

BEHAVIOR ANALYST COMMITTEE
Minutes
May 16, 2022

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Ms. Jessica Hartman called the meeting to order at 10:01 a.m. in Conference Center- Room 2 of the Indiana Government Center South, 302 West Washington Street, Indianapolis, Indiana, and declared a quorum in accordance with Indiana Code § 15-5-1.1-6(c).

Board Members Present:

Jessica Hartman, BCBA, Chair
Leila Allen, BCBA – in at 10:30 a.m.
Dr. Richard Turner, M.D.- in at 10:11 a.m.
Dr. Jill Forte, Ph.D., BCBA
Vivian Heerens, Consumer Member

State Officials Present:

Cindy Vaught, Board Director, Professional Licensing Agency
Dana Brooks, Assistant Board Director, Professional Licensing Agency
Adam Harvey, Deputy Attorney General, Office of the Attorney General

II. ADOPTION OF AGENDA

A motion was made and seconded to adopt the agenda.

Turner/Forte
Motion carried 3-0-0

III. DISCUSSION

A. Board Member Introduction

1. Vivian Heerens introduced herself as the Consumer Member. She stated that she has primarily worked in the school system as an educator.

B. Rule Proposals

The Committee revisited the Rules for Continuing Education after they have reviewed the Rules set forth by other States. Ms. Hartman stated that she liked the rules for the State Board of Kentucky. The State of Kentucky requires that their practitioners complete five (5) hours of abuse and neglect training. The Committee discussed requiring practitioners to complete two (2) hours in abuse and neglect.

The Committee discussed the licensure application and what standard questions are listed on the application. IPLA explained the standard questions and requirements needed for all license applications such as background checks, proof of education, and verifications of licenses from other States. IPLA also explained some common application processes they have seen for the Committee, specifically for those applying for temporary permits,

discipline, and pending criminal matters that an applicant might have. It was discussed what is considered the responsibility of the employer to verify information versus the applicant. The Committee stated what they are required to submit to the BACB (Behavior Analyst Certification Board) to verify their credentials and training, along with how supervision and employment is documented to them for verification. The Committee stated that as long as an applicant is BACB certified, then most of the licensure requirements that are standard have been met, and the Committee would just need verification of the certification.

The Committee discussed approval of continuing education Providers. The Board stated that they do not wish to approve someone to be a Provider outside of what is already set by the BACB.

C. Review of National Association and Other State Board Rules

The Committee discussed supervision and reviewed what rules and laws other States have implemented. They reviewed Kentucky and Virginia’s laws and regulations alongside the requirements set forth by the BACB. Direct supervision is defined as face to face, while indirect supervision would be administrative oversight and professional goals. The Committee discussed the supervision of Behavior Analyst Assistants. They stated that an Assistant would have a signed contract agreement with their supervisor. The Committee discussed that they would like to have a copy of the signed contract during license renewal to ensure that Assistants are properly supervised. The Committee discussed that a template would be made outlining the hours of supervision, and average hours worked per year. The Committee discussed the supervisor responsibilities. There was discussion on how improper supervision is reported and what occurs when supervision is terminated between an assistant and their supervisor.

D. Other States Fees

The Committee discuss the cost of licensure. They determined based upon what other States are asking versus the salary in the profession, that the cost for licensure would be around \$100 for a BCBA (Board Certified Behavior Analyst) and \$75 for a BCABA (Board Certified Assistant Behavior Analyst). IPLA stated that the standard fees for duplicate license cards and to verify the Indiana license to another State is \$10.00 each.

E. Establishment of Next Meeting Date.

It was decided that the next scheduled meeting dates will be June 13, 2022, July 18, 2022, and August 8, 2022 at 10:00 a.m.

IV. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Indiana Behavior Analyst Committee adjourned at 1:05 p.m.

Jessica Hartman, BCBA, Chair

Date