

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING
AUGUST 1, 2019
INDIANA GOVERNMENT CENTER SOUTH, ROOM W064
402 W WASHINGTON STREET
INDIANAPOLIS, IN 46204**

CALL TO ORDER

The meeting was called to order at 11:00 a.m. by Christopher Cooke, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

BOARD MEMBERS PRESENT: Christopher Cooke, Chairman
Thomas Sproles
Frank Downing
Theodore Mau
Roland Cutter

BOARD MEMBERS ABSENT: Donald Alford, Vice Chairman

STATE OFFICIALS PRESENT: Tracy Hicks, Board Director
Donald Hannah, Deputy Attorney General
Courtney Calvert, Compliance Officer

ADOPTION OF THE AGENDA

The agenda was adopted.

Cutter/Mau
4/0/0

Voting in Favor: Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

ADOPTION OF THE MINUTES OF THE JUNE 6 2019, MEETING OF THE BOARD

A motion was made and seconded to approve the minutes of the June 6, 2019 meeting.

Cutter/Downing
4/0/0

Voting in Favor: Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

PERSONAL APPEARANCE AND CONSIDERATION OF APPLICATION FOR FUNERAL DIRECTOR INTERN LICENSE

1. Jordan Scott Bennett

A motion was made and seconded to approve the application for license

Downing/Cutter
5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

ADMINISTRATIVE HEARINGS

1. Administrative Hearing in the matter of Joey Coomer, FD21000007, 2019 SBFCS 0009

A motion was made and seconded to find him in compliance with the 2018 continuing education requirement and vacate the Notice of Noncompliance.

Sproles/Mau

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

2. Administrative Hearing in the matter of John Brazzell, FD20200067, 2018 SBFCS 0003

A motion was made and seconded to hold Respondent in default.

Mau/Sproles

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

A motion was made and seconded to revoke the license and impose a fine of \$1000.00 per violation for a total of \$200.000, require that he pay \$34,175.00 to Harper Funeral Home as indicated in the Court Order, and impost the \$5.00 fee to the health records and personal identifying information protection trust fund.

Sproles/Cutter

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

3. Administrative Extension of Summary Suspension Hearing in the matter of Cameron Vale, FD21200041, 2019 SBFCS 0001

A motion was made and seconded to extend the summary suspension for ninety (90) days.

Downing/Mau

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

4. Administrative Extension of Summary Suspension Hearing in the matter of Todd Burns, FD29400002, 2019 SBFCS 0003

A motion was made and seconded to extend the summary suspension for ninety (90) days.

Mau/Downing

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

MOTION TO VOLUNTARILY DISMISS PETITION FOR SUMMARY SUSPENSION WITHOUT PREJUDICE

1. Kevin Porter, FD08700167 & Porter Funeral Home, FH83006732, 2019 SBFCS 0006

A motion was made and seconded to dismiss the matter.

Sproles/Cutter

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.

Motion carried.

OFFICE OF THE ATTORNEY GENERAL CONSUMER PROTECTION DIVISION REPORT

Written report provided.

REQUEST FOR FUNDS FOR EMERGENCY CEMETERY MAINTENANCE

1. Grandview Cemetery

A motion was made and seconded to deny the request pursuant to IC 23-14-48.5-1 because the cemetery is not registered with the State Board of Funeral and Cemetery Service.

Mau/Sproles

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.

Motion carried.

DISCUSSION OF THE CONSUMER PROTECTION FUND FOR CEMETERY MAINTENANCE

Ted Mau will contact the Cemetery Association to discuss how the board would process claims from the fund, suggest forms, etc. and report back to the board.

REVIEW OF 2017-2018 CONTINUING EDUCATION AUDIT FILE

1. John Pruzin, FD01007231

A motion was made and seconded to issue a Notice of Noncompliance and impose a fine of \$1000.00.

Downing/Sproles

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.

Motion carried.

