

**MINUTES  
INDIANA STATE BOARD  
OF  
HEALTH FACILITY ADMINISTRATORS  
TUESDAY, SEPTEMBER 26, 2023  
402 WEST WASHINGTON STREET, ROOM W064  
INDIANAPOLIS, IN 46204**

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 10:00 a.m.**

**Board Members Present:**

Mark Wolfschlag  
Josh Bowman  
Elaine Wilson  
Rick Wilson

**Board Members Absent**

Jennifer Gappa

**Staff**

Amy Hall, Director  
Chris Shea-Russell, Assistant Director  
Clearence Leatherback, Counsel for the HFA Board

**II. ADOPTION OF THE AGENDA**

Motion made by Rick Wilson and seconded Josh Bowman by to adopt the agenda.

Motion passes 4/0/0

Josh Bowman	AYE
Rick Wilson	AYE
Mark Wolfschlag	AYE
Elaine Wilson	AYE

**III. ADOPTION OF THE MINUTES FROM THE JULY 18, 2023 MEETING**

Motion made by Rick Wilson and seconded by Josh Bowman to adopt the meeting minutes from July 18, 2023.

Motion passes 4/0/0

Josh Bowman	AYE
Rick Wilson	AYE
Mark Wolfschlag	AYE
Elaine Wilson	AYE

**IV. PUBLIC HEARING**

**ADOPTION OF LSA#23-44 – CONVICTIONS OF CONCERN**

**There were no public comments made.**

Motion made by Rick Wilson and seconded by Elaine Wilson to approve LSA# 23-44.

Josh Bowman	AYE
Elaine Wilson	AYE
Rick Wilson	AYE
Mark Wolfschlag	AYE

**V. PERSONAL APPEARANCE**

**1. Tammy Barrett-Wolcott – Reinstatement**

Tammy Barrett-Wolcott did appear before the board pertaining to her reinstatement application. She has not practiced as a HFA since her license expired in 2010. She did work in Kentucky under other health related fields. She completed all of her continuing education online. She will need to take a specialized course prior to reinstatement and the completion of the jurisprudence exam.

Motion made by Mark Wolfschlag and seconded by Josh Bowman to approve the reinstatement pending the passing and completion the state course for continuing education hours and the passing of the jurisprudence exam.

Motion passes 4/0/0

Josh Bowman	AYE
Elaine Wilson	AYE
Rick Wilson	AYE
Mark Wolfschlag	AYE

**VI. ADMINISTRATIVE HEARINGS**

**NONE**

**VII. MOTIONS AND SETTLEMENT AGREEMENTS**

**NONE**

**VIII. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL**

Paul Schilling provided a report from the Office of the Attorney General. There are currently 41 open consumer complaints. There are currently zero open litigation files at the time of the report. Average time to investigate complaints is 7.1 months. There have been 10 warning letters issued this year. There was a discussion how complaints and warning letters are handled.

**IX. DISCUSSION ITEMS**

**X. ADJOURNMENT**  
**10:46**

**Next Scheduled Meeting:**  
**December 12,2023**