

MINUTES

**INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS**

**Tuesday, September 26, 2017  
at 10:00 a.m. in Room W064 of the  
Indiana Government Center-South  
402 W. Washington Street  
Indianapolis, Indiana 46204**

- I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM** **10:00 a.m.**  
Shelley Rauch brought the meeting to order at **10:02 a.m.** There was a roll call to establish quorum.

**Board Members Present:**

Adrienne Shields	(AS)
Christine Kelley	(CK)
Kathy Frank	(KF)
Shelley Rauch	(SR)
Kelly Borrer	(KB)
Mark Wolfschlag	(MW)
Karen Gilliland	(KG)
Brenda Buroker	(BB)
Jennifer Gappa	(JG) – arrived at 10:18

**Board Members Absent**

Mercedes Burgos

**State HFA Staff present:**

Amy Hall, Board Director  
Chris Shea-Russell, Assistant Board Director  
Gordon White, Advisory Counsel

**Court Reporter**

Marlena Hague

- II. CALL TO ORDER AND ESTABLISHMENT OF QUORUM** **10:03 a.m.**

- III. ADOPTION OF THE AGENDA**  
Motion to adopt agenda – KF/KG 8/0/0

- IV. ADOPTION OF THE MINUTES FROM THE MARCH 21, 2017 MEETING**  
Motion to adopt the minutes – CS/MW 8/0/0

- V. REPORT FROM THE OFFICE OF THE ATTORNEY GENERAL**  
Jessica Krug reported that there are currently open complaints and that both SR and JG are receiving and reviewing the complaints.

- VI. ADMINISTRATIVE HEARINGS**

1. **Douglas W. Wamack – Cause No. 2017HFA0006**  
Administrative Complaint

Motion made and seconded to approve the proposed settlement agreement with the inclusion of 6 hours of CE of Resident Rights: Abuse and Neglect – CK/JG 8/0/0

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room

**2. Jennifer Bailey - Cause No. 2017HFA0001**

Administrative Complaint Board

Motion made and seconded to approve the proposed settlement agreement - KB/MW 8/0/0

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room.

**3. Ronald L. Arndt - Cause No. 2017HFA0002**

Administrative Complaint

Motion and seconded on Charge 1 – MW/KG 8/0/0 not guilty

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room.

Motion made and seconded on Charge 2 – MW/JG 8/0/0 not guilty

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room.

**4. Horace C. Brown– Cause No. 2017HFA0003**

Administrative Complaint – Continued

**5. Christopher Lung – Cause No. 2017HFA0004**

Petition for Summary Suspension

The extension of the summary suspension. Mr. Lung voluntarily agree to the extension.

Motion made and seconded to accept the extension of the summary suspension - KB/MW 9/0/0

**6. Michael O'Brien – Cause No. 2017HFA0005**

Administrative Complaint

Michael O'Brien did not appear though he did reach out to HFA Board staff requesting to surrender his license due to health issues. He did send in his paper license certificate with his surrender request. Motion was made not to allow him to surrender his license - KG/KB 6/2/0

(YAY votes – KG, KB, CK, AS, KF and JG; NAY votes SR and MW)

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room

Notice of Proposed Default Motion made and seconded - KB/KG 8/0/0

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room.

**7. Sherry E. Harrison – Cause No. 2017HFA0007**

Administrative Complaint

Sherry Harrison did not appear though she did notify HFA Board staff that she has no intention of practicing in the HFA field again.

Notice of Proposed Default Motion made and seconded - CK/KG 8/0/0

BB is the deputy director of long term care and recused herself due to her association with the referral surveyors and her knowledge of the survey prior to it becoming a complaint so she recused herself and left the room.

**VII. PERSONAL APPEARANCES**

**1. Carosh Compliance Solutions – Application for CE Provider**

Appeared before the board regarding their CE program.

Motion made and seconded to approve the CE Sponsor -  
KB/JB 9/0/0

**VIII. APPLICATION REVIEW**

**IX. DISCUSSION ITEMS**

**1) NAB Annual Meeting in Salt Lake City – Mark Wolfschlag**

MW discussed the annual NAB meeting and mentioned the NAB HSE license along with the qualifications. The members of the board were going to reach out to various associations regarding this new license to get more information. Topic of the HSE and qualifications will be discussed in the future.

**2) NAB HSE and Qualifications – see above**

**3) NAB Handbook – the NAB handbook was sent electronically to all members to review.**

**X. ADJOURNMENT – Meeting adjourned at 2:46 p.m.**

  
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Shelley Rauch, HFA Board Chair

11-28-17  
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Date

