

STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING

June 4, 2026, at 11:00 a.m.

**Indiana Government Center South, Room W064
402 West Washington Street, Indianapolis, Indiana**

CALL TO ORDER

The meeting was called to order at 11:00 a.m. by Christopher Cooke, pursuant to public notice posted at the principal office of the board at least seventy-two (72) hours before the time of the meeting.

BOARD MEMBERS PRESENT:

Christopher Cooke, Chairman, Cemetery Member
Frank Downing, Vice Chairman, Funeral Director Member
Kathleen Matuszak, Cemetery Member
Pamela Gardner, Consumer Member

BOARD MEMBER ABSENT:

Thomas Sproles, Funeral Director Member

STATE OFFICIALS PRESENT:

Tracy Hicks, Board Director
Ruth Hashu Roorda, Assistant Board Director
Bradley Repass, Office of Litigation Management
Clarence Leatherbury, Deputy Attorney General
Zaneta Nunnally, Compliance Director
Courtney Calvert, Compliance Officer

ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the amended agenda.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

ADOPTION OF THE MINUTES FROM THE APRIL 2, 2026 MEETING OF THE BOARD

A motion was made and seconded to approve the minutes of the April 2, 2026 meeting.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

READOPTATION OF 832 IAC 2 THROUGH 832 IAC 9; LSA DOCUMENT 25-811

After receiving no public comment, a motion was made and seconded to readopt 832 IAC 2 through 832 IAC 9.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

OFFICE OF THE ATTORNEY GENERAL REPORT

Deputy Attorney General Ian Mathew reported the average age of investigative files is seven (7) months, there are fifty-nine(59) total open investigative files, the average age of litigation files is twenty-one (21) months, and there are eight (8) total open litigation files.

IPLA COMPLIANCE DIVISION REPORT

Courtney Calvert provided the Compliance Division Report for 4/2/2026 – 06/3/2026 as follows.

Funeral Branch inspection total = 2

1 passed and 1 was out of business.

Funeral Home inspection total = 27

12 passed

13 were out of business

1 is in progress

1 failed

ADMINISTRATIVE HEARINGS

1. Christella Booker, FD21600017
Cause No.: 202603-FCB-0004
Re: Notice of Proposed Dismissal

A motion was made and seconded to issue a Dismissal Order.

Downing/Matuszak

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

2. Greiner Funeral Home, FH10900011 & Gary G. Greiner, FD09100013
Cause No.: 202603-FCS-0012
Re: Summary Suspension Renewal
Administrative Complaint

A motion was made and seconded to renew the summary suspension for an additional 90 days.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

A motion was made and seconded to issue a Notice of Proposed Default regarding the Administrative Complaint.

Matuszak/Gardner

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

3. Crown Cremation Service/FH11300014, P. Richard Sallie/ FD20700050, Kelly Rodriguez/
FD21700031
Cause No.: 202604-FCB-0014
Re: Administrative Complaint – **CONTINUED; Settlement Conference Scheduled 6/18/26**
4. Michael Gilliard, FD21100005
Cause No.: 202603-FCB-0006
Re: Petition to Review: Notice of Noncompliance

A motion was made and seconded to issue a Notice of Proposed Dismissal.

Downing/Matuszak

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

5. Casmir Roman Pulaski, FD08900012
Cause No.: 2020SBFCS0015
Re: Petition for Reinstatement from Suspension

A motion was made and seconded to reinstate the license from suspension to indefinite probation with no right to petition for removal for a period of three (3) years. Since his license has expired, the status will reflect probation/expired.

Matuszak/Gardner

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

PERSONAL APPEARANCE AND CONSIDERATION OF APPLICATION FOR REINSTATEMENT

1. Casmir Roman Pulaski, FD08900012

A motion was made and seconded to approve reinstatement on probation with no right to petition for removal for a period of three (3) years, require quarterly personal appearances before the board pending proof of the required continuing education, which would be a total of ten (10) hours, with at least four (4) hours in Indiana funeral or cemetery law, to suffice for the license period of 2021-2022 and a total of ten (10) hours, with at least four (4) hours in Indiana funeral or cemetery law, to suffice for the license period of 2025-2026, and require proof of \$5 payment to the office of the attorney general.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

PERSONAL APPEARANCE AND CONSIDERATION OF APPLICATION FOR FUNERAL DIRECTOR INTERN LICENSE

1. Johnathan Davis, Appl.#4400843

A motion was made and seconded to approve the application.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

CONSIDERATION OF APPLICATION FOR CEMETERY REGISTRATION

1. Chesterton Cemetery
300 East Porter Ave.
Chesterton, IN 46304

A motion was made and seconded to approve registration.

