

**INDIANA REAL ESTATE COMMISSION
WEDNESDAY, APRIL 14, 2021
8:00 a.m.**

TO BE HELD THROUGH WEBEX

TO JOIN, CALL: (240) 454-0887

MEETING CODE: 610915440 OR

<https://IndianaEnhanced.Webex.com/join/PLAWebex>

I. CALL TO ORDER & ESTABLISHMENT OF QUORUM

Chairperson, Sahara Williams called the virtual meeting to order at 8:03 a.m. and declared a quorum in accordance with Ind. Code § 25-34.1-2-3(b).

Commission Members Present: Roll Call

Paul Boyter
Charles (Charlie) W. Shook
Doug Rose
Sahara Williams, Chairperson
John De Souza
Donna Spears
James Litten, Vice Chair
Molly Kitchell
John Briscoe
Pam Lumley

Commission Members Absent:

None

State Officials Present:

Amy Hall, Director, Indiana Professional Licensing Agency
Chris Shea-Russell, Indiana Professional Licensing Agency
Erin Sutton, Compliance Officer, Indiana Professional Licensing Agency
James Harry, Commission Advisory Counsel, Office of the Attorney General

Court Reporter:

Heather Orbaugh, Accurate Reporting of Indiana

II. ADOPTION OF THE AGENDA

Pam Lumley made a motion and was seconded by Donna Spears to adopt the agenda.

**Lumley/Spears
10/0**

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

III. APPROVAL OF THE MINUTES OF THE MARCH 3, 2021 MEETING

A motion was made by Pam Lumley and was seconded by John Briscoe to approve the minutes for the March 3, 2021 meeting.

Pam Lumley/John Briscoe
10/0

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

IV. PERSONAL APPEARANCES

1. David Rump – Application – Positive Response

David Rump appeared viturally before the Commission pertaining to his positive response on his application. His license had been revoked previously in 2014. He held someone’s escrow of 4500.00. She brought judgment against him. He became sober in 2017. He has reached out to the OAG to figure out how to make financial amends and restitution. He does not know how to reach Ms. Leno. He has completed the exams and classwork for his broker’s license. Sahara Williams asked Hillary Egan about the restitution. Kiely Keesler responded and stated that collections is a separate department from the dags. There is an unclaimed property division who he can reach out to. He can reach out to Kiely Keesler and she will forward his email to the appropriate division. She provided him with her direct email address. Restitution in the amount

of 4500.00 is required to be paid.

Doug Rose wanted to discuss that the previous Commission order that his license would be permanently revoked. There was clarification about permanent revocation. Paul Boyter clarified that a revocation is only 7 years, then a totally new license application could be submitted.

Sahara Williams did ask how much he would be able to pay on a monthly basis. He did respond that he is willing to pay it off within one year, if provided with a license on probationary status. He does not have a source of income presently. He could make an initial payment of 800.00 and financially bear 200.00 per month at this moment in time. Molly Kitchell asked about what kind of supervision he would have as a real estate broker. He would have direct contact with his managing on a daily basis.

Doug Rose and Sahara Williams concur that all restitution should have been made during the seven year revocation period. Sahara also brought up the opportunity for second chances and creating an opportunity for the victim to actually get their money back that should be considered. She suggests that a license be issued on probation under the condition that the victim is paid and he provide proof that he is making his monthly payment, that he not handle escrow funds. Doug Rose, Charlie Shook and John Briscoe wish the restitution of 4500.00 have been paid prior to his application.

James Harry suggested they table the application since he has one year from the date he submitted his application.

A motion was made by John Briscoe and was seconded by Paul Boyter to refuse to issuance of his license today until restitution has been paid. His application will be active until February 18, 2022.

