

Nursing Application

at-a-glance

1 State Application

Complete an application online or by mail

- Verify all personal information is correct (Name, SSN, email, etc.)
- Fill out Nursing School name and expected date of Graduation
- Enter High school Name and Graduation date or Submit GED score
- Submit Name change document - if applicable
- Verify all Health professional license(s) - if applicable

2 Background check

Schedule your Fingerprinting appointment at Identogo.com

___ Select "Indiana" from the State Drop-down

___ Enter the Service Code: 24YB2Y for LPN or 24YF1V for RN

Submit a Personal Statement and documentation for all Positive Responses, charge(s) found, and disciplinary action - if Applicable *

* It is advisable to start your application early and submit all documentation if you have a Positive Response should a Board Review or Personal Appearance is required.

Question?

Email pla2@pla.in.gov

Call 317-234-2043

Indiana State Board of Nursing
Indiana Professional Licensing Agency
402 W. Washington St, Room W072
Indianapolis, IN 46204
<https://in.gov/pla/>

3 Register for the NCLEX and Pay the Exam fee

It's recommended to register for the NCLEX through PearsonVue and pay the Exam fee as soon as you're completing all requirements for Graduation or as instructed by the Board.

_____ Submit documentation for Accommodation - if applicable

4 Finalizing for ATT After Graduation

Review the online application checklist and:

_____ Verify that your name, personal, and contact information are accurate and match your NCLEX Registration (PearsonVue/NCSBN)

_____ Ensure that your Certificate of Completion will be delivered by your School to the Nursing Board.

_____ Monitor your Inbox for notifications and Submit all missing items.

When do I get an Authorization-to-test (ATT)?

When you have satisfied all the requirements for examination, your eligibility will be granted by the Board and Pearson Vue will send your ATT to your registered inbox.

My application is completed, where is my ATT?

Please review your Application Checklist to ensure that your eligibility has been granted. If so, please contact Pearson Vue if you mislocate or haven't received your ATT email.

How can I change my name on my application or ATT to match my ID?

Email pla2@pla.in.gov with your name, applicant number, detail of the discrepancy, and all applicable documents.

What to do if I want to change or request a new testing accommodation?

Email pla2@pla.in.gov with your information and request. Please unreschedule your exam appointment if you're already set for one to speed up the process.

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National Council of State Boards of Nursing

111 E. Wacker Drive, Ste 2900
Chicago, Illinois 60601-4277
Web: <https://www.nclex.com/>
Email: nclexinfo@ncsbn.org
Call: 1-866-293-9600

Pearson VUE

Pearson Professional Testing
5601 Green Valley Drive
Bloomington, MN 55437-1099
Web: <https://pearsonvue.com/>
Email: pvamericacustomerservice@pearson.com
Call: 1-866-496-2539