

**INDIANA REAL ESTATE COMMISSION
Indiana Government Center South
402 West Washington St., Room W064
Indianapolis IN 46204**

MINUTES OF OCTOBER 25, 2023

Troy Helman, R.B., Chair, called the meeting to order at 9:02 a.m. and declared a quorum in accordance with IC § 25-34.1-2-3(b), pursuant to public notice posted at the principal office for the Board, online at the board's website and on the state calendar at least forty-eight (48) hours before the time of the meeting.

Members Present: Tracy Hutton, Vice Chair
John Desouza, Member
Beth Walker, Member
Charlie Shook, Member
Brian Thompson, Member
Pamela Lumley, Member
Donna Spears, Member (arrived at 9:16a.m.)
John Briscoe, Member
Grace Nossett, Consumer Member

Member(s) Absent: Troy Helman, Chair
Cheryl Stuckwish, Member
Molly Kitchell, Consumer Member

Staff Present: Jody Edens, Board Director
Professional Licensing Agency
James Green, Assistant Board Director
Professional Licensing Agency
James Harry, J.D., Deputy Attorney
General, Office of the Attorney General

The Board voted to adopt the agenda.

Shook/Walker, 8/0/0
Motion carries

The following board members voted aye:
Tracy Hutton, Charlie Shook, Grace Nossett, John Briscoe
Beth Walker, John Desouza, Pam Lumley, Brian Thompson
The following board members objected: none
The following board members abstained: none

PERSONAL APPEARANCES

The following personal appearance(s) were cancelled:

- Shirley Wagner, RB14026832 – already renewed.
- Jacqueline Cassedy, RB16001763 – already renewed.

Ty Jones, Initial Application – Positive Response

Mr. Jones appeared in person and was not represented by counsel regarding the positive response on his initial application.

Mr. Jones explained his arrests in Texas as follows:

- Possession of Marijuana in the amount of 4oz to 5lbs a Felony.
- Manufacture and delivery of a controlled substance in the amount of 4 grams to 400 grams a Felony.

He entered a deferral program that gave him five (5) years' probation with the courts. He received an early release from probation on September 22, 2022.

His Texas real estate license was placed on probation for not reporting the arrests timely. His probation is up November 23, 2024, and he had to pay a \$500 administrative penalty.

After discussion, the Commission moved to APPROVE Mr. Jones's initial application.

Thompson/Shook, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett

The following board members objected: none
The following board members abstained: none

Austin Richter, Initial Application – Positive Response:

Mr. Richter appeared in person and was not represented by counsel regarding the positive response on his initial application.

June 15, 2022, Mr. Richter was charged with and pled guilty to distribution of an intimate image.

He was sentenced to one-hundred eighty (180) days in the county jail, suspended on the condition he has no new charges, has no contact with the victim and submits to mental health evaluation and treatment.

He obtained his evaluation at Centerstone, where he was not recommended for additional treatment at this time.

After discussion, the Commission moved to APPROVE Mr. Ritcher's initial application.

Shook/Lumley, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Kaitlyn Lee, Initial Application – Positive Response:

Ms. Lee appeared in person and was not represented by counsel regarding the positive response on her initial application.

On September 8, 2019, she was arrested for an OWI at Purdue University. She was charged with a Class C Misdemeanor and her BAC was .085. She was charged with the following:

- Operating a Vehicle While Intoxicated – Misdemeanor C
- Operating a Vehicle with Alcohol Concentration Equivalent to at least .08 but less than .15 – Misdemeanor C
- Illegal Possession of an Alcoholic Beverage – Misdemeanor C
- Illegal Consumption of an Alcoholic Beverage – Misdemeanor C
- Open Alcoholic Beverage Container during Operation of a Motor Vehicle - Felony C

On April 5, 2019, she was placed on sixty (60) days probation with terms and conditions.

One November 7, 2020, she was again arrested for a DUI, a level 6 Felony as this was her second one. She was charged with the following:

- Operating a Vehicle with Alcohol Concentration Equivalent to .15 or more – Misdemeanor A
- Operating a Vehicle with a ACE of .15 or More but where defendant has a prior conviction
- Leaving the Scene of an Accident- Defendant crashed into an unattended car – Misdemeanor B
- Minor Consuming Alcohol – Misdemeanor C

She received three hundred sixty-five (365) days imprisonment, suspended, with three

hundred sixty-four (364) days probation with several terms and conditions. The probation order was signed June 24, 2022.

She indicated that the second DUI occurred because she was using alcohol as a coping mechanism because her dad had cancer. She completed all of her requirements for the court probation.

After discussion, the Commission moved to APPROVE Ms. Lee's application.