John Briscoe/Paul Boyter
9/1

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose		✓
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

2. Brooke Arnold – Application – Positive Response

Brooke Arnold appeared virtually before the Commission due to her positive response on her application. She was convicted of theft of funds from Hendricks County public funds. She took money from these funds to pay rent and provide daycare for her children. She made wrong choices at that time. The restitution was paid in 2012. Hendricks County filed an insurance claim of which the insurance company would receive the funds. She had to

provide proof to Hendricks County via Cincinnati Insurance, that her complete restitution was paid. She was charged with theft and paid restitution. She has since remarried and is moving forward from the dark time in her life. The total restitution was over 18,000.00. This occurred in 2010.

A motion was made by John Briscoe and was seconded by Charlie Shook to approve the application of Brooke Arnold.

John Briscoe/Charlie Shook
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
Doug Rose	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
James Litten	✓
Molly Kitchell	✓

3. George Obosla - Application- Positive Response

George Obosla appeared virtually before the Commission due to his positive response on his application. There are open pending criminal charges due to a family altercation.

A motion was made by Paul Boyter and was seconded by Pam Lumley to approve George Obosla’s license application. He is required to report any convictions to the Commission, if found guilty.

Paul Boyter/Pam Lumley
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
Doug Rose	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓

James Litten	✓
Molly Kitchell	✓

4. Kelly Ladewig - Application- Positive Response

Kelly Ladewig appeared virtually before the Commission due to the positive response on her application. She was not honest on her renewal in Illinios about taking the required CE. She stated on her renewal that she had completed the continuing education but she had not.

A motion was made by Charlie Shook and was seconded by Jim Litten to approve the application of Kelly Ladwig.

Charlie Shook/Jim Litten
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
Doug Rose	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
James Litten	✓
Molly Kitchell	✓

5. Shady Hanna - Application- Positive Response

Shady Hanna did not appear appeared virtually before the Commission due to his positive response on his application.

A motion was made by John Briscoe and was seconded by Donna Spears to approve the license on a probationary status to run concurrent with his criminal proceeding. He may petition to withdraw from probation after those proceedings have concluded.

John Briscoe/Donna Spears
10/0

Roll Call Vote - The following Commission Members Voted “Aye”“Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	nay
Doug Rose	✓
John Briscoe	✓
John De Souza	✓

Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
James Litten	✓
Molly Kitchell	✓

6. Derrick Johnson- Application- Positive Response

Derrick Johnson appeared virtually before the Commission due to his positive response on his application. He has multiple criminal convictions. He has changed his life since 2011 and is on a positive path. He is in the process of getting his record expunged.

A motion was made by Pam Lumley and was seconded by John Briscoe to approve his application.

Pam Lumley/ John Briscoe
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
Doug Rose	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
James Litten	✓
Molly Kitchell	✓

7. Brittany Mann – Exam Extension/Waiver Request

Brittany Mann appeared virtually before the Commission to discuss her request for an exam extension/waiver request.

AMENDMENT ON MOTION

Doug Rose wants to go on the record that he is embarrassed and is shaming PSI and the State procurement who oversee this contract. Doug is personally dealing with this PSI nightmare in another state. He is extremely displeased.

Sahara read the motion passed in November about the extension afforded to applicants in 2020 Sahara Williams suggested the extension be modified and to include individuals who have a course completion expires deadline prior to June 30, 2021 may be extended to December 31, 2021.

A motion was made by Charlie Shook and was seconded by Molly Kitchell to approve the

extension be modified and to include individuals who have a course completion expiring deadline prior to June 30, 2021 may be extended to December 31, 2021.

Charlie Shook/Molly Kitchell
10/0/0

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

A motion was made by Sahara Williams and was seconded by John Briscoe to rescind the previous motion about the extension through 12/31/21. Extension be modified and to include individuals who have a course completion expiring deadline prior to June 30, 2021 may be extended to December 31, 2021.

Sahara Williams/John Briscoe
8/0

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

Motion made by Molly Kitchell and seconded by John DeSouza to allow Brittany Mann an extension to December 31, 2021.

Sahara Williams did state that the motion should be modified to include the temporary status based on the the emergency order.

James Harry did state that the extensions were based on the emergency conditions based on the pandemic.

