

**Professional Licensing Agency**  
 402 West Washington Street  
 Room W072  
 Indianapolis, IN 46204



**Eric J. Holcomb**  
 Governor of Indiana  
**Deborah J. Frye**  
 PLA Executive Director

**Accountancy Firm Permit Renewal**

Renew online at [MyLicense.IN.gov](http://MyLicense.IN.gov) using the Register a Business option to create your login credentials. Registration codes were provided in the renewal notices either emailed or mailed to each firm. To renew by mail, send this form with the renewal fee of \$30.00 to the address above, allowing 4 weeks for processing. Make check or money order payable to 'Indiana Professional Licensing Agency'. If this document is postmarked after your license expires you must include a \$50 late fee.

<b>LICENSE INFORMATION: Update address, if needed, and provide a current phone number and email address</b>			
Firm Name	License Number	Expiration Date	Renewal Fee
Street Address			
City	State	Zip Code	
Phone Number	Email Address		
<b>QUESTIONS</b>			
1. Does this firm certify that a <b>peer review was not required</b> according to the standards set forth in 872 IAC 1-6 of the accountancy rules?			YES NO
2. Does this firm <b>require a peer review</b> according to the standards set forth in 872 IAC 1-6 of the accountancy rules?			YES NO
3. Is this firm <b>currently enrolled</b> in a peer review?			YES NO
4. Does this firm have an accepted peer review?			YES NO
5. What is the date of the most recently accepted peer review?			
<b>PEER REVIEW</b>			
Effective November 12, 2004 a peer review is required for each firm where attest or compilation services are performed. During the three (3) year period preceding a firm's application for renewal of a permit under IC 25-2.1-5, a firm shall complete a peer review in compliance with 872 IAC 1-6 unless the firm is not required to have a peer review under 872 IAC 1-6-9(d)(2) or (3) of the accountancy rules. You may find the entire statute and rules on our web site at <a href="http://www.pla.in.gov">www.pla.in.gov</a> .			
<b><u>If you responded "yes" to question #2 above, please note that your firm must have enrolled in a peer review program with the Administering Entity.</u></b> The Administering Entity may be any state's CPA or PA Society. If your firm qualifies to perform Securities and Exchange Commission (SEC) company audits, the administrative body would be the AICPA Center for Public Company Audit Firms (CPCAF).			
Those firms currently enrolled in, but who have not yet completed, a peer review program will be assigned a temporary 90 day permit status of "Valid to Practice While Reviewed". These firms will be notified of what documentation must be submitted in order to renew their permit to an active status. Firms placed in this temporary status are permitted to continue work, however will not be able to print/order a certificate until the renewal has been completed and an active permit status has been assigned.			
<b>LICENSEE AFFIRMATION</b>			
I hereby swear or affirm under the penalties of perjury that I understand the Indiana Board of Accountancy statutes and rules and have answered the questions true to the best of my knowledge.			
Signature of Licensee		Date (month, day, year)	

Visit us on the web at [www.pla.in.gov](http://www.pla.in.gov). If you have any questions for the Indiana Board of Accountancy please email [pla14@pla.in.gov](mailto:pla14@pla.in.gov) or call 317-234-8800.

<b>FOR OFFICE USE ONLY</b>		
Renewal Fee	Receipt No.	Date