

**MINUTES**  
**BEHAVIORAL HEALTH AND HUMAN SERVICES LICENSING BOARD**  
**September 27, 2010**

**I. CALL TO ORDER AND ESTABLISH QUORUM**

Andrew Harner called the meeting to order at 9:26 a.m. in Room W064, 402 West Washington Street, Indianapolis, Indiana and declared a quorum, in accordance with IC § 25-23.6-2.

**Members Present:**

Andrew Harner, M.S.W., L.C.S.W., Board President, Social Work Section Chair  
Kimble Richardson, M.S., L.M.H.C., L.C.S.W., L.M.F.T., MHC Section Chair  
Rex Stockton, Ed.D., L.M.H.C., L.C.S.W., L.M.F.T., Psychologist  
Michael Aemmer, M.A., L.S.W., L.M.F.T.  
George Brenner, L.C.S.W., L.M.F.T., L.C.A.C.  
Carla Gaff-Clark, Ed.D., L.M.H.C., CADAC-IV, L.C.A.C.

**Members Absent:**

Geneva Osawe, M.S.W., L.M.F.T., L.C.S.W., Board Vice-President, M.F.T. Section Chair  
Ruth Hallett, Consumer Member  
Vacant, Social Work Member  
Vacant, Consumer Member  
Vacant, Psychiatrist Member

**Staff Present:**

Ronnie Saunders III, Assistant Board Director  
Donna Sembroski, Legal Counsel, Office of the Attorney General

**II. ADOPTION OF AGENDA**

A motion was made and seconded to adopt the agenda, as amended.

GAFF-CLARK/AEMMER  
Motion carried 6-0-0

**III. APPROVAL OF MINUTES FROM AUGUST 23, 2010**

A motion was made and seconded to approve the minutes of the August 23, 2010 meeting of the Board, as amended.

STOCKTON/AEMMER  
Motion carried 6-0-0

**IV. PERSONAL APPEARANCES**

**A. Marjorie Ellen Hill, License No. 34005128A**

Re: Probation Appearance

Ms. Hill appeared before the Board to discuss her probation status.

Ms. Hill explained the supervision she is obtaining with her employer at Rockville Corrections. She stated that she has received continuing education in therapeutic and ethical boundaries by attending a conference.

**B. Cheryl Gay, License No. 34005128A**

Re: Probation Appearance

Ms. Gay appeared before the Board to discuss her probation status.

Ms. Gay explained that she is still employed at Northeastern Center as an outpatient therapist.

Ms. Gay submitted one and one-half (1 ½) hours of continuing education; the course was titled *Ethical Considerations of Dual Relationships*.

Ms. Gay elaborated on an NASW presentation by Larry Ewert. She stated that Mr. Ewert said that it is “not against the code of ethics that the therapist has a social relationship with a client but it was strongly discouraged.”

Mr. Andrew Harner challenged the alleged statement from Mr. Ewert and requested Ms. Gay to examine the Board’s code of ethics. Mr. Harner also showed concern that Ms. Hill was using the probationary period to “justify” her position to why she thought what she did was right, rather than to learn why and how she was placed on probationary status.

**C. Terrance Poindexter, LCSW Applicant**

Re: Exam Attempts

Mr. Poindexter appeared before the Board to discuss the reason he believes that he has failed to pass the ASWB clinical level exam. Mr. Poindexter has failed the exam three (3) times and explained the issues he has faced while sitting for the exam.

Mr. Poindexter informed the Board that he has taken a prep course offered by Michigan State University. Mr. Poindexter further stated that he felt low anxiety prior to testing. He also stated that he is employed with an agency that is requiring him to obtain the clinical social worker license to maintain his current position.

The Board had questions about whether Mr. Poindexter has taken prep course.

After discussion, a motion was made and seconded to approve Mr. Poindexter to sit for the ASWB clinical exam.

RICHARDSON/STOCKTON  
Motion carried 6-0-0

**D. Virni L. Webb, LSW Applicant**

Re: Exam Attempts

Ms. Webb appeared before the Board to discuss the reason she believes that she has failed to pass the ASWB masters level exam. Ms. Webb has failed the exam three (3) times and explained the issues she has faced while sitting for the exam.