Molly Kitchell/John DeSouza
9/1

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams		✓
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

Add to agenda Extension

Jim Litten and Molly Kitchell

Jim Litten/Molly Kitchell
10/0/0

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

V. ADMINISTRATIVE HEARINGS

1. Ronnika Drane – Cause No: 2018 IREC 0037 Request to Withdraw from Probation - 10:52

Ronnika Drane did appear before the Commission. There was no representative from the Office of the Attorney General.

Ronnika Drane petitioned the Commission to be removed from probation.

Paul Boyter made a motion to John DeSouza seconded to approve the Petition and remove Ronnika Drane’s license from probation.

Paul Boyter/John DeSouza
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

2. Jerry Morrow – Cause No: 2018 IREC 0005 Request to Withdraw from Probation

Jerry Morrow did appear before the Commission electronically. The State was represented by Aaron Ridlen. He did not pay his fine within 90 days. He just mailed in his fines and verified it by sending electronic copies of the checks he submitted. There was noncompliance in completing his probation, which he did not comply.

Motion made by Molly Kitchell and seconded by Donna Spears to deny his petition request to withdraw probation.

Molly Kitchell/Donna Spears
7/3

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓	
Charles (Charlie) W. Shook		✓
Doug Rose	✓	
John Briscoe		✓
James Litten		✓
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

3. John Minor - Cause No: 2019 IREC 0013 Request to Withdraw from Probation

The State did not appear in this hearing. John Minor appeared before the Commission virtually. John Minor stated he has completed his criminal probation so he petitioned the Commission to be removed from probation.

Motion made by Paul Boyter and seconded by Doug Rose to approve his petition request to withdraw probation.

Paul Boyter/Doug Rose
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
Doug Rose	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
James Litten	✓	
Molly Kitchell	✓	

4. Damian Thomas - Cause No: 2018 IREC 0026 Request to Withdraw from Probation

The State did not appear in this hearing. Damian Thomas appeared before the Commission electronically. He stated he has completed his criminal probation so he petitioned the Commission to be removed from probation.

Motion made by Doug Rose and seconded by Paul Boyter to approve his petition request to withdraw probation.

Doug Rose/Paul Boyter
10/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
Doug Rose	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
James Litten	✓
Molly Kitchell	✓

Jim Litten left the meeting at 11:53

5. Rhonda Gridley - Cause No: IREC 13-78 Request to Withdraw from Probation

Rhonda Gridley did not appear before the Commission electronically.

Motion made by Paul Boyter and seconded by Charlie Shook to table

Paul Boyter/Charlie Shook
8/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
Molly Kitchell	✓

6. Don Kohler - Cause No: 2018 IREC 0003 Request to Withdraw from Probation

Hillary Eagan appeared for the State in this hearing. Don Kohler appeared before the Commission electronically. The State requests the probation not be removed due to the fact that he has not remedied the deficiency. He has not changed his electronic advertisements.

Motion made by John Briscoe and seconded by Pam Lumley to deny his petition request to withdraw probation.

John Briscoe/Pam Lumley

Roll Call Vote - The following Commission Members Voted		“Aye”	“Nay”
Paul Boyter		✓	
Charles (Charlie) W. Shook	nay		✓
Sahara Williams			✓
Molly Kitchell			✓
Doug Rose		✓	
John Briscoe		✓	
John De Souza		✓	
Donna Spears		✓	
Pam Lumley		✓	

Doug Rose – left at 1:55

7. Tom Davis II - Cause No: 2018 IREC 0003 Petition for Denied Renewal

The State did not appear in this hearing. Tom Davis II appeared before the Commission electronically. He stated he erred on his renewal and missed his PA in October. His renewal was denied

Motion made by Molly Kitchell and seconded by Paul Boyter to approve his petition to reverse the denial of his license renewal.

