

**MINUTES
INDIANA STATE BOARD
OF
HEALTH FACILITY ADMINISTRATORS
TUESDAY, AUGUST 20, 2024
402 WEST WASHINGTON STREET, ROOM W064
INDIANAPOLIS, IN 46204**

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 10:00 a.m.

Board Members Present:

Alicia Lambert
Josh Bowman
Elaine Wilson
Rick Wilson

Board Members Absent

Staff

Amy Hall, Director
Chris Shea-Russell, Assistant Director
Clearence Leatherback, Counsel for the HFA Board

II. ADOPTION OF THE AGENDA

Motion made by Elaine Wilson and seconded Alicia Lambert by to adopt the agenda.

Motion passes 4/0/0

Josh Bowman	AYE
Alicia Lambert	AYE
Elaine Wilson	AYE
Rick Wilson	AYE

III. ADOPTION OF THE MINUTES FROM THE DECEMBER 12, 2023 AND JUNE 18, 2024 MEETING

Motion made by Elaine Wilson and seconded by Alicia Lambert to adopt the meeting minutes from December 12, 2023 and June 18, 2024.

Motion passes 4/0/0

Josh Bowman	AYE
Alicia Lambert	AYE
Elaine Wilson	AYE
Rick Wilson	AYE

IV. PERSONAL APPEARANCE

1. Trilogy Health Services, LLC – CE Sponsor – Alicia Lambert

Alicia Lambert of Trilogy Health Services, LLC appeared before the Board before the board pertaining to her application for CE Sponsorship. For this class, she is requesting 3.5 hours of continuing education credit for the submitted course.

Motion made by Josh Bowman and seconded by Elaine Wilson to approve the application.

Motion passes 3/0/0

Josh Bowman	AYE
Alicia Lambert	ABSTAIN
Elaine Wilson	AYE
Rick Wilson	AYE

2. Lynda Sallee – RCA Application Positive Response

Lynda Sallee did not appear before the Board before the board pertaining to the positive response on her application, unlicensed practice as a LPN in Indiana from 2016. She is currently pursuing licensure as RCA. She has been working in Michigan for one year as a licensed administrator.

Motion made by Elaine Wilson and seconded by Rick Wilson to approve the application.

Motion passes 4/0/0

Josh Bowman	AYE
Alicia Lambert	AYE
Elaine Wilson	AYE
Rick Wilson	AYE

V. ADMINISTRATIVE HEARINGS NONE

VI. MOTIONS AND SETTLEMENT AGREEMENTS NONE

VII. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL

Natalie Stidd provided a report from the Office of the Attorney General. There are currently 22 investigative consumer complaints. There is one open active administrative complaint.

VIII. DISCUSSION ITEMS

1. Susan Wagner – CE Waiver

A motion was made Elaine Wilson and seconded by Alicia Lambert to approve the due to extenuating personal circumstances. No action required as she completed the continuing education.

2. Electronic Meeting Policy

The Board reviewed the proposed electronic participation policy.

A motion was made Rick Wilson and seconded by Alicia Lambert to approved the Electronic Meeting Policy as presented.

Motion passes 4/0/0

Josh Bowman	AYE
Alicia Lambert	AYE
Elaine Wilson	AYE
Rick Wilson	AYE

IX. ADJOURNMENT

Meeting adjourned at 10:24

**Next Scheduled Meeting:
November 12, 2024**



Josh Bowman, Chair

12/1/2024
Date