REASSIGNMENT OF PRENEED FILES

1. Porter Funeral Home, FH83006732 (Closed)

A motion was made and seconded to assign the preneed files to Taylor & Cowan Funeral Home, FH11800014, and Young & Nichols funeral home, FH83006716. They have both agreed to work together to contact the consumers to offer them a choice rather than the board assigning half to each funeral home without the consumer's input. The Board commended the two funeral homes for their willingness to work together for the good of the consumer and the business of funeral service.

Sproles/Cutter

5/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.

Motion carried.

2. Hacker-Main & Davis Funeral Home, FH11300003 (Expired)

A motion was made and seconded to divide the files equally among Hinsey Brown Funeral Service, Inc., FH19500000, Marcum Community Funeral Home, FH10500017, Sproles Family Funeral Home, Inc., FH10600032, and Macer-Hall Funeral Home, FH10100010.

Downing/Cutter

4/0/1

Voting in Favor: Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.

Abstaining: Thomas Sproles

Motion carried.

CORRESPONDENCE FROM SELENA SMITH ENROLLED IN A FUNERAL SERVICE PROGRAM

The board is unable to make that determination prior to applying for the license.

REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES

A motion was made and seconded to approve the courses as follows:

COURSES FOR APPROVAL – No Indiana Law Courses

American Foundation For Suicide Prevention – Pending Provider

- Suicide Bereavement Clinician Training ...08/16/2019 – 4 CEU

Brian D. Miller – CE21800097

- Selected OSHA Standards...Ongoing – 1 CEU

Funeral Directors Life Insurance Company – CE21100035

- Decreasing Customer Loyalty...Ongoing – 1 CEU
- How to Get and Close leads on Facebook...Ongoing – 1 CEU

International Cemetery, Cremation & Funeral Association – CE10800864

- ICCFA Crematory Certification Class...Ongoing – 7 CEU
- ICCFA Executive Leadership Summit...09/25/2019-09/27/2019 – 6 CEU (Granting only 1 hour each for the two cemetery tours)

International Order of the Golden Rule – CE108000865

- Improving the Health of your Business...8/28/2019 – 1 CEU
- How Corporately Owned Chains Win...09/18/2019 – 1 CEU
- Workforce Expectations...09/26/2019 – 1 CEU
- The Funeral Home of the Future...10/1/2019 – 1 CEU
- Themed Funerals – Beyond Bubbles and Dove Releases...10/9/2019 – 1 CEU

Porter County Substance Abuse Council – Pending Provider

- Mental Health First Aid...Ongoing – 8 CEU

Selected Independent Funeral Homes – CE10800819

- Harnessing the Hurricane...9/24/2019 – 2 CEU
- Leadership Redefined...9/24/2019 – 2 CEU
- How the Family Manages Traumatic Loss...9/25/2019 – 1 CEU
- Success and Stress...9/25/2019 – 1 CEU
- Raise the bar in recruiting and interviewing...9/25/2019 – 1 CEU
- The Best Ways to Market in a digital world...9/25/2019 – 1 CEU

The North American Division of the British Institute of Embalmers – CE21800041

- Education & Evaluation...9/17/2019 – 5 CEU

Wabash Valley Funeral Directors Association – CE21400020

- Funeral Trends 2019 & Beyond...8/27/2019- 2 CEU
- How to handle Information Seekers Over the Phone...8/27/2019 – 2 CEU
- Setting a New Standard: The Cremation Arrangement TEACH...8/27/2019 – 3 CEU

COURSES FOR APPROVAL – Indiana Law Courses

Brian D. Miller – CE21800097

- Test Your Knowledge 14 Questions... Ongoing – 1 CEU
- Test Your Knowledge 14 More Questions... Ongoing – 1 CEU
- Test Your Knowledge 25 Questions... Ongoing – 2 CEU

Sproles/Mau

5/0/0

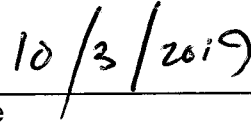
Voting in Favor: Thomas Sproles, Frank Downing, Ted Mau, Christopher Cooke, and Roland Cutter.
Motion carried.

ADJOURNMENT

The meeting was adjourned at 12:37 pm.



Chairman



Date