

**INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS
MINUTES
MARCH 30, 2021
9:00 a.m.**

*** HELD THROUGH VIDEO AND AUDIO CONFERENCING***

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 9:03 a.m.

Board Members Present:

Shelley Rauch
Mark Wolfschlag
Kelly Borrer
Jennifer Gappa – arrived 9:07

Board Members Absent

Staff
Amy Hall, Director
Chris Shea-Russell, Assistant Director
Kurt Miller, Counsel for the HFA Board
Claire Dyer - Counsel
Donald 'Ned' Hannah – Counsel
Karon Voloski Brown, Court Reporter

II. ADOPTION OF THE AGENDA

Motion made by Shelley Rauch and seconded by Kelly Borrer to adopt agenda.
Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer – YEA
Jennifer Gappa – Did was not in attendance at this time

III. ADOPTION OF THE MINUTES FROM THE DECEMBER 8, 2020 MEETING

Motion made by Shelley Rauch and seconded by Kelly Borrer to adopt agenda.
Kelly Borrer/Shelley Rauch

ROLL CALL VOTE

Shelley Rauch/Kelly Borrer
Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA

Kelly Borrer – YEA
Jennifer Gappa – Did was not in attendance at this time

IV. PERSONAL APPEARANCE

1. Dametria Marshall – Requesting NAB Exam Approval

Dametria Marshall appeared telephonically before the board to request a fourth attempt to take the NAB exam. She discussed what she will do to prepare for her fourth attempt and how she plans to prepare for the exam. She plans on taking an exam prep class to prepare.

Motion made by Shelley Rauch and seconded by Kelly Borrer to approve her for the fourth exam.

Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Shelley Rauch/Kelly Borrer

Motion passes 3/1/0

Shelley Rauch - YEA

Mark Wolfschlag -YEA

Kelly Borrer – YEA

Jennifer Gappa – NAY

2. Lindsey Eldridge – Requesting Law Exam Approval

Lindsey Eldridge appeared before the board telephonically to request to retake the RCA law exam. She has been studying and feels much more prepared to take the exam now.

Motion made by Shelley Rauch and seconded by Jennifer Gappa to approve to sit for the law exam again.

Shelley Rauch/Jennifer Gappa

ROLL CALL VOTE

Motion passes 4/0/0

Shelley Rauch - YEA

Mark Wolfschlag -YEA

Kelly Borrer – YEA

Jennifer Gappa – YEA

V. REPORT FOR THE ATTORNEY GENERAL’S OFFICE

Paul Schilling appeared before the board to let the board know that there was no report to provide to the board due to a software change in their office. There are 16 open consumer files. There are currently four open litigation files.

V. ADMINISTRATIVE HEARINGS

- **Motion for Prehearing Conference/Join/Sever**

Motion made by Shelley Rauch and seconded by Kelly Borrer to approve the motion for prehearing conference.
Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 4/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer – YEA
Jennifer Gappa – YEA

1. Sherice Ricks – Cause No: 2020HFA0003 – Proposed Settlement Agreement

Motion made by Kelly Borrer and seconded by Shelley Rauch to approve the proposed settlement agreement.
Kelly Borrer/Shelley Rauch

ROLL CALL VOTE

Motion passes 4/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer – YEA
Jennifer Gappa – YEA

2. Lisa Ervin – Cause No: 2020HFA0005 – Administrative Complaint

- **Motion for Prehearing Conference/Join/Sever**

Motion made by Shelley Rauch and seconded by Kelly Borrer to approve the motion for prehearing conference.
Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 4/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer – YEA
Jennifer Gappa – YEA

VII. DISCUSSION ITEMS

1. NAB Virtual Annual Meeting June 9 thru 11, 2021

Discussion about when the annual meeting is and the format it is being held in. Need a delegate to attend.

ROLL CALL VOTE

Motion passes 4/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer – YEA
Jennifer Gappa - YEA

2. 2021 Virtual Board Dates

This was just a review of the upcoming board dates for 2021.

3. Online Applications

Indiana now has the ability to offer complete online HFA/RCA application process for any applicant.

Reciprocity – Shelley mentioned there is a push for national reciprocity and for the board to be prepared that this may occur. This is a trend that is up and coming.

VIII. ADJOURNMENT – Meeting adjourned at 9:55

Motion made Jennifer Gappa and seconded by Kelly Borrer to adjourn

ROLL CALL VOTE
Motion passes 4/0/0
Shelley Rauch - YEA
Mark Wolfschlag - YEA
Kelly Borrer - YEA
Jennifer Gappa – YEA

Mark Wolfschlag, Board Chair