



INDIANA OFFICE OF ENERGY DEVELOPMENT

Energy Efficiency and Conservation Block Grant (EECBG)

Funding Opportunity &
Application Instructions

February 2, 2026

Introduction

This document provides instructions for completing an application under the Indiana EECBG funding opportunity. Please be sure to read very carefully: only applications that meet **all** the requirements will be eligible for consideration.

Background

About Indiana Office of Energy Development (IOED)

The IOED is committed to affordable, stable, and reliable energy solutions for the benefit of all Hoosiers. IOED supports the development of comprehensive energy policy that supports a diverse and balanced portfolio of energy resources.

The work of IOED is guided by three priorities: policy guidance, public education, and grant administration. Learn more about the Indiana OED at: www.in.gov/oed.

Fund Source: Energy Efficiency & Conservation Block Grant Program; U.S. Dept. of Energy

The Energy Efficiency and Conservation Block Grant Program (EECBG) is funded through Section 40552(a) of the Infrastructure Investment and Jobs Act (IIJA). Under this U.S. Department of Energy formula program, IOED administers Indiana's allocation of approximately \$2.4 million, with a required set aside of at least 60% for local governments and tribes. IOED awarded initial round of funding in 2024. This is the second and final round of funding for this IOED program, which is anticipated to expire in August 2027.

Indiana's Energy Policies & EECBG Strategy

IOED uses the five pillars of electricity policy: affordability, reliability, resiliency, stability, and environmental sustainability, in the development and implementation of grant programs. Energy efficiency supports the five pillars in multiple ways, including maintaining affordability through reducing energy consumption, increasing reliability, resiliency, and stability by reducing demands placed onto the electric grid, and providing environmental benefits.

The federal EECBG program has several categories of eligible activities. After stakeholder discussions, IOED identified four program areas that will best serve the needs of local government: 1) energy planning, 2) energy efficiency audits and upgrades, 3) electric transportation, and 4) workforce development.

Funding Opportunity

The Indiana Office of Energy Development (IOED) is making approximately \$1 million available for Indiana's Energy Efficiency and Conservation Block Grant (EECBG) Program. This program will fund efforts to increase energy efficiency and conservation to support energy affordability for units of local governments. EECBG program funds will support energy planning, energy audits and building upgrades, and electric transportation for communities using one of the selected blueprints.

Award Amount, Match, and Period of Performance

IOED will award up to \$200,000 in federal grant funds per award. The total project cost shall not exceed \$250,000, including any match provided.

Match from applicants is not required for this funding opportunity. However, applicants are strongly encouraged to provide match and to use this opportunity to supplement existing initiatives or spark long term planning for local investments.

Project proposals should have a period of performance of twelve months or less.

Eligible Entities

Funding for this opportunity is available only to units of local government in Indiana that were not allocated EECBG formula funds directly from the U.S. Department of Energy (DOE).¹

Eligible local units of government include municipalities (i.e. cities and towns) and counties.

Applicants must have a [Unique Entity Identifier](#) (previously a Data Universal Numbering System (DUNS) number) and an active registration in the [System for Award Management \(SAM\)](#) to be eligible for federal funding. See www.sam.gov for more information.

Applicants must provide their employer identification number (EIN) for funding consideration. If selected, awardees are required to have a Bidder Profile with the Indiana Department of Administration in order to do business with the State of Indiana. The Bidder Profile creates a unique identification number known as a Supplier ID that is used for supplier diversity certifications and contract monitoring. Bidder Profile Registration links can be found [here](#).

Key Dates

Applications open February 2, 2026. Applications are due by April 5, 2026.

Award selections are anticipated in May, and the anticipated start dates of the grant agreements are in September 2026.

Inquiries about the grant program shall be submitted to grants@oed.in.gov. Questions submitted to IOED will be answered and added into a FAQ document that will be posted to IOED's website at www.in.gov/oed/grants-and-funding-opportunities/eecbg-program/. IOED will strive to respond to all questions within three business days.