Cooke/Matuszak

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

VERIFIED COMPLAINT REQUESTING RESTITUTION FROM THE PRENEED CONSUMER PROTECTION FUND

1. Young-Nichols Funeral Home for Edward O. Quear
Re: Porter Funeral Home, FH83006732 (Closed)

A motion was made and seconded to approve \$8429.30 plus interest not to exceed the amount of the at need contract.

Downing/Matuszak

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

NOTIFICATION OF CLOSURE IN THE MATTER OF ELLERS MORTUARY & COMMUNITY CENTER, INC., FB41600019

They will be informed that any preneed contract where purchasers fail to transfer to another funeral home must be provided to the board.

CORRESPONDENCE FROM HARPER FUNERAL HOME REGARDING A PRACTICE QUESTION

Refer them to private counsel and file a complaint with the office of the Attorney General for investigation.

PETITION FOR DETERMINATION OF LICENSURE ELIGIBILITY PURSUANT TO 832 IAC 9-1-6

1. OMOLARA MAKINI

A motion was made and seconded to table the matter for personal appearance.

Downing/Matuszak

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

REASSIGNMENT OF GANT FUNERAL HOME, FH89200018, (CLOSED) PRENEED FILE IN THE MATTER OF ROBERT CHARLES GOOD

A motion was made and seconded to reassign to the recommended Garden View.

Matuszak/Downing

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

REASSIGNMENT OF GREINER FUNERAL HOME, FH10900011, PRENEED FILES

A motion was made and seconded to reassign the preneed files equally to:

- 1) Callahan & Hughes, FH12400018
- 2) DeBaun, FH11100014
- 3) Edmondson, FH11800005
- 4) Mattox-Wood, FB41500025 (Branch of Roselawn)
- 5) Roselawn, FH11200007
- 6) Samaritan, FB41200003 (Branch of DeBaun)

Matuszak/Cooke

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES

A motion was made and seconded to approve the following continuing education courses.

Downing/Cooke

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

Dr. Harvey McAdams CE21800074

- A. History of Funeral Music, ongoing, 1 CEU, non-law

Flanner Buchanan CE21800040

- A. VA End of Life Benefits, 6/30/2026, 1 CEU, non-law

Funeral Directors Association of the Falls Cities CE10800717

- A. Medicolegal Approach to Death, 8/13/2026, 3 CEU, non-law

Funeral Vision.com CE22500006

- A. The Funeral consumer has changed, Have you?, 9/24/2026, 1 CEU, non-law
- B. Excellence without compromise: How to deliver Ritz-Carlton Service in Funeral Care, 9/24/2026, 1 CEU, non-law
- C. Understanding Consumer Motivations: Key findings from Homesteader's Motivators Report, 9/24/2026, 1 CEU, non-law
- D. Lessons on Grief, Ritual and Collaboration from a Priest who knows the profession, 9/24/2026, 1 CEU, non-law
- E. The 2027 Marketing Playbook for Funeral Homes, 9/24/2026, 1 CEU, non-law
- F. Building the Future of Deathcare through Technology, 9/24/2026, 1 CEU, non-law

The Independent Funeral Group CE22500007

- A. Four Units, Four Personalities: Part 1, 8/5/2026, 1 CEU, non-law
- B. Four Units, Four Personalities: Part 2, 8/19/2026, 1 CEU, non-law
- C. Designing Your Cremation Workflow, 9/2/2026, 1CEU, non-law

Indiana Donor Network CE21600014

- A. Tissue Talks, ongoing, 2 CEU, non-law

Minnick Services CE10800889

- A. Embalming Challenges and Best Practices, 10/7/2026, 2 CEU, non-law
- B. Building a Custom Image and Cap Panel, 10/7/2026, 1 CEU, non-law
- C. The Graveside as an Event, 10/7/2026, 1 CEU, non-law

