

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING**

**February 5, 2026, at 11:00 a.m.**

**Indiana Government Center South, Room W064  
402 West Washington Street, Indianapolis, Indiana**

**CALL TO ORDER**

The meeting was called to order at 11:00 a.m. by Thomas Sproles, pursuant to public notice posted at the principal office of the board at least seventy-two (72) hours before the time of the meeting.

**BOARD MEMBERS PRESENT:**

Thomas Sproles, Chairman  
Christopher Cooke, Vice Chairman  
Frank Downing  
Kathleen Matuszak

**STATE OFFICIALS PRESENT:**

Tracy Hicks, Board Director  
Ruth Hashu Roorda, Assistant Board Director  
Bradley Repass, Office of Litigation Management  
Clarence Leatherbury, Deputy Attorney General  
Zaneta Nunnally, Compliance Director  
Courtney Calvert, Compliance Officer  
Deborah Ishola, Compliance Officer

**ADOPTION OF THE AGENDA**

A motion was made and seconded to adopt the amended agenda.

Cooke/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

**ELECTION OF OFFICERS FOR 2026-2027**

A motion was made and seconded to nominate and elect Christopher Cooke as Chairman for 2026-2027.

Downing/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

A motion was made and seconded to nominate and elect Frank Downing as Vice Chairman for 2026-2027.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

Thomas Sproles will remain as the funeral liaison to the OAG for 2026-2027.

Christopher Cooke will remain as the cemetery liaison to the OAG for 2026-2027.

**ADOPTION OF THE MINUTES FROM THE DECEMBER 4, 2025, MEETING OF THE BOARD**

A motion was made and seconded to approve the minutes.

Sproles/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

**MOTION FOR EXTENSION OF SUMMARY SUSPENSION AND ADMINISTRATIVE COMPLAINT HEARINGS**

1. Joshua Silvers, FD21700052  
Cause No.: 202506-FCB-0007  
Re: Administrative Complaint

A motion was made and seconded to renew the summary suspension and issue a Notice of Proposed Default.

Downing/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

2. Adrienne McCoy, FD21800002  
Cause No.: 202509-FCB-0008  
Re: Administrative Complaint

A motion was made and seconded to renew the summary suspension.

Sproles/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

A motion was made and seconded to find her guilty on all counts and revoke the license.

Sproles/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

**MOTION TO DISMISS MOTION FOR ORDER TO CEASE AND DESIST AND ADMINISTRATIVE HEARING**

1. Lancaster Cemetery Association, Inc.  
Cause No.: 202504-FCB-0004  
Re: Motion to Dismiss

A motion was made and seconded to dismiss the proceedings due to the fact that the cemetery is now registered with the board.

Matuszak/Sproles  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

Section Chief Heather Kennedy and DAG Ian Mathews appeared, along with Professional Licensing Agency compliance staff to be sure all are on the same page with compliance and the Consumer Division of the Office of the Attorney General (OAG) with changes made by the OAG within the last year. DAG Mathews reported that the funeral complaint numbers look fine based on the number filed with their office. He has filed two or three Administrative Complaints with the Board already this year. There was also a recent funeral home inspection failure complaint filed with the OAG that is actively being investigated and will come before the board in the near future. Mr. Matthews walked the board through the different kind of complaints and the process. Complaints filed with the OAG regarding license professions go to his division. Complaints are reviewed to determine if they have merit, then assigned to one of the 16 investigators and one of the 16 DAGs in the Licensing Division. They have four or five investigators for funeral and cemetery complaints. There are 53 open investigative files at this time. Some may be duplicates filed against the same licensee. The number has been as high as 75 to 100. The entire section has 1700 to 2000 complaints for all PLA boards. Funeral is somewhere in between in the terms of numbers compared to other boards. Investigators issue Subpoenas when needed, interview witnesses, and ask for response from respondent. Sometimes they engage an attorney at this point to represent them. Most don't admit to the allegations. Investigations usually take 6 to 12 months to investigate, however his section is trending toward the lower part of that due to efficiencies that have been made.

Once investigation is concluded all the documents will be put together, witnesses, evidence, etc., then it goes to the DAG to determine closure, warning letter, or administrative complaint filed, then to the Section Chief for final approval.