Ms. Webb informed the Board that she had test anxiety. Ms. Webb further stated that licensure is being required for her job. She was working toward her Educator’s Proficiency license at the same time she started preparing for the ASWB exam.

The Board had questions about whether Ms. Webb has taken the appropriate steps to handle her test anxiety.

After discussion, a motion was made and seconded to approve Ms. Webb to sit for the ASWB masters exam.

HARNER/RICHARDSON  
Motion carried 6-0-0

**E. Carol RV Todd, LMHC Applicant**

Re: Exam Attempts

Ms. Todd appeared before the Board to discuss the reason she believes that she has failed to pass the NCMHCE exam. Ms. Todd has failed the exam three (3) times and explained the issues she has faced while sitting for the exam.

Ms. Todd informed the Board that she has a difficult time with her vision and struggles with computer based examination. Ms. Todd also received an additional two (2) hours to complete the examination during one of her attempts.

Ms. Todd has received prep tests from NBCC. Dr. Carl Hale, Psy.D., H.S.P.P. submitted a letter recommending that she take a written exam in a distraction-free environment with extended time.

The Board had questions about whether Ms. Todd has taken the appropriate psychopathology course required for licensure.

After discussion, a motion was made and seconded to approve Ms. Todd to sit for the NCMHCE exam.

BRENNER/GAFF-CLARK  
Motion carried 6-0-0

**F. Warren Eugene Matthias, LCAC Applicant**

Re: Positive Response on Initial Application & Education Exemption

Mr. Matthias appeared before the Board to discuss the positive responses on his application for licensure as a clinical addiction counselor.

Mr. Matthias answered “yes” to the following questions:

“Are you ever being, or have you ever been treated for drug or alcohol abuse?”

“Have you been convicted of or pled guilty or *nolo contendere* to a violation of any Federal, State or local law relating to the use, manufacturing, distribution or dispensing of controlled substances or drug addiction?”

“Have you been convicted of or pled guilty or *nolo contendere* to any offense, misdemeanor or felony in any state?”

The Board found the documentation submitted prior to the meeting was sufficient to indicate no impairment to practice. The same information was submitted when he applied for this licensure as an addiction counselor.

Mr. Matthias also stated that he was requesting exemption for meeting the educational requirement.

After discussion, a motion was made and seconded to deny the application licensure as an addiction counselor based on the education requirement not being fulfilled.

BRENNER/GAFF-CLARK  
Motion carried 6-0-0

**G. Leonard William Smith, LAC Applicant**

Re: Positive Response on Initial Application

Mr. Smith appeared before the Board to discuss the positive responses on his application for licensure as a clinical addiction counselor.

Mr. Smith answered “yes” to the following questions:

“Are you ever being, or have you ever been treated for drug or alcohol abuse?”

“Have you been convicted of or pled guilty or *nolo contendere* to any offense, misdemeanor or felony in any state?”

Mr. Smith was arrested for DWI in 1985 and attended an outpatient treatment center in 1986.

Mr. Smith has been employed in the field since 1989 and has not had any negative employment issues or any relapses.

After discussion, a motion was made and seconded to approve Mr. Smith for licensure as an addiction counselor.

BRENNER/STOCKTON  
Motion carried 6-0-0

**H. Ryaan Jamal Mansouri, LSW Applicant**

Re: Positive Response on Initial Application

Mr. Mansouri appeared before the Board to discuss the positive responses on his application for licensure as a social worker.

Mr. Mansouri answered “yes” to the following questions:

“Are you ever being, or have you ever been treated for drug or alcohol abuse?”

“Have you been convicted of or pled guilty or *nolo contendere* to a violation of any Federal, State or local law relating to the use, manufacturing, distribution or dispensing of controlled substances or drug addiction?”

“Have you been convicted of or pled guilty or *nolo contendere* to any offense, misdemeanor or felony in any state?”

Mr. Mansouri was arrested for possession of marijuana in 1999. He completed a court ordered program for drug and alcohol abuse along with community service and paid a fine.

Mr. Mansouri started working with a local community mental health center during school was inspired to pursue his master’s degree.