- D. Embalming Challenges and Best Practices, 10/8/2026, 2 CEU, non-law
- E. Building a Custom Image and Cap Panel, 10/8/2026, 1 CEU, non-law
- F. The Graveside as an Event, 10/8/2026, 1 CEU, non-law

MRJ Funeral Service Educational Programs CE22200016

- A. Moving Forward: The Practice of Funeral Service, ongoing, 1 CEU, 1 Law-2
- B. Moving Forward: The Cemetery Act, ongoing, 1 CEU, 1 Law-4
- C. Moving Forward: The Cremation Act, ongoing, 1 CEU, 1 Law-3
- D. Moving Forward: Preneed Burial Service and Maintenance, ongoing, 1 CEU, 1 Law-3
- E. Moving Forward: The Post Pandemic Consumer, ongoing, 3 CEU, non-law
- F. Moving Forward: Increase Their Knowledge, ongoing, 3 CEU, non-law

National Funeral Directors & Morticians Association CE10800785

- A. Membership Has its Perks: Professional Memberships as a Business Association, 8/2/2026, 1 CEU, non-law
- B. Where Personal Meets Professional: Leveraging Your Digital Influence, 8/2/2026, 1 CEU, non-law
- C. Natural Organic Reduction Explained: A Professional Overview, 8/2/2026, 1 CEU, non-law
- D. Building Trust Before They Walk Through the Door, 8/3/2026, 1 CEU, non-law
- E. Advanced Reconstructive Techniques, 8/3/2026, 1 CEU, non-law
- F. The Untapped Value of Human Connection, 8/3/2026, 1 CEU, non-law
- G. The Excellence Blueprint, 8/3/2026, 1 CEU, non-law
- H. The AI Immersive Experience, 8/4/2026, 2 CEU, non-law
- I. Risk Management: Core HR Compliance, 8/4/2026, 2 CEU, non-law
- J. Compassion, Clarity and Care: Elevating the Funeral Service Experience, 8/5/2026, 1 CEU, non-law
- K. From Training to Trust: Reducing Operational Risk in Funeral Service, 8/5/2026, 1 CEU, non-law
- L. Exhibition Hall, 8/4/2026 to 8/5/2026, 1 CEU, non-law

Rodenberger-Gray Funeral Home CE22200011

- A. Compassion Fatigue/Self Care, 7/21/2026, 1 CEU, non-law

Wilbert Funeral Services Inc. CE21500018

- A. Building Strong On-Line Community – Be part of their lives, not just part of their loss, 7/23/2026, 1 CEU, non-law
- B. Good People, Unethical Choice, 12/23/2026, 1 CEU, non-law
- C. The ROI of Safety and Compliance: How to Lower Fines and Insurance Premiums, 8/5/2026, 1 CEU – OSHA
- D. Foundational Funeral Law Cases, 8/20/2026, 1 CEU, non-law

A motion was made and seconded to deny the following continuing education courses.

Downing/Matuszak

4/0/0

Voting in Favor by Roll Call: Frank Downing, Christopher Cooke, Kathleen Matuszak, and Pamela Gardner

Motion carried.

Johnson Consulting Group 4405422

- A. Johnson Consulting Group Leadership & Management Program, March 31 – April 2, 2026, 24 CEU, non-law - Lacked detailed information.

Indiana State Coroners Training & Indiana State Coroners Association CE21200008

- A. Dr. David Avolt In-Service Training Conference, 6/18/2026-6/20/2026 18 CEU, non-law — Lacked detailed information.

Rodenberger-Gray Funeral Home CE22200011 – No outlines provided

- A. The Value of One More Funeral, 7/21/2026, 1 CEU, non-law
- B. Ethics and Funeral Service Marketing, 7/21/2026, 1 CEU, non-law

- C. OVRs- New Vital Records System, 7/21/2026, 1 CEU, non-law
- E. Changing Our Cremation Mindset, 7/21/2026, 1 CEU, non-law

ADJOURNMENT

The meeting adjourned at 1:15 p.m.