They are trying to narrow down and screen cases more so they are not investigating cases they know will not turn anything up to focus more time on cases with merit.

If PLA is complainant, a warning letter/closing letter goes to the board and Respondent (Compliance). PLA does not get a copy of the warning letter when the complaint is from the public due to confidentiality laws. All warning letters are kept on file at the OAG. This is a recent change in procedures. Leadership reviews all cases, warnings, closings, and complaints. There are seven pending files with the board. Two files disposed of today at the board meeting.

K. Matuszak asked how many years of experience combined, either formal or informal, do the investigators have in the funeral and cemetery industry. One was a county coroner, and Denise Singleton has worked with funeral and cemetery section for several years. They will have to gather the rest of the information and provide an answer later. K. Matuszak asked how they go about educating themselves in our field. Section Chief Kennedy indicated they have switched to teams structure July 2025 that work on a smaller number of boards (4 to 5) as to become better subject matter experts.

They are adding a training DAG to help with more subject matter expertise, especially higher volume boards. Andy Clayton from the Indiana Funeral Directors Association provided them with an abbreviated version of the crash review course about a year ago.

T. Sproles indicated he has spent countless hours on the phone with Denise Singleton when she started. He has 37 years of experience in funeral service. He indicated when there is one preneed fraud file, he knows there are more. He feels investigators do not know very detailed information, such as the difference in the gage of metal in a casket. When contact ceased with board liaisons, closing letters started going out for complaints filed. He is aware of a 2023 closure of complaint and now it is in the media in that area for fraudulent practice. He feels that if the liaison was consulted in that case, the matter would have come before the board in an administrative complaint. He questions whether the OAG is complicit in continuing fraud. That is his concern with liaisons not being utilized anymore.

Section Chief Kennedy indicated they are trying to utilize liaisons less, so they do not have to recuse themselves in administrative hearings so often. They are looking at getting expert witnesses rather than using board members, so they don't have to recuse themselves. They need the board member expertise in administrative hearings. That was the reason for using liaisons less. They are starting to send some more standard questions to the liaisons rather than sending the entire file. They will keep the answers to these standard questions in a repository to utilize on future complaints.

T. Sproles indicated past experience has shown that the OAG staff don't have enough experience with the nuances of funeral service to properly investigate without liaison assistance. T. Sproles has experience in settlement conferences where he has brought up specific statutes because he is a funeral director and the DAG was not aware of the statute and the coalition to the case. He is deeply concerned about the profession. The licensees know they can get away with violations because the board has no authority until the OAG files an administrative complaint. He would like to see more action brought before the board.

Section Chief Kennedy indicated that based on the numbers of complaints filed with the OAG they reported earlier, most of the potential violations board members are hearing about are not being filed with the OAG as consumer complaints. Half of complaints come from PLA. They are not just closing complaints for no reason. They refer to closings for a pattern for future complaints.

F. Downing asked what subject matter expert Section Chief Kennedy uses when reviewing cases to determine whether to close, issue a warning letter, or file an administrative complaint. Section Chief Kennedy indicated she uses her investigators and DAGs' knowledge of the board when making that determination right now.

F. Downing indicated he had asked DAG Mathews at the December meeting about the status of a possible administrative complaint regarding Crown Cremations and Mathews had said he hoped to wrap it up by the end of the year, however it is still not on the board's agenda. The board members are very frustrated that they are not being able to protect the public. His interaction with his peers is that they do not file complaints because they feel nothing will be done.

Compliance presentation: Inspector Courtney Calvert reported that their number of inspections has increased since they implemented new inspection procedures to increase funeral inspections. : Inspector Calvert does more funeral inspections than ever before. Now that the OAG notifies them if they close a file or issue a warning letter, they can better gauge when they need to re-inspect a facility. She feels inspectors are subject matter experts and thinks any complaint filed by them should result in an administrative complaint. Correction action plans have increased. It gives PLA more control to follow up for compliance.

Inspector Calvert filed complaints for the boards she works with equaling over 100 last year. She does not know at this time which were funeral matters. She is aware of several years she filed complaints against the same licensee every year with no action by the OAG until it hit the news. She feels the OAG is getting better and has more trust in their process.

