

**INDIANA REAL ESTATE EDUCATION  
ADVISORY COUNCIL  
SEPTEMBER 15, 2025  
MINUTES**

**The education council met at 3:12 p.m. and reviewed the following applications:**

**In attendance from 3:12 p.m. to 4:22 p.m.: Tim Reed, Rick Ogden, Cheryl Butcher, Jim Bittner and Kathy Harbaugh**

- 1. Southern Indiana Realtors Association, CE21200049 – Significant Change Application**
  - a. Diversity and the Real Estate Professional – 2 hours/Managing Broker/Broker**
  - b. Scary Title Issues – 2 hours/Instructor**
  - c. Introduction to Fannie Mae/Freddie Mac UAD 306 & Impact on Residential Real Estate Transactions – 2 hours/Managing Broker/Broker**
  - d. Safety Matters: Safe Business = Smart Business – 4 hours Managing Broker/Broker**

**The Committee recommends to APPROVE a, b, c & d (all Broker Only)  
Reed/Ogden, 5/0/0**

- 2. KATRINA LEE CAWTHORNE**
  - a. CE Sponsor – RE Broker Application**

**The Committee recommends to APPROVE  
Reed/Ogden, 5/0/0**

- b. Effective Client Counseling – 7 hours/Brokers only**

**The Committee recommends to TABLE to have marketing info taken out  
Ogden/Butcher, 5/0/0**

- 3. KAPLAN Real Estate Education, CE10700559 – Significant Change Forms**
  - a. Houses: Why Bad Things Happen to Good Houses – OnDemand Course – 6 hours/Managing Broker & Broker**
  - b. Introduction to Commercial Real Estate Sales – 6 hours/Managing Broker & Broker**
  - c. Property Management and Managing Risk – 6 hours/Managing Broker & Broker**
  - d. Mediate-Litigate-Arbitrate: Be Informed Online Video Course – 2 hours/Managing Broker & Broker**
  - e. Protecting Elders from Real Estate Scams Online Video Course – 4 hours/Managing Broker & Broker**
  - f. Repurposing Property: Friend, Foe, or the American Dream – 4 hours/Managing Broker & Broker**

- g. Solving the Downpayment Delema Online Video Course – 4 hours/Managing Broker & Broker
- h. Undesigning Injustice Online Video Course – 4 hours/Managing Broker & Broker
- i. Real Estate Bloopers: Preventing Client Horror Stories Online Video – 4 hours/Managing Broker & Broker
- j. Twenty Cost-Effective Home Improvements Online Video – 4 hours/Managing Broker & Broker
- k. Liars, Cheaters, and Thieves: Averting Client Catastrophe OnDemand Course – 4 hours/Managing Broker & Broker
- l. Principle-Centered Real Estate Online Video Course – 4 hours/Managing Broker & Broker
- m. Real Estate Finance Today – 4 hours/Managing Broker & Broker
- n. Understanding 1031 Tax-Free Exchanges – 4 hours/Managing Broker & Broker

**The Committee recommends the following:**

**a, f, g, i, j, m & n all APPROVED for Broker Only**

**c, h, & k all APPROVED for Managing Broker & Broker**

**b, d, & l all TABLED for additional information**

**e DENIED not in the Brokers scope of practice**

**Butcher/Bittner, 5/0/0**

- 4. The CE Shop, CE10800853 – Significant Change Application
  - a. Wholesaling Uncovered: Risks, Laws, and Real Estate Realities – 4 hours/Managing Broker & Broker

**The Committee recommends APPROVAL for Broker Only**  
**Reed/Ogden, 5/0/0**

- 5. International Right of Way Association, CE10600454 – Significant Change Application
  - a. Transportation Forum – 6 hours/Managing Broker & Broker

**The Committee recommends APPROVAL for Broker Only**  
**Bittner/Ogden, 5/0/0**

- 6. Indiana Commercial Board of realtors, CE10600375 – Significant Change Application
  - a. AI for Brokers – Transforming Site Selection & Space Planning – 2hours/ Broker & Managing Broker

- b. Low Income Multifamily Housing – A Broker’s Guide – 2 hours/Broker & Managing Broker

**The Committee recommends APPROVAL for a & b for Broker Only**  
**Reed/Ogden, 5/0/0**

- 7. Indiana Business & Real Estate Academy (IRBEA), CE21800026 – Significant Change Application
  - a. Best Practices for a Smooth Transaction – Turning Sold into Gold – 2 hours/Broker only
  - b. Understanding the Bone-Selling, Buying & Owning Older Homes in Indiana – 2 hours/Broker Only

**The Committee recommends APPROVAL of a & b**  
**Reed/Ogden, 5/0/0**

- 8. Indiana Real Estate Appraisal Association, CE21100032 – Significant Change Application
  - a. Income Property Valuation Techniques – 7 hours/Broker only

**The Committee recommends APPROVAL**  
**Reed/Butcher, 5/0/0**

- b. INREAA approval for 2026 & 2027 USPAP update – 7 hours

**The Committee recommends APPROVAL PENDING a timed outline to be reviewed by Tim or Kathy.**  
**Reed/Butcher, 5/0/0**

- 9. Basement Systems of Indiana – CE Sponsor-RE Broker Application
  - a. All things Basementy – 2 hours/Broker only

**The Committee recommends APPROVAL PENDING Instructor Licensed**  
**Ogdon/Bitner, 5/0/0**

**There being no further business, the meeting adjourned at 4:22 p.m.**