

**MEETING MINUTES**

**INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS**

**Tuesday,  
July 23, 2019  
10:00 a.m. in Room W064 of the  
Indiana Government Center-South  
402 W. Washington Street  
Indianapolis, Indiana 46204**

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 10:06 a.m.**

**Board Members Present:**

Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

**Board Members Absent**

Kelly Borrer

Staff

Amy Hall, Director  
Chris Shea-Russell, Assistant Director  
Jodi Stein, Counsel for the HFA Board  
Kate Andrews, Court Reporter

**II. ADOPTION OF THE AGENDA**

Motion made and seconded to adopt agenda amended to move the hearings as first item of business.

Jennifer Gappa/Shelley Rauch

Motion passes 3/0/0

Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

**III. ADOPTION OF THE MINUTES FROM THE MAY 21, 2019 MEETING**

Motion made and seconded to adopt minutes.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag  
Jennifer Gappa

#### **IV. PERSONAL APPEARANCES**

##### **1. Carol Ann Briley – HFA Reinstatement**

Motion made and seconded to approve the reinstatement pending completion of the following -

A Foundations Course that has all the updated regulations in its current offerings is needed. Twenty hours of additional continuing education required in new regulations and a basic foundations course as well as taking and passing the jurisprudence exam.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

##### **2. Springer Service Systems dba Safecare – CE Provider**

Stan Springer for Devon Brewer

Motion made and seconded to approve Safecare as a Continuing Education Sponsor

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

#### **V. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL**

Roxanne Hilton provided the board with a report. There are currently 46 open consumer complaints.

#### **VI. ADMINISTRATIVE HEARINGS**

##### **1. Stacey R. Stovall-Haygood – Cause No: 2019HFA0006**

Petition of Denied Reinstatement

Motion made and seconded for reinstatement pending A Foundations Course that has all the updated regulations in its current offerings is needed. Twenty hours of additional continuing education required in new regulations and a basic foundations course as well as taking and passing the jurisprudence exam.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

**2. Twyla Sue Shaw – Cause No: 2018HFA0005**

Administrative Complaint

Violation 1

Motion made and seconded to deny for directed verdict.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Violation 1

Motion made and seconded that there is no violation in Violation 1.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Violation 2

Motion made and seconded to grant the motion for a directed verdict

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Violation 3

Motion made and seconded deny for directed verdict.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Motion made and seconded to dismiss as case wasn't proven..

Jennifer Gappa/Shelley Rauch

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Violation 4

Motion made and seconded deny for directed verdict.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Motion made and seconded to that the state did not prove its case.

Jennifer Gappa/Shelley Rauch

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

**3. Pamela Jo Clevenger – Cause No: 2019HFA0005**

Administrative Complaint

Motion made and seconded to dismiss as the state did not prove its case.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Motion made and seconded to dismiss as the state did not prove its case.

Shelley Rauch/Jennifer Gappa

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

**4. Cathy M. Young – Cause No: 2019HFA0007**

Administrative Complaint

Motion made and seconded to deny dismissal request by the respondent.

Jennifer Gappa/Shelley Rauch

Motion passes 3/0/0

Shelley Rauch

Mark Wolfschlag

Jennifer Gappa

Motion made and seconded to dismiss as the state did not prove its case.

Jennifer Gappa/Shelley Rauch

Motion passes 3/0/0

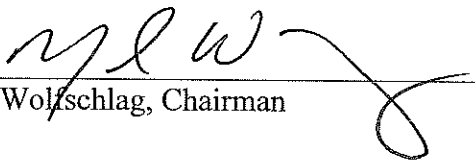
Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

**VII. DISCUSSION ITEMS**

**Electronic Participation Policy**

Motion made and seconded to approve the Electronic Participation Policy  
Jennifer Gappa/Shelley Rauch  
Motion passes 3/0/0  
Shelley Rauch  
Mark Wolfschlag  
Jennifer Gappa

**Meeting adjourned at 6:20 p.m.**

  
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Mark Wolfschlag, Chairman

9/24/19  
\_\_\_\_\_  
Date