Molly Kitchell/Paul Boyter
8/0

Roll Call Vote - The following Commission Members Voted		“Aye”	“Nay”
Paul Boyter		✓	
Charles (Charlie) W. Shook		✓	
John Briscoe		✓	
John De Souza		✓	
Donna Spears		✓	
Sahara Williams		✓	
Pam Lumley		✓	
Molly Kitchell		✓	

8. Gregory Wheeler - Cause No: 2020 IREC 0058 Notice of Proposed Default

The State did appear in this hearing. Gregory Wheeler did not appear before the Commission electronically.

Charlie Shook recused himself from the hearing

Motion made by Paul Boyter and seconded by Molly Kitchell to find in Default

Paul Boyter/Molly Kitchell
7/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

Motion made by Molly Kitchell and seconded by Paul Boyter to find in violation of Count 1, Count 2, Count 3 and Count 4

Molly Kitchell/Paul Boyter
7/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

Motion made by Paul Boyter and seconded by Molly Kitchell to revoke his license and to pay the 5.00 fee to the Office of the Attorney General

Paul Boyter/Molly Kitchell
7/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓	
John Briscoe	✓	

John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
Molly Kitchell	✓

9. Jeff Percifield - Cause No: 2020 IREC 0075 Notice of Proposed Default

The State did appear in this hearing. Jeff Percifield did not appear before the Commission electronically.

Motion made by Paul Boyter and seconded by Molly Kitchell to find him in default

Jim Litten/Paul Boyter
7/0/1

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	abstained
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
Molly Kitchell	✓

Motion made by Paul Boyter and seconded by John Briscoe to issue a Cease and Desist for unlicensed practice of a real estate broker.

Paul Boyter/John Briscoe
8/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
Molly Kitchell	✓

VII. ALJ DELIBERATIONS & SETTLEMENT AGREEMENTS

1. Debra Broughton - Settlement Agreement

A motion was made by Paul Boyter and seconded by Charlie Shook to approve the proposed settlement.

Paul Boyter/Charlie Shook
7/1

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Sahara Williams		✓
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

2. Deborah Lane - Settlement Agreement

A motion was made by Paul Boyter and seconded by John Briscoe to approve the proposed settlement.

Paul Boyter/John Briscoe
8/0

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
John Briscoe	✓	
John De Souza	✓	
Donna Spears	✓	
Sahara Williams	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

3. Gary Greenlee d/b/a XP Management- Administrative Law Judge Panel Recommended Order – Cease and Desist (it has the accountant’s code in it)

A motion was made by John Briscoe and seconded by John DeSouza to approve The Cease and Desist, though modified with the correct code.

John Briscoe/John DeSouza
8/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
James Litten	✓
Molly Kitchell	✓

4. Kathy Crowe - Proposed Settlement Agreement

A motion was made by Paul Boyter and seconded by Donna Spears to approve the proposed settlement.

Paul Boyter/Spears
8/0

Roll Call Vote - The following Commission Members Voted “Aye” “Nay”

Paul Boyter	✓
Charles (Charlie) W. Shook	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
Molly Kitchell	✓

5. Tiffany Group/Joseph Tiffany/John Tiffany - Administrative Law Judge Panel Recommended Order

John DeSouza recused himself

Discussion occurred about the ALJ’s recommended order and about being consistent with violations and determinations. A suggestion was made to eliminate the ALJ and let the full Commission make determinations on cases, so the consumer members can participate as well. A liaison or ALJ are not the default final determination on a decision. The full Commission was appointed for all of these decisions.

A committee will be formed to discuss the current liaison, ALJ and hearing was suggested by Charlie Shook

A motion was made by John Briscoe and seconded by Pam Lumley to approve the Recommended Order ALJ Panel

John Briscoe/Pam Lumley
5/2

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Sahara Williams		✓
Donna Spears		✓
Paul Boyter	✓	
Charles (Charlie) W. Shook	✓	
John Briscoe	✓	
Pam Lumley	✓	
Molly Kitchell	✓	

VI. CE WAIVERS

NONE

VII. OLD / NEW BUSINESS

1. Report From The Office Of The Attorney General

Kiely Keesler provided a report from the Office of Attorney General. The average age of a consumer complaint is 12 months old. The open litigation files are over 14 months old, but that number should decrease with the ALJ panels.