T. Sproles feels preneed fraud and unlicensed individuals practicing in funeral homes are the biggest issues. Compliance Director Zaneta Nunnally indicated they run a report of expired licenses and conduct inspections accordingly. Director Nunnally explained all the different inspection scenarios and how her division handles them. With their new funeral inspection process, they are increasing their inspection numbers. She also requires her staff to attend the IFDA Crash Review course. They will add inspections based on expired funeral directors to ensure they are not practicing. Inspector Calvert explained how inspections are conducted and the outside tools they use to do so.

DAG Mathews indicated it is hard to discover preneed fraud unless an inspector gets lucky and finds one of the files during an inspection. He also indicated it may be hard to find a funeral director subject matter expert to testify before the board because they will have to testify against their peers.

T. Sproles indicated he will work with the Indiana Funeral Directors Association for preneed reform to restrict funeral directors from their ability to offer preneed if they violate procedures. C. Cooke will get with the Indiana Cemetery Association to suggest they review the cemetery law and make any needed changes. The board members volunteered to visit the OAG to answer any questions they may have about the profession. The board thanked everyone for the hard work they do.

## **IPLA COMPLIANCE DIVISION REPORT**

Written report provided.

34 inspections since 12/4/25.

27 funeral homes  
17 passed  
8 out of business  
2 failed

7 funeral branches  
4 passed  
3 out of business

**VERIFIED COMPLAINT REQUESTING RESTITUTION FROM THE PRENEED CONSUMER PROTECTION FUND**

1. Culberson Funeral Home for Jean Clevenger  
Re: Wilson-Shook Funeral Home, FH10600017 (Closed)

A motion was made and seconded to approve \$6141.25 plus interest not to exceed the amount of the at-need contract.

Sproles/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

2. Jack Robbins for Jackie Lee Robbins  
Re: Wilson-Shook Funeral Home, FH10600014 (Closed)

A motion was made and seconded to deny the request because services were provided. Grave services should have been paid as part of the provided services.

Matuszak/Downing  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

3. Jason Petro for Eva Petro  
Re: Wilson-Shook Funeral Home, FH10600017 (Closed)

A motion was made and seconded to approve \$5250.55 plus interest not to exceed the amount of the at-need contract. If they have proof they paid more than \$5250.55, they can re-file for that amount.

Sproles/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

4. Palmer Funeral Home for Samuel Gary  
Re: Clark O'Neal Funeral Home, FH10400018 (Closed)

A motion was made and seconded to approve \$5000.00 plus interest not to exceed the amount of the at-need contract.

Sproles/Matuszak  
4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

5. Scott Funeral Home for James Dailey  
Re: Pyke-Calloway Funeral Service, FH10100011 (Closed)

A motion was made and seconded to approve \$1025.00 plus interest not to exceed the amount of the at-need contract.

Downing/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak

Motion carried.

6. Brian Lewis for James Lewis

Re: Wilson-Shook Funeral Home, FH10600017 (Closed)

A motion was made and seconded to \$14,122.30 plus interest not to exceed the amount of the at-need contract.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak

Motion carried.

## REVIEW OF CONTINUING EDUCATION AUDIT FILES

### 1. Christella Booker

A motion was made and seconded to impose a fine of \$5000 for failure to obtain four hours in Indiana law and properly respond with the required CE Audit form.

Downing/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak

Motion carried.

### 2. Gabriel L. Chandler

A motion was made and seconded that Chandler is in compliance.

Matuszak/Downing

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak

Motion carried.

### 3. Krista Cook Fuhrman

A motion was made and seconded to impose a fine of \$3000 for failure to obtain 2 Indiana law hours.

Cooke/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak

Motion carried.

### 4. Thomas Dickerson

A motion was made and seconded to impose a fine of \$5000 for failure to respond.

Matuszak/Sproles

3/0/1

Voting in Favor: Thomas Sproles, Christopher Cooke, and Kathleen Matuszak

Abstained: Frank Downing

Motion carried.

### 5. Michaelene Dowers

A motion was made and seconded to impose a fine of \$5000 for failure to obtain 4 Indiana law hours and exceeding the 50% limit on distance learning by 1 hour.

