

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING
THURSDAY APRIL 2, 2015
INDIANA GOVERNMENT CENTER SOUTH
402 W WASHINGTON STREET, ROOM W064
INDIANAPOLIS, IN 46204**

CALL TO ORDER

The meeting was called to order at 11:10 a.m. by Samuel Frain, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

BOARD MEMBERS PRESENT: Theodore Mau, Chairman
Samuel Frain, Vice Chairman
Donald Alford
Thomas Sproles
Christopher Cooke
Roland Cutter
Katherine Frogge, State Department of Health

BOARD MEMBER ABSENT: Robert Loose

STATE OFFICIALS PRESENT: Tracy Hicks, Board Director
Jennifer Broadbent, Assistant Board Director
Donald Hannah, Deputy Attorney General

ADOPTION OF THE AGENDA

The agenda was adopted as amended.

Cutter/Sproles
6/0/0
Motion carried.

ADOPTION OF THE MINUTES OF FEBRUARY 5, 2015, MEETING OF THE BOARD

A motion was made and seconded to approve the minutes of the February 5, 2015 meeting.

Cooke/Sproles
6/0/0
Motion carried.

OFFICE OF THE ATTORNEY GENERAL REPORT

Written complaint statistic report provided.

PERSONAL APPEARANCES AND CONSIDERATION OF APPLICATION FOR LICENSE

Jeffrey Todd Watts, FD29600133, Application for Funeral Director License

A motion was made and seconded to approve the application for renewal of funeral director license.

Cutter/Alford
4/0/2
Motion carried.

CONSIDERATION OF APPLICATION FOR RENEWAL OF FUNERAL DIRECTOR LICENSE

David S. Haggard, FD01006324

A motion was made and seconded to deny the renewal for failure to provide proof of continuing education.

Sproles/Alford
4/0/2
Motion carried.

APPOINTMENT OF CONTINUING EDUCATION AUDIT COMMITTEE

Tom Sproles and Sam Frain will serve on the committee to review continuing education documentation of those funeral directors renewed active for a license valid through December 31, 2016 that will be chosen for the continuing education audit.

VERIFIED COMPLAINT REQUESTING RESTITUTION FROM THE PRENEED CONSUMER PROTECTION FUND

A. Cheryl Hobson for Hazel King

Re: R.D. Pyke Funeral Service, FH89200005 (Closed)

A motion was made and seconded to approve the request.

Sproles/Alford
6/0/0
Motion carried.

B. Susan Alpha for Letha B. Swartz

Re: Voorhis Draper Funeral Home, FH83004764 (Closed)

A motion was made and seconded to deny the request due to the fact that the funeral home providing services accepted the preneed contract in advance of need. The funeral home should have verified that the preneed contract from Voorhis Draper Funeral Home, FH83004764 was funded.

Sproles/Alford
6/0/0
Motion carried.

ADMINISTRATIVE HEARING IN THE MATTER OF CLARK-O'NEAL FUNERAL HOME, FH10400018, SBFCS 14-17

A motion was made and seconded to extend the summarily suspension for ninety (90) days.

Sproles/Cooke
7/0/0
Motion carried.

ADMINISTRATIVE HEARING IN THE MATTER OF JERRY TRAPP, FD01004869, SBFCS 14-01, RUSSELL & HITCH FUNERAL HOME, FH83006693, SBFCS 14-15, AND RUSSELL & HITCH, FH83004154, SBFCS 14-16

A motion was made and seconded to permanently revoke the funeral license, impose the \$5 fee to the health records and personal identifying information protection trust fund, and impose the costs of proceedings.

Frain/Alford
5/0/2
Motion carried.

A motion was made and seconded to revoke the funeral home licenses, impose the \$5 fee to the health records and personal identifying information protection trust fund, and impose the costs of proceedings.

Frain/Alford
5/0/2
Motion carried.

A motion was made and seconded to revoke the certificates of authority.

Cooke/Frain
7/0/0
Motion carried.

A motion was made and seconded to impose the \$5 fee to the health records and personal identifying information protection trust fund, and impose the costs of proceedings for the certificates of authority.

Cooke/Frain
7/0/0
Motion carried.

ADMINISTRATIVE HEARING IN THE MATTER OF BENJAMIN L. RAWLS, FD21300082, SBFCS 15-07

A motion was made and seconded to grant Respondent's Motion to Continue to provide Respondent time to obtain legal counsel.

Alford/Cutter
5/0/2
Motion carried.

REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES

A motion was made and seconded to approve the following sponsors/courses.

Frain/Sproles
5/0/2
Motion carried.

NEW COURSES FROM PREVIOUSLY APPROVED SPONSORS

Greater Cincinnati Funeral Service, CE10800729

- Serving Newton – A FD Perspective, July 14, 2015, 2 CEUs
- Organ, Tissue, and Eye Donation, May 12, 2015, 2 CEUs

International Order of the Golden Rule, CE10800865

- Annual Conference & Supplier Showcase, April 23-25, 2015, 11 CEUs

The Kentucky Association of Morticians, Inc., CE21400019

- Understanding the Safety Data Sheet, April 9, 2015, 1 CEU
- Infectious Disease, April 9, 2015, 1 CEU
- Complying with FTC Funeral Rule, April 9, 2015, 1 CEU
- What's Wrong with the Normal Case, April 9, 2015, 1 CEU
- Collecting Our Money, April 9, 2015, 1 CEU

Ohio Funeral Directors Association District 1, CE20800910

- Veterans' Benefits, March 18, 2015, 2 CEUs
- Restorative Arts with Matt Smith, September 16, 2015, 8 CEUs

Vermilion County Funeral Directors Association, CE10800843

- Removal Solutions, May 7, 2015, 2 CEUs
- Trade Secrets, May 7, 2015, 1 CEU
- One Goal, May 7, 2015, 1 CEU
- The American Funeral Coach, May 7, 2015, 1 CEU
- The Latest Evolution in Software, May 7, 2015, 1 CEU
- Casket Trends, May 7, 2015, 1 CEU
- Showrooms and Technology, May 7, 2015, 1 CEU

Wabash Valley Funeral Directors Association, CE21400020

- Embalming w/Plasdoform Molecule, Open, 1 CEU
- Case Studies of Preparation Today, Open, 2 CEUs

NEW APPLICATIONS FOR RECOGNITION AS A SPONSOR OF CONTINUING EDUCATION

National Funeral Directors and Morticians Association – District IV

- Harassment in the Work Place, May 3, 2015, 1 CEU
- What Says the Experts, May 3, 2015, 2 CEUs
- Embalming, May 3, 2015, 1 CEU
- Liability, May 3, 2015, 1 CEU
- Technology, May 4, 2015, 1 CEU
- Doing More with Less, May 4, 2015, 1 CEU

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:52 p.m.