

Professional Licensing Agency
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CE Provider - Engineering Renewal & Annual Report

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LICENSEE INFORMATION: Update address, if needed, and provide a current phone number and email address		
Licensee Name	License Number	Expiration Date 2/15 annually
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ANNUAL REPORT NOTICE
<p>Required Documentation: If we do not receive the required or correct documentation your renewal application may be denied.</p> <ul style="list-style-type: none"> Annual Report: The State Board of Registration for Professional Engineers requires approved continuing education programs to submit an annual report to the board no later than February 15 that represents that the organization or individual complies with the requirements of 864 IAC 1.1-15-5a(1). <p>864 IAC 1.1-15-5 Approval of continuing education programs Authority: IC 25-1-4; IC 25-31-1-17.5 Affected: IC 25-1-4-0.2; IC 25-1-4-0.5</p> <p>Sec. 5. (a) It is the professional engineer's responsibility to ensure that the course is applicable to enhancing the practice of engineering. According to IC 25-1-4-0.5, certain courses are automatically approved by being approved by an approved organization under IC 25-1-4-0.2 assuming the subject matter of the course is acceptable under this rule by being designed to directly enhance the practitioner's knowledge and skill. For any course not automatically approved, the following criteria shall be used for board approval of continuing education programs for professional engineers:</p> <p>(1) <u>The continuing education course shall have a statement of objectives, which the program should achieve for its participants relating to and enhancing the practice of engineering.</u></p>

LICENSEE AFFIRMATION	
I hereby swear or affirm under the penalties of perjury that the information provided here is true and correct to the best of my knowledge.	
Signature of Licensee	Date (month, day, year)

For additional information, please visit us at www.in.gov/pla/.

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Renewal Fee	Receipt No.	Date