Walker/Thompson, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Brian Miller, Initial Application – Positive Response:

Mr. Miller did not appear in person and was not represented by counsel regarding the positive response on his initial application.

Let the record reflect that Beth Walker recused herself from this matter and left the room.

Mr. Miller received and OWI. On April 24, 2023, he was found guilty of Operating While Intoxicated – Endangerment. He received the following sentence:

- Three hundred sixty-five (365) days in jail, three hundred fifty-nine days suspended; serving six (6) days in the Huntington County Jail beginning on April 28, 2023.
- Fined \$100 plus court costs of \$185.
- Driving privileges suspended for ninety (90) days.
- Mandatory Drug & Alcohol fee of \$200 assessed.
- Placed on Informal Probation for three hundred fifty-nine (359) days.

After discussion, the Commission moved to TABLE Mr. Miller's initial application until the Commissions next meeting.

DeSouza/Thompson, 8/1/0
Motion carries

The following board members voted aye:
The following board members voted aye:
Donna Spears, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: Charlie Shook

The following board members abstained: none

Gerard Donohue, RB22001086A, License Renewal – Positive Response:

Mr. Donohue appear virtually and was not represented by counsel regarding the positive response on his license renewal application.

Mr. Donohue explained that in November 2021 his California license was placed on Probation after an audit.

In November 2022 his Delaware license was disciplined based upon the California discipline. North Carolina reviewed the action and didn't take any action. Virginia also reviewed it and issued him a \$500 Fine.

After discussion, the Commission moved to APPROVE Mr. Donohue's license renewal on AGREED INDEFINITE PROBATION with terms and conditions.

Shook/Walker, 8/1/0
Motion carries

The following board members voted aye:

The following board members voted aye:

Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett

The following board members objected: Donna Spears

The following board members abstained: none

Melissa Crubaugh, RB18000121, License Renewal – Positive Response:

Ms. Crubaugh appeared in person and was represented by counsel, Mike Garte regarding the positive response on her license renewal application.

Ms. Crubaugh has a DUI charge pending in the State of Illinois at this time.

She has done the following on her own:

- On September 29, 2022 she went to Integrative Counseling Services, where she has completed her primary treatment of twenty (20) hours and has been transferred to aftercare where she meets with a substance abuse professional once a month for six (6) months. He indicates her progress has been excellent.
- 7/26/23 she completed the online MADD Victim Impact Panel
- She completed the DUI Risk Education – she completed ten (10) hours on October 13, 2022

Her next court date is November 8, 2023. The Commission reminded Ms. Crubaugh to report the outcome once it's concluded.

After discussion, the Commission moved to APPROVE Ms. Crubaugh's license renewal.

Shook/Briscoe, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Jonathan Liszak, RB14-41433, License Renewal – Positive Response:

Mr. Liszak did not appear and was not represented by counsel regarding the positive response on his license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Mr. Liszak's license renewal.

Shook/Lumley, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Dakota Kunkler, RB22002124, License Renewal – Positive Response:

Ms. Kunkler did not appear and was not represented by counsel regarding the positive response on her license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Ms. Kunkler's license renewal.

Lumley/Thompson, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

John Brill, RB14028166, License Renewal – Positive Response:

Mr. Brill did not appear and was not represented by counsel regarding the positive response on his license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Mr. Brill's license renewal.

Walker/Lumley, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Ashby Gurgon, RB22002084, License Renewal – Positive Response:

Ms. Gurgon did not appear and was not represented by counsel regarding the positive response on her license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Ms. Gurgon's license renewal.

Thompson/Lumley, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Gongjun Yan, RB14048884, License Renewal – Positive Response:

Mr. Yan appeared in person and was not represented by counsel regarding the positive response on his license renewal application.

He received a letter of reprimand from RECP as he failed to contact the leasing agent and didn't send the agreement to the leasing agent. He stated he realized this was wrong. He also was fined \$1,500 and had to complete two (2) CE courses, which he has completed.

Mr. Harry reminded the Commission that this is not a violation of an actual statute. He violated the associations rules.

After discussion, the Commission moved to APPROVE Mr. Yan's license renewal.

Lumley/DeSouza, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Patricia Vincent, RB14021318, License Renewal – Positive Response:

Ms. Vincent did not appear and was not represented by counsel regarding the positive response on her license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Ms. Vincent's license renewal.

Lumley/Briscoe, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Laura Sexton, RB16000699, License Renewal – Positive Response:

Ms. Sexton did not appear and was not represented by counsel regarding the positive response on her license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Ms. Sexton's license renewal.

