

**MINUTES  
INDIANA STATE BOARD  
OF  
HEALTH FACILITY ADMINISTRATORS  
TUESDAY, DECEMBER 6, 2022  
402 WEST WASHINGTON STREET, ROOM W064  
INDIANAPOLIS, IN 46204**

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM** 10:01 a.m.

**Board Members Present:**

Kelly Borrer  
Mark Wolfschlag  
Jennifer Gappa - Telephonically

**Board Members Absent**

None

**Staff**

Amy Hall, Director  
Chris Shea-Russell, Assistant Director  
Clarence Leatherback-, Counsel for the HFA Board

**\*\*ALL VOTES ROLL CALL VOTE\*\***

**II. ADOPTION OF THE AGENDA**

Motion made by Kelly Borrer and seconded by Jennifer Gappa to adopt the amended agenda after the removal of the readoption verbiage.

Kelly Borrer/Jennifer Gappa

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag - YEA

Jennifer Gappa – YEA

**III. ADOPTION OF THE MINUTES FROM THE SEPTMEBER 27, 2022 MEETING**

Motion made by Kelly Borrer and seconded by Jennifer Gappa to adopt the meeting minutes.

Jennifer Gappa/Kelly Borrer

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag - YEA

#### **IV. PERSONAL APPEARANCE**

##### **1. William Hornbuckle – Exam approval**

William Hornbuckle did appear before the board pertaining to his three unsuccessful attempts with the Nab Exam. He has modified his preparation for the exam. He has passed one and failed the other. He did purchase the NAB practice exam to assist him. He has taken Vivian's prep class. Highly recommended and encouraged to work on the NAB practice exam.

Motion made by Kelly Borrer and seconded by Jennifer Gappa to approve for the NAB exam one more time.

Kelly Borrer/Jennifer Gappa

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag -YEA

Jennifer Gappa – YEA

##### **2. Kristian Patterson – Renewal Positive Response**

Kristian Patterson appeared before the board to discuss the positive responses on the renewal. The facility of employment is being sued and Kristian is named in the suit. Recently terminated from employment as well. There was no licensed HFA at the facility upon medical leave. Was terminated due to an abuse allegation. The abuse was not reported to the state in the legal time frame.

Motion made by Kelly Borrer and seconded by Jennifer Gappa to approve the renewal application.

Kelly Borrer/Jennifer Gappa

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag -YEA

Jennifer Gappa – YEA

#### **V. REPORT FOR THE ATTORNEY GENERAL'S OFFICE**

Paul Schilling appeared before the board to provide a report of the Office of the Attorney General. The files are 7.3 months old, by average. There are 53 open complaints. There is one open litigation file open, currently.

#### **VII. DISCUSSION ITEMS**

1. **Rule Changes** - Rule changes were shared and reviewed. Kelly and second by Mark to approve the rule changes as reviewed. Mark will send the rule modifications to Clarence and to Amy. Amy did explain the process of the life of a proposed rule change.

Motion made by Kelly Borrer and seconded by Mark Wolfschlag to approve Kelly Borrer/Mark Wolfschlag

Motion passes 3/0/0  
Kelly Borrer - YEA  
Mark Wolfschlag - YEA  
Jennifer Gappa – YEA

2. **2023 Board Dates** - The 2023 board dates were reviewed and discussed. The January 31 meeting has been moved to February 7.

**VIII. ADJOURNMENT – Meeting adjourned at 10:37**

A handwritten signature in black ink, appearing to read 'M. Wolfschlag', written over a horizontal line.

**Mark Wolfschlag, Board Chair**