Application Submission Process

For ease of applying, IOED developed an application template for entities to complete and submit their application. **Use the associated template with this application package to complete your grant application submission.**

¹ Local units of government that were allocated formula funds are found on the U.S. Department of Energy EECBG [website](#). Also refer to Appendix A.

- Applications accepted by email only.
- Submit a completed proposal application to grants@oed.in.gov and include “Application-EECBG” in the email subject line.
- Applications received after the deadline will not be considered.
- The applications must include all information requested in these instructions.
- Only one grant application per entity will be considered.

Application Functionality

When using the application template, enter text in the fields marked “Click or tap here to enter text”. A new paragraph is made by pressing the Shift key and Enter button at the same time. The application template has all response areas boxed, with the text box contained inside.

Example: **Response:** Click or tap here to enter text.

Application Template Content

Please identify whether the application will contain confidential and/or trade secret information that may be exempted from disclosure under Indiana’s Access to Public Records Act or the Freedom of Information Act. Specifically, please provide the page numbers in which confidential information may be present within the application.

Section 1: Applicant Information

Section 1 needs to include the applicant and project information. This will identify the eligibility of the applicant to be awarded under this grant and ensure the project is within the State of Indiana.

1. Applicant name. Applications must be submitted only by eligible applicants and, if awarded, will be the entity responsible for fulfilling the grant terms and conditions.
2. Legal address of the applicant. Include the zip code plus 4 digits and the project location county.
3. Federal Unique Entity Identifier (UEI).
4. Federal Tax EIN.
5. Applicant Contact with Name, Phone Number, and Email Address. This is person will be the primary point of contact for the project.
6. Authorized Representative with Name, Cell Phone, and Email Address. This is the person with the legal authority on behalf of the applicant to enter into the grant agreement with the State. A cell number must be provided for the contracting process.

Section 2: Project Description, Goals, & Objectives

Section 2 contains information about the project goals and objectives. IOED seeks to award projects that improve energy efficiency of local units of government, while promoting community investment and workforce development. To do so, Indiana’s EECBG program contains select blueprints from the U.S. Department of Energy that fulfill energy efficiency objectives. These blueprints provide a streamlined process for local units of government to identify and implement

energy efficiency goals with minimal compliance needs.² IOED will only award projects that fall under the blueprints listed below. Each blueprint contains a list of activities to consider for the blueprint objective but are not exhaustive.

Please select only one blueprint for the proposed project:

Energy Planning Blueprint

Grant proposals that seek to engage in local planning to improve energy efficiency should utilize [Energy Planning Blueprint](#) to guide project design. Planning elements under the blueprint include:

- Stakeholder engagement, education, and outreach
- Energy data collection to establish a baseline
- Develop an energy vision, goals, and strategies
- Write, adopt, and publicize the plan

Energy Efficiency-Energy Audits and Building Upgrades Blueprint

Projects that seek to improve the energy efficiency of existing local government buildings and conduct energy efficiency audits should utilize [Energy Efficiency-Energy Audits and Building Upgrades Blueprint](#). The energy-efficiency activities under this blueprint include:

- Building energy assessments
- Energy audits
- Building upgrades including energy efficiency and grid-interactivity
- Building management systems and controls for energy efficiency measures
- Replacement of existing traffic signals or streetlights with more energy-efficient lighting

Applicants interested in energy audits for public buildings are encouraged to conduct an energy audit consistent with the Indiana Energy Efficiency Fund (IEEF) program. These audits will unlock additional funding opportunities through IEEF. Additional information regarding the audit requirements are available at www.in.gov/oed/grants-and-funding-opportunities/energy-efficiency-fund/.