2. Real Estate Education Advisory Council Report

Cathy Harbaugh reported to the Commission the REAC Report and provided information about the classes that were approved, denied or tabled.

A motion was made by Paul Boyter and seconded by Donna Spears to approve the recommendations from The Real Estate Education Advisory Council.

Paul Boyter/Donna Spears
8/0

Roll Call Vote - The following Commission Members Voted	“Aye”	“Nay”
Paul Boyter	✓	

Charles (Charlie) W. Shook	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓
Sahara Williams	✓
Pam Lumley	✓
Molly Kitchell	✓

3. PSI

Alon Schwartz appeared before the Commission, per their request. Call center times for Indiana were 6.49 minutes and exam stats were shared. Doug Rose thanked PSI for attending the meeting. The Commission is still concerned from all the complaints inability to access customer service and troubling testing practices. The Commission wanted to ensure that Alon was aware of the issues that have been occurring. There is a significant part of the population that are having testing issues, due to inefficiencies of PSI. A recommendation was made to have a dedicated customer service representative for Indiana. Need more of an immediate action to rectify problems and to resolve problems when they occur. Physical site appointments are not being honored. The availability of online exams are not as accessible as they one were. Location of site availability is not close for some candidates. They may have to drive and travel to take their exams. When candidate issues are reported to IPLA, then IPLA sends the information to PSI. Testing center issues are not a norm, so this is a rare occurrence. Remote proctoring is working as a whole. It's a process that is working and it's working well. There are instances of something happening during and exam. We are on month five of remote proctoring and now PSI has a dedicated support team for remote proctoring. There are issues locating testing centers in the northern part of the state and the southern part of the state. Alon will look into both. Alon suggested he will attempt to work on opening up more sites, even the mobile ones.

VIII. SUBCOMMITTEE REPORTS

1. Kentucky Reciprocity Agreement

Pam Lumley & John Briscoe

James Harry and Pam Lumley discussed the agreement. Still waiting to see what changes Kentucky has made to it.

Anne Johnson from the IAR stated that IREC should be able to do this without IPLA's permission. Jim Shmidt approved the Illinois agreement without IPLA's involvement.

2. Property Management Licensing – Jim Litten

Molly Kitchell, Doug Rose and Jim Litten

Anne Johnson from IAR has did follow through and reach out to the membership about this.

James Harry did state there was no need to get an Official Advisory Opinion. People just need to be educated about the matter. The committee can close out with no pressing issue on the matter.

3. **Illinois reached out to Indiana about reciprocity.** James Harry discussed the phone call with the Illinois Commission. This meeting was more of a touching of bases to confirm the reciprocity was being acknowledged by both states.

4. Extension and Waivers

Sahara read the motion passed in November about the extension afforded to applicants in 2020. Sahara Williams suggested the extension be modified and to include individuals who have a course completion expires deadline prior to June 30, 2021 may be extended to December 31, 2021.

Needs to be modified. This could be looked at on a case by case basis. The motion needs to be amended or modified, pursuant to the emergency order issued by the governor.

A motion was made by Sahara Williams and was seconded by Molly Charlie Shook to approve an extension to include individuals who have a course completion expiring deadline prior to June 30, 2021 may be extended to September 30, 2021 or when the Emergency Order has been lifted, whichever comes first.

Sahara Williams/Charlie Shook
8/0

Roll Call Vote - The following Commission Members Voted "Aye" "Nay"

Paul Boyter	✓
John Briscoe	✓
John De Souza	✓
Donna Spears	✓

Sahara Williams
Pam Lumley
Molly Kitchell

✓
✓
✓

Subcommittee created to discuss processes within the Commission. The way the liaison, ALJ and recommended orders are handled. Charlie Shook and Donna Spears will be on this subcommittee.

IX. ADJOURNMENT 6:11 p.m.