Matuszak/Sproles

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

6. DeWayne Fletcher

A motion was made and seconded that Fletcher is in compliance.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

7. Richard Gerts

A motion was made and seconded to impose a fine of \$3000 for failure to obtain 3 Indiana law hours.

Matuszak/Cooke

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

8. Michael Gilliard

A motion was made and seconded to impose a fine of \$5000 for failure to respond.

Downing/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

9. Gary Hall

A motion was made and seconded to impose a fine of \$5000 for failure to respond.

Downing/Mat

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

10. Charles Kraft

A motion was made and seconded to impose a fine of \$5000 for failure to respond.

Downing/Mat

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

11. Terry Loy

A motion was made and seconded to impose a fine of \$5000 for failure to obtain 4 Indiana law hours and 1 general hour.

Sproles/Mat

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

12. Nancy Kraft Molnar

A motion was made and seconded to impose a fine of \$5000 for failure to respond.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

13. George E. Noon, III

A motion was made and seconded to impose a fine of \$5000 for failure to obtain 4 Indiana law hours.

Matuszak/Downing

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

14. Brennan Parker See

A motion was made and seconded to impose a fine of \$3000 for failure to obtain 4 Indiana law hours.

Sproles/Downing

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

15. Mary Sturdivant-Bryson

A motion was made and seconded to impose a fine of \$3000 for failure to obtain 2 Indiana law hours. FTC is not considered an Indiana law course.

Sproles/ Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

16. Andrea Thornburg

A motion was made and seconded that Thornburg is in compliance.

Cooke/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

## REASSIGNMENT OF PRENEED CONTRACTS

### 1. Deaton-Clemens Van Gilder Funeral Home, FH11500008

A motion was made and seconded to divide them equally between the five funeral homes in the same county. Funeral homes in surrounding counties may be utilized if needed.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

### 2. Shirley & Stout Funeral Home, FB40500013

A motion was made and seconded to divide them equally between two funeral homes in the same county. Funeral homes in surrounding counties may be utilized if needed.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

### 3. Gant Funeral Home, FH89200018

A motion was made and seconded to divide them equally between the seven funeral homes in the same county. Funeral homes in surrounding counties may be utilized if needed.

Sproles/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

## REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES

A motion was made and seconded to approve the following continuing education.

Downing/Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

### **Wilbert Funeral Services Inc. CE21500018**

- A. *AI for the Modern Funeral Professional Myths, Mechanics and Practical Magic, 4/16/2026, 1 CEU, non-law*
- B. *The Critical Importance of Preneed on the Future of Deathcare, 4/2/2026, 1 CEU, non-law*
- C. *More Presence, More Care, 5/14/2026, 1 CEU, non-law*
- D. *Alternative Treatments When Standard Embalming not Chosen, 6/11/2026, 1 CEU, non-law*
- E. *Engaging with Hospice, 7/9/2026, 1 CEU, non-law*

### **International Cemetery Cremation and Funeral Association CE10800864**

- A. *On-Demand Crematory Operator, Ongoing, 7 CEU, non-law*

### **Cremations Association of America CE21200016**

- A. *The Cremation Choice, 1/1/2026 to 12/31/2026, 2 CEU, Law #2, #3*
- B. *Ethics in Funeral Service, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- C. *Aftercare: An Introduction, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- D. *Three Tools for Improving Your Business, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- E. *Complying the FTC Funeral Rule, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- F. *Presentation Without Preservation, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- G. *The Power of Presence: Introduction, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*

- H. *Communication Skills Fundamentals, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- I. *Cremation Arrangement Conference Best Practices, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- J. *Phone Shoppers: Your Best First Impression, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- K. *Cremation & the Environment, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- L. *CANA's Online Crematory Operations Certification Program, 1/1/2026 to 12/31/2026 2 CEU, Law #2, #3*
- M. *2026 CANA Symposium, 2/25/2026 to 2/27/2026, 8 CEU non-law*

**The Independent Funeral Group CE22500007**

- A. *Compassionate Financial Conversations in Funeral Service, 2/18/2026, 1 CEU, non-law*
- B. *Crematory Safety Series #1: Gas and Fire Safety, 3/18/2026, 1 CEU, non-law*
- C. *OSHA Bloodborne Pathogens, 4/1/2026, 1 CEU, non-law*
- D. *Our Embalming Journey, 4/15/2026, 1 CEU, non-law*
- E. *Crematory Safety Series #2: Crematory Apparel, Stack Monitoring and Using Fire Safety, 4/29/2026, 1 CEU, non-law*

