

Posted: October 1, 2025

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE**

**Will meet on Thursday, October 2, 2025, at 11:00 a.m.  
Indiana Government Center South  
402 West Washington Street, Conference Center Room #1  
Indianapolis, Indiana**

<b>Board Members:</b>	<b>Appointment Date:</b>	<b>Exp. Date:</b>	<b>Appointed by:</b>
Frank Downing	5/23/16	5/31/24	Governor
Thomas Sproles	8/31/14	8/31/23	Governor
Christopher Cooke	8/31/14	8/31/23	Governor
Kathleen Matuszak	8/21/19	8/31/23	Governor

**In-Person Meeting Location:**

Indiana Government Center South  
Conference Center Room #1  
402 W. Washington Street  
Indianapolis, IN 46204

**TEAMS WEBINAR**

<https://events.gcc.teams.microsoft.com/event/13111baf-4cfd-42ca-b7a3-2d4747996d58@2199bfba-a409-4f13-b0c4-18b45933d88d>

**Additional Information:**

Pursuant to the requirements of IC 5-14-1.5 (Indiana Open Door Law), the board's archived copies of the recordings of its meetings are provided on the Indiana Professional Licensing Agency's [YouTube channel](#). The board's meeting agendas and meeting minutes will be posted here [https://www.in.gov/pla/professions/funeral-and-cemetery-home/funeral-and-cemetery-board/#Funeral\\_Board\\_Minutes\\_and\\_Agendas](https://www.in.gov/pla/professions/funeral-and-cemetery-home/funeral-and-cemetery-board/#Funeral_Board_Minutes_and_Agendas) on the Indiana Professional Licensing Agency's website, as they become available.

**I. CALL TO ORDER & ESTABLISHMENT OF QUORUM** **11:00 a.m.**

**II. ADOPTION OF THE AGENDA**

**III. ADOPTION OF THE MINUTES FROM THE AUGUST 7, 2025, MEETING OF THE BOARD**

**IV. OLD/NEW BUSINESS**

- Office of the Attorney General Report

- IPLA Compliance Division Report

- **Consideration of Proposed Settlement**

1. Fountain Square Cremation and Funeral Services, FH11600001, CA21600005 and Judith Lipps, FD21300063, FI21200063  
Cause No.: 202411-FCB-0021

- Administrative Hearing to Consider Motion for Summary Suspension

1. Adrienne McCoy, FD21800002  
Cause No.: 202509-FCB-0008

- Administrative Complaint Hearing

1. Fountain Square Cremation and Funeral Services, FH11600001, CA21600005 and Judith Lipps, FD21300063, FI21200063  
Cause No.: 202411-FCB-0021

- **Consideration of Motion to Dismiss**

1. Cloverdale Cemetery Association  
Cause No.: 202504-FCB-0003

- **Application for Cemetery Registration**

1. Estates of Serenity  
Center Township of Grant County, Owner  
405 S Washington St  
Marion IN 46953

- **Application for Funeral Director License by Reciprocity**

1. Kylie Kannenberg

- **Appearance from Cresthaven Funeral Home & Cemetery; Request for Clarification on Use of the Perpetual Care Fund**

- **Review of Continuing Education Audit Files**

**V. REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES**

**VI. ADJOURNMENT**

**Next Scheduled Meeting:**  
December 4, 2025