

**MINUTES
INDIANA STATE BOARD
OF
HEALTH FACILITY ADMINISTRATORS
TUESDAY, MAY 24, 2022
402 WEST WASHINGTON STREET, ROOM W064
INDIANAPOLIS, IN 46204**

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 10:02 a.m.

Board Members Present:

Kelly Borrer
Mark Wolfschlag
Jennifer Gappa

Board Members Absent

Staff

Amy Hall, Director
Chris Shea-Russell, Assistant Director
Kurt Miller, Counsel for the HFA Board
Heather Orbaugh, Court Reporter

II. ADOPTION OF THE AGENDA

Motion made by Jennifer Gappa and seconded by Kelly Borrer to adopt agenda.
Jennifer Gappa/Kelly Borrer

Motion passes 3/0/0
Kelly Borrer - YEA
Mark Wolfschlag - YEA
Jennifer Gappa – YEA

III. ADOPTION OF THE MINUTES FROM THE DECEMBER 7, 2021, MEETING

Motion made by Kelly Borrer and seconded by Jennifer Gappa to adopt the meeting minutes from December 7, 2021.
Kelly Borrer/Jennifer Gappa

Motion passes 3/0/0
Kelly Borrer - YEA
Mark Wolfschlag - YEA
Jennifer Gappa – YEA

IV. PERSONAL APPEARANCE

1. Angie Caldwell – Status Change – From Inactive to Active

Angie Caldwell appeared in person to discuss her request to have her license in active status, from where it currently is inactive. She obtained her CE, for her active status,

online. She completed 40 hours of online continuing education withing a 48-hour period.

Motion made by Kelly Borrer and seconded by Jennifer Gappa to approve her change of status, once she has submitted and it has been approved, 20 hours of live continuing education from an approved NAB or State of Indiana Continuing Education.

Kelly Borrer/Jennifer Gappa

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag -YEA

Jennifer Gappa – YEA

V. REPORT FOR THE ATTORNEY GENERAL’S OFFICE

Hilary Brown appeared before the board to let the board know that there was no report to provide to the board due to a software change in their office. There are open consumer files.

VI. ADMINISTRATIVE HEARINGS

1. Kevin Spaugh – Cause No: 2018HFA0007

Petition to be removed from Probation

Kevin Spaugh appeared before the board due to his petition requesting to be removed from probation. His felony charge was reduced to a misdemeanor.

Motion made by Jennifer Gappa and seconded by Kelly Borrer to approve the petition for removal of probation.

Jennifer Gappa/Mark Wolfschlag

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag -YEA

Jennifer Gappa – YEA

VII. DISCUSSION ITEMS

1. 2022 Board Elections

Motion Kelly Borrer and a second by Jennifer Gappa to keep the current officers as they are – Mark Wolfschlag – Chair, Kelly Borrer – Vice, Jennifer Gappa - Liaison

Kelly Borrer and Jennifer Gappa

Motion passes 3/0/0

Kelly Borrer - YEA

Mark Wolfschlag -YEA

Jennifer Gappa – YEA

2. HSE Certification

A Certification of HSE allows for simpler reciprocity for movement between the states, and out of state HSE Certified license. Currently 21 states are on board and actively using it. Mark will be attending the NAB Annual meeting, which he will be able to obtain more materials and information from other states how the HSE is successful, its pros and cons.

3. AIT Program and Challenges – Terry Miller and Becky Bartle sat in with the Board to discuss proposed modifications with the AITs program.

Existing Barriers that are occurring for AITs. It is difficult for some applicants to find a preceptor. Being a preceptor is an extremely time-consuming process. No one has the time to precept because they do not have the time. It is a huge commitment. Reduce the burden for the preceptor in the AIT process. The talent pool is shallow. The six-month AIT needs to be streamlined. A chart was provided as an example to review as an example of how the AIT program could be modified. The AIT length of program would vary pending level of education and/or experience, as a tier level.

Preceptor – remove the 5-year requirement of renewing the preceptor license. Who could serve as a preceptor – do they have to be an active member in a building, have an active, in good standing license, have been a preceptor in the past. Preceptor currently must be in the building 60% of the time as the rule currently stands.

Remove the guideline of minimum of 6 months AIT program but keep the 12-month completion requirement.

4. Continuing Education – Online and Virtual

Approve interactive online classes that have been approved by NAB or State Sponsor Approved, as in Zoom, WebEx...as a live course and not online course. Virtual interaction is required.

Motion made by Kelly Borrer and seconded by Jennifer Gappa
Kelly Borrer/Jennifer Gappa

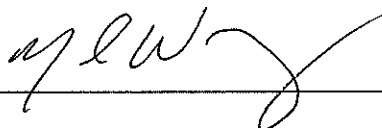
Motion passes 3/0/0
Kelly Borrer - YEA
Mark Wolfschlag -YEA
Jennifer Gappa – YEA

VIII. ADJOURNMENT – Meeting adjourned at 12:01

Motion made by Jennifer Gappa and seconded by Borrer to adjourn
Jennifer Gappa/Kelly Borrer

Motion passes 3/0/0
Kelly Borrer - YEA
Mark Wolfschlag -YEA
Jennifer Gappa – YEA

Date



Mark Wolfschlag, Board Chair