Mr. Mansouri stated that he had a drink of wine with dinner occasionally but has not used drugs since the incident on 1999.

After discussion, a motion was made and seconded to approve Mr. Mansouri to sit for the ASWB masters exam.

HARNER/GAFF-CLARK  
Motion carried 6-0-0

**I. Pamela M. Spear, License No. 34001509A**

Re: Expired Renewal – Board Decision Appeal

Ms. Spear appeared before the Board to appeal the Board’s decision for her to take the ASWB clinical level exam to renew her clinical social worker license.

Ms. Spear stated that she has been working in the field for twenty-seven (27) years and that she has the experience necessary to maintain her license. Ms. Spear noted that she has been working as a health coach for the last five (5) years.

Ms. Spear explained that she is renewing her license to maintain the current job that she currently holds.

After discussion, a motion was made and seconded to deny the appeal and require the ASWB clinical exam to renew her license.

HARNER/RICHARDSON  
Motion carried 6-0-0

**V. OLD/NEW BUSINESS**

**A. Reinstatement for Licenses Expired for Three-Plus Years**

1. Shelly Catherine Landis, License # 34004450A

The Board reviewed documentation from Ms. Landis regarding her request to renew her expired license to practice clinical social work. Ms. Landis' license has been expired since April 1, 2006. Ms. Landis submitted documentation of having completed 40 hours of CEUs within the previous 24 months, which is necessary for the renewal of licenses expired for longer than three (3) years.

After review and discussion, a motion was made and seconded to reinstate her license.

RICHARDSON/BRENNER  
Motion carried 6-0-0

2. Cynthia Ellen Holloway, License # 35001399A

The Board reviewed documentation from Ms. Holloway regarding her request to renew her expired license to practice clinical social work. Ms. Holloway's license has been expired since April 1, 2006. Ms. Holloway submitted documentation of having completed 40 hours of CEUs within the previous 24 months, which is necessary for the renewal of licenses expired for longer than three (3) years.

After review and discussion, a motion was made and seconded to reinstate her license.

BRENNER/STOCKTON  
Motion carried 7-0-0

3. Mitzi Lynn Walburn, License #33002389A

The Board reviewed documentation from Ms. Walburn regarding her request to renew her expired license to practice clinical social work. Ms. Walburn's license has been expired since April 1, 2004. Ms. Walburn submitted documentation of having completed 40 hours of CEUs within the previous 24 months, which is necessary for the renewal of licenses expired for longer than three (3) years.

After review and discussion, a motion was made and seconded to reinstate her license.

RICHARDSON/AEMMER  
Motion carried 6-0-0

**VI. SECTION CHAIR ELECTION**

A motion was made and seconded to approve Carla Gaff-Clark as the Board Section Chair of the Addiction Counseling.

BRENNER/HARNER  
Motion carried 6-0-0

**VII. CE SPONSOR APPLICATION REVIEW**

- A. A motion was made and seconded to approve the continuing education sponsor application of Counseling Connection.

HARNER/AEMMER  
Motion carried 6-0-0

- B. A motion was made and seconded to approve the continuing education sponsor application of Muslim Alliance of Indiana.

STOCKTON/GAFF- CLARK  
Motion carried 6-0-0

- C. A motion was made and seconded to approve the continuing education sponsor application of Brain Injury Association of Indiana.

HARNER/AEMMER  
Motion carried 6-0-0

- D. A motion was made and seconded to approve the continuing education sponsor application of Clarian West Medical Center.

HARNER/AEMMER  
Motion carried 6-0-0

**VIII. FORMAL ADOPTION OF APPLICATION REVIEW**

A motion was made and seconded to approve the recommendations made by each section of the Board for the licensure application reviews conducted from 8:00 a.m. to 9:00 a.m., and at any other time since the previous board meeting.

BRENNER/RICHARDSON  
Motion carried 6-0-0

**IX. ADJOURNMENT**

There being no further business and having completed its duties, the meeting of the Behavioral Health and Human Services Licensing Board adjourned at 11:41 a.m.

---

**Andrew Harner, MSW, L.C.S.W., President**  
**Behavioral Health and Human Services Licensing Board**