to History of Theater II

*Academic Advising*
To schedule an appointment with your academic advisor, stop by or call the Nursing Office at (812)941-2283. The secretary will make the appointment for you.

Sara Gierke – Advisor for pre-nursing students sgierke@ius.edu
- Call 812-941-2283 for walk-in advising dates and times.

Brenda Hackett – Nursing Advisor, bhackett@ius.edu
- RN-BSN and second degree students, Students admitted to the School of Nursing

Adopted by Faculty 5/09/13