**National Funeral Directors and Morticians Association CE10800785**

- A. *Membership Has Its Perks: The Value of Death Care Organizations, 2/15/2026, 1 CEU, non-law*
- B. *An Overview of South African Funerals, 2/15/2026, 1 CEU, non-law*
- C. *Embalming Panel Discussion, 2/15/2026, 1 CEU, non-law*
- D. *Innovations in Funeral Service Technology, 2/16/2026, 1 CEU, non-law*
- E. *Rooted in Care: The Brand Blueprint for the Modern Funeral Home, 2/16/2026, 1 CEU, non-law*
- F. *Legal Compliance & Ethics in Funeral Service, 2/17/2026, 1 CEU, OSHA & FTC*
- G. *Succession Planning & Intergenerational Business Transition, 2/17/2026, 1 CEU, non-law*

**Flanner Buchanan CE21800040**

- A. *Battling Burnout & Building Resilience, 3/3/2026, 1 CEU, non-law*
- B. *Families Gone Wild: Defusing Conflict in the Arrangement Room, 3/3/2026, 1 CEU, non-law*
- C. *Battling Burnout & Building Resilience, 3/4/2026, 1 CEU, non-law*
- D. *Families Gone Wild: Defusing Conflict in the Arrangement Room, 3/4/2026, 1 CEU, non-law*

A motion was made and seconded to deny The Homesteaders Life Company courses as indicated below due to the fact that they applied for approval as Indiana law subject matter. The courses do not qualify as Indiana law subject matter.

Matuszak/Cooke  
4/0/0

**Voting in Favor:** Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

**The Homesteaders Life Company CE10800737**

- A. *Protecting Integrity: Ethics and Insurance Fraud Awareness, 4/13/2026, 3 CEU, Law #2*
- B. *Preneed Insurance for Today's Consumer, 4/14/2026, 3 CEU, Law #2*
- C. *Preneed Insurance Innovations, 4/15/2026, 3 CEU, Law #2*
- D. *Preneed Insurance and End of Life Planning, 4/16/2026, 3 CEU, Law #2*
- E. *Protecting Integrity: Ethics and Insurance Fraud Awareness, 9/14/2026, 3 CEU, Law #2*
- F. *Preneed Insurance for Today's Consumer, 9/15/2026, 3 CEU, Law #2*
- G. *Preneed Insurance Innovations, 9/16/2026, 3 CEU, Law #2*
- H. *Preneed Insurance and End of Life Planning, 9/17/2026, 3 CEU, Law #2*

A motion was made and seconded to deny continuing education courses as indicated below due to the fact that they applied for approval as Indiana law subject matter. The courses do not qualify as Indiana law subject matter.

Downing/Matuszak  
3/0/1

**Voting in Favor:** Thomas Sproles, Christopher Cooke, and Kathleen Matuszak  
**Abstained:** Frank Downing  
Motion carried.

**Graystone Associates, Inc. CE21100027** (added more detail from December documents)

- A. 2026 Graystone Summit Conference, 2/09-12/2026, 15 CEU Law #2 (insufficient outline)

**WebCE, Inc. CE10800715** (all distance learning)

- A. Bloodborne Pathogens, ongoing, 2 CEU, Law #2  
B. Cremation Best Practices, ongoing, 4 CEU, Law #2  
C. OSHA Practice Standards for Funeral Professionals, ongoing, 4 CEU, Law #2  
D. Ethically Serving Seniors, ongoing, 2 CEU, Law #2

**RECONSIDERATION OF WEBCE COURSE APPROVAL GRANTED 8.6.2020**

1. Death Care Trends That Are Changing Tradition...Ongoing – 2 CEU

A motion was made and seconded to remove the course from their list of approved courses because it was not approved as an Indiana law subject matter, however they were providing it as Indiana law subject matter.

Downing Matuszak

4/0/0

Voting in Favor: Thomas Sproles, Frank Downing, Christopher Cooke, and Kathleen Matuszak  
Motion carried.

**ADJOURNMENT**

The meeting adjourned at 2:15 p.m.