Walker/Thompson
, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none

The following board members abstained: none

Jessica Hermosillo, RB22001397, Broker Renewal– Positive Response:

Ms. Hermosillo appeared in person and was not represented by counsel regarding the positive response on her broker renewal application.

May 12, 2023 she was charged with Domestic Battery and on June 6, 2023 the case was denied by the court.

She indicated the issue was with her now ex-husband.

After discussion, the Commission moved to APPROVE Ms. Hermosillo's license renewal.

Briscoe/Thompson, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Catherine Hampton, RB14045239, License Renewal – Positive Response:

Ms. Sexton did not appear and was not represented by counsel regarding the positive response on her license renewal application.

This is the last meeting in which the Commission must act upon renewals.

After discussion, the Commission moved to DENY Ms. Sexton's license renewal.

Walker/Thompson, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Christina Worman, RB17001258, Broker Renewal– Positive Response:

Ms. Worman appeared in person and was not represented by counsel regarding the positive response on her broker renewal application.

November 2022 she was charged with Domestic Battery, which she states involved

alcohol. She entered into a diversion agreement, where she does monthly drugs screens and must attend ten (10) weeks of alternative violence classes. Everything should be completed by December 7, 2023.

After discussion, the Commission moved to APPROVE Ms. Worman's license renewal on AGREED INDEFINITE PROBATION with terms and conditions.

DeSouza/Briscoe, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Kelly Tabereaux, RB14046037, Broker Renewal– Positive Response:

Ms. Tabereaux appeared in person and was not represented by counsel regarding the positive response on her broker renewal application.

Let the record reflect that Brian Thompson recused himself from this matter and left the room.

March 3, 2022, she pled guilty to a OVI, Endangering a Person less than 18 years of age. She was placed on court probation for three hundred sixty-one days (361), which was completed as of August 3, 2023.

After discussion, the Commission moved to APPROVE Ms. Tabereaux's license renewal.

DeSouza/Lumley, 8/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Kevin Harcourt, RB19002216, Broker Renewal– Positive Response:

Mr. Harcourt appeared in person and was not represented by counsel regarding the positive response on his broker renewal application.

Mr. Harcourt received this third (3rd) DUI in July 2021, he had previously received a DUI charge in 2013 and 2017.

He was sentenced to four (4) months in jail, with twenty (20) months' probation. He was released from jail after two (2) months for good behavior. His court probation will not end until September 4, 2024.

He indicated to the Commission that he has been sober from both alcohol and Marijuana for a little over two (2) years.

After discussion, the Commission moved to APPROVE Mr. Harcourt's license renewal on AGREED INDEFINITE PROBATION with terms and conditions.

Briscoe/Spears, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Eliseo Medrano, RB14049603, Broker Renewal– Positive Response:

Mr. Medrano appeared in person and was not represented by counsel regarding the positive response on his broker renewal application.

Let the record reflect that Charlie Shook recused himself from this matter and left the room.

On August 31, 2021, he was arrested after getting into a physical fight with his ex-business partner. He is a Fireman and was placed on probation with the Fire Department for one hundred eighty (180) days.

After discussion, the Commission moved to APPROVE Mr. Medrano's license renewal on AGREED INDEFINITE PROBATION with terms and conditions.

DeSouza/Spears, 8/0/0
Motion carries

The following board members voted aye:
Donna Spears, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Steven Middleton, RB14032325, Broker Renewal– Positive Response:

Mr. Middleton did not appear and was not represented by counsel regarding the positive response on his broker renewal application.

After discussion, the Commission moved to DENY Mr. Middleton's license renewal.

Nossett/Thompson, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Cassandra Hilty, RB14038716, Broker Renewal– Positive Response:

Ms. Hilty did not appear and was not represented by counsel regarding the positive response on her broker renewal application.

After discussion, the Commission moved to DENY Ms. Hilty's license renewal.

Thompson/Briscoe, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Melissa Malcolm, RB14038885, Broker Renewal– Positive Response:

Ms. Malcon appeared in person and was not represented by counsel regarding the positive response on her broker renewal application.

Let the record reflect that Beth Walker recused herself from this matter and left the room.

Ms. Malcolm explained that she had a second (2nd) DUI charge on July 29, 2022. Her first one was in 2015, where a car side-swiped her but because she had been drinking it was deemed her fault.

On July 29, 2022 she was charged with the following:

- Operating a Vehicle while intoxicated endangering a person – Misdemeanor A
- Operating a Vehicle with Alcohol concentration Equivalent to at least .08 but less than .15 – Misdemeanor C
- Operating a Vehicle while intoxicated endangering a person – Prior within 7 years – Felony 6
- Operating a Vehicle with ACE of .08 or more but where defendant has prior – Felony 6

Ms. Malcolm indicated that she used alcohol because of a horrible divorce she was going through and during this her Father passed away.

Her sobriety date is August 2022. She has been doing drug screening with the courts every two (2) weeks since February 23, 2023. She also attends therapy. She went to Light House Recovery where she did intensive outpatient treatment.

She was sentenced to the Department of Corrections for one hundred eighty (180) days, which can be served in Home Detention. She served the time in home detention. She was then placed on Probation with the courts for one year and one hundred eighty-two (1year 182 days) days. She signed the court agreement papers for all of this on October 12, 2023.

After discussion, the Commission moved to APPROVE Ms. Malcolm's license renewal on AGREED INDEFINITE PROBATION with terms and conditions.

Shook/DeSouza, 8/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett

The following board members objected: none
The following board members abstained: none

Lia Dawson, RB14025601, Broker Renewal– Positive Response:

Ms. Dawson appeared in person and was represented by counsel, Laura Isoue regarding the positive response on her broker renewal application.

Ms. Isoue informed the Board that Ms. Dawson's Secretary of State's Notary license was revoked on April 27, 2023. She notarized documents for her ex-husband that later came to her.

She is appealing both the revocation and the \$75.00 fine. She has completed continuing education on the subject.

After discussion, the Commission moved to APPROVE Ms. Dawson's license renewal.

Lumley/Shook, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett

The following board members objected: none
The following board members abstained: none

Un Ye Bensman, RB`4018965, Broker Renewal– Positive Response:

Ms. Bensman appeared in person and was not represented by counsel regarding the positive response on her broker renewal application.

October 7, 2020, the Commission denied her license renewal. She has applied for renewal again and is requesting referral status.

After discussion, the Commission moved to APPROVE Ms. Bensman's license renewal on referral status.

Shook/Thompson, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

ADMINISTRATIVE HEARINGS

The following administrative hearing(s) were continued:

- **Chris Spurr, RB14030954, 2021 IREC 0054 Petition to Withdraw Probation**
- **Jacqueline Barnett, RB14047767, 2023 IREC 0022, Administrative Complaint**

Receveur Real Estate, LLC, License No. RC50900582, Cause No. 2023 IREC 0027, Motion to Cease & Desist/Motion to Dismiss

Respondent did not appear and was not represented by counsel regarding a Motion to Cease & Desist/Motion to Dismiss scheduled before the Commission. The State of Indiana was represented by Kelsey McNight, Deputy Attorney General, and the court reporter sworn in for this matter was Heather Orbaugh, with Accurate Reporting Services.

The Commission indicated that they want the Respondent here.

After having considered the evidence presented, and taking official, judicial notice of the pleadings, evidence, and orders in this matter the Board moved to TABLE this matter to have the Respondent appear in person.

Shook/Thompson, 8/0/0
Motion carries

The following board members voted aye:
The following board members voted aye:
Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

Shanna Gentry, License No. RB14035775, Cause No. 2023 IREC 0028

Respondent appeared and was not represented by counsel regarding a Petition to Withdraw Probation scheduled before the Commission. The State of Indiana was not represented, and the court reporter sworn in for this matter was Heather Orbaugh, with Accurate Reporting Services.

Ms. Gentry's license was placed on probation by the Commission from a positive response on her renewal application.

She submitted an order from the court filed September 14, 2023 indicating she has completed her probation.

Respondent Exhibit:
1 – Court order

After having considered the evidence presented, and taking official, judicial notice of the pleadings, evidence, and orders in this matter the Board moved to WITHDRAW the Order of Probation from the Respondent's license.

Lumley/DeSouza,9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

REAL ESTATE EDUCATION ADVISORY COUNCIL REPORT

CONTINUING EDUCATION

The REEAC met on October 23, 2023, and issued the following recommendations to the Commission:

In attendance from 3:00 p.m. to 3:36 p.m: Kathy Harbaugh; Tim Reed and Rick Ogden.

Out was Jim Bitner and Cheryl Butcher.

1. Colibri Real Estate, LLC CE21300021 – Significant Change App – emailed explanation

- a. Online Correspondence: A Day in the Life of a Buyer Agent – 3 hours (Robert Fleck)
- b. Online Correspondence: A Home Buyer's Guide to Credit Scores – 2 hours
- c. Online Correspondence: A New Look at Contract Law – 3 hours (Robert Fleck)
- d. Online Correspondence: Ethics in the Age of Disruption – 3 hours (Robert Fleck)
- e. Online Correspondence: How to Work with Real Estate Investors - Part 1 – 3 hours (Thomas Lundstedt)
- f. Online Correspondence: Listing Agreements – 3 hours
- g. Online Correspondence: Managing a Real Estate Brokerage – 4 hours
- h. Online Correspondence: Navigating a Hot Sellers' Market – 3 hours (Robert Fleck)
- i. Online Correspondence: Real Estate Safety: Protect Yourself and Your Clients – 3 hours (Robert Fleck)

The Committee Recommended APPROVAL for the following: a, b, c, d, e, f, g, and i: Reed/Ogden 3/0/0 motion carries.

The Committee further Recommended to DENY item h: Online Correspondence: Navigating a Hot Sellers' Market – 3 hours (Robert Fleck): Reed/Ogden, 3/0/0 motion carries.

2. Real Estate Sales Academy – New School Site Application

The Committee Recommended APPROVAL for the following Real Estate Sales Academy New School Site Application: Ogden/Reed 3/0/0 motion carries.

3. Reed School of Real Estate, CE21100017 – Significant Change Form

- a. ADA Compliance – 3 hours
- b. Renovation loans – 2 hours

The Committee Recommended APPROVAL for the following: a and b: Ogden/Harbaugh, 2/0/0 motion carries.

Let the record reflect that Tim Reed did not participate in this review/vote.

4. Upstate Alliance of Realtors, CE10600435 – Significant Change Application

- a. Fair Housing and Civil Rights law – 3 hours
- b. Do You Believe My Agents are having Trouble with Real Estate Transactions – 4 hours – Management
- c. What is a 1031 Tax Exchange – 2 hours

The Committee Recommended APPROVAL for the following: a, b Managing Broker and c: Reed/Ogden, 3/0/0 motion carries.

5. International Right of Way Association (IRWA) – Significant Change Application

- a. 2023 Utility Forum – 6.5 hours

The Committee Recommended APPROVAL for the following: a – 6 hours only:
Reed/Ogden, 3/0/0 motion carries.

6. Real Estate Certification Program (RECP) – Significant Change Application

- a. New Site for Pre-Licensing Course

The Committee Recommended APPROVAL for the following: a: Ogden/Reed 2/0/0
motion carries.

Let the record reflect that Kathy Harbaugh did not participate in this review/vote.

7. McKissock, LLC, CE10600460 – Significant Change Application

- a. Service, Support and Companion Animals – 2 hours

The Committee Recommended APPROVAL for the following: a: Reed/Ogden, 3/0/0
motion carries.

8. REAL University, CE2100008 – Significant Change Application

- a. Creating a Successful Transaction through Client Counseling – 4 hours
Managing Broker

The Committee Recommended APPROVAL for the following: a – Broker Only:
Reed/Ogden, 3/0/0 motion carries.

9. Geoffrey Long – New CE Instructor Application (submitted through MIBOR)

The Committee Recommended APPROVAL of Geoffrey Long's Instructor Application:
Reed/Ogden, 3/0/0 motion carries.

10. Carpenter Realtors, CE21200006 – Significant Change Application

- a. NAR The Code of Ethics – 3 hours
b. NAR The Code of Ethics Zoom – 3 hours
c. Agency Safety Zoom – 2 hours
d. Agency Safety Zoom – 3 hours

The Committee Recommended APPROVAL of the following: a, b, c, and d: Reed/Ogden,
3/0/0 motion carries.

11. MIBOR, CE10600458 – Significant Change Application

- a. Professional Standards Fundamentals – 3 hours
b. Professional Standards Mastery Grievance – 3 hours
c. Professional Standards Mastery Hearing Panel – 3 hours
d. Professional Standards Mastery Board of Directors – 3 hours

The Committee Recommended APPROVAL of the following: a, b, and c: Ogden/Reed
3/0/0 motion carries.

The Committee Recommended DENIAL of d: Ogden/Reed, 3/0/0 motion carries.

After discussion the Commission moved to ACCEPT all RECOMMENDATIONS as
presented.

Briscoe/Spears, 9/0/0
Motion carries

The following board members voted aye:
Donna Spears, Charlie Shook, Brian Thompson, John Briscoe,
Beth Walker, John Desouza, Pam Lumley, Tracy Hutton, Grace Nossett
The following board members objected: none
The following board members abstained: none

DISCUSSION

Continuing Education Audit:

The Commission discussed the continuing education audit, specifically what percent of practitioners are going to be pulled for the Audit.

Ms. Edens indicated to the Commission that after reviewing everything, she will do a 5% audit.

There being no further business, the Board ADJOURNED at 1:05 p. m.

Tracy Hutton, Vice Chair