Energy Savings Performance Contracts Blueprint

Proposals that include Energy Savings Performance Contracts (ESPC) for local government should utilize [Energy Savings Performance Contracts Blueprint](#). These are also known as guaranteed energy savings contracts (GESCs) for Indiana units of local government.³ This scope of projects

² The blueprints particularly remove the need for completing an environment review under NEPA for activities included in the blueprints. https://www.energy.gov/sites/default/files/2023-07/1-Formula_Nontribal%20EECBG%20Statement%20of%20Work%20With%20PA%20With%20Ground%20Disturbance_FINAL.pdf

³ <https://www.in.gov/dlgf/gateway/guaranteed-energy-savings-contract-gesc/>

seeks to reduce the overall energy usage at the local government level, reducing the cost burden placed on taxpayers. This blueprint includes:

- Explore potential financing options related ESPCs
- Procurement of energy savings performance contractors, and legal support/technical assistance
- Project implementation and acceptance
- Post-implementation measurement and verification

Electric Vehicles and Fleet Electrification Blueprint

Funding requests that seek local government use of electric vehicle technology and fleet electrification should utilize [Electric Vehicles and Fleet Electrification Blueprint](#). The activities under this blueprint pertain to electric vehicle (EV) and fleet changes that are owned and operated by the local government. Activities under this blueprint include:

- Develop fleet replacement plan
- Develop utility data sharing agreement
- Develop charging plan including cost assessment of electric bill
- Procurement, legal, and technical support to purchase EVs and EVSE
- Installation of charging infrastructure and EVSE
- Site plan, assessment, and selection

EV Charging Infrastructure for the Community Blueprint

Projects that aim to increase the EV charging capacity and infrastructure in their communities should utilize [EV Charging Infrastructure for the Community Blueprint](#). The proposal under this blueprint, unlike Blueprint #4A, should be around increasing EV capacity in the community that the local government represents, rather than for the local unit itself. Activities under this blueprint include:

- Procurement, legal, and technical support to purchase EVs and EVSE
- Installation of charging infrastructure and EVSE
- Site plan, assessment, and selection
- Stakeholder engagement
- Communications and program promotion

Workforce Development Blueprint

Grant proposals that aim to further develop the energy efficiency workforce in the community should utilize [Workforce Development Blueprint](#). Under this blueprint, applicants should demonstrate how the EECBG program can be used to develop the energy workforce and how the development coordinates further investment in energy efficiency. Activities under this blueprint include:

- Workforce needs assessment

- Program design and curriculum development
 - Stakeholder engagement
 - Paying trainers and trainees
7. Select the blueprint topic for the proposed project. Then select all applicable activities under that blueprint for the proposed project. The list of activities are typical actions to consider for the blueprint topic but are not exclusive nor exhaustive.
 8. Please describe in detail the proposed project, including the purpose, the objectives, the need, and how the project objectives will be accomplished. It is encouraged, to identify areas of overlap between energy efficiency planning, investment, and workforce development where applicable in the project description.
 9. Describe in detail the energy outcomes that are anticipated to be achieved by the proposed project, including short-term measurable and quantifiable results and long-term benefits. Be sure to include how energy consumption and costs will be reduced as a result of the project and activities proposed, providing estimated annual energy savings expected from the project. When applicable (especially for planning and energy audit projects), provide details on future actions anticipated as a result of the proposed project and how the project will leverage future investments.
 10. Provide a description of the project location and how the community will benefit from it.
 11. Select the anticipated benefits that apply to the proposed project. The metrics and units listed will be tracked for the project and reported to IOED in the quarterly progress reports and final report. If none of the benefits pertain to the proposed project or there are additional metrics and units, select number 9 “Other” and describe the metrics and units that apply.

Section 3: Project Tasks and Deliverables

12. Describe the approach your project will involve, including a timeline and milestones. List the tasks and activities that need to be completed to reach the goals you are proposing for this project. Tasks should be detailed, and activities quantified as much as possible. For each item, indicate the anticipated quarter(s) in which it will be completed. The tasks will be used to draft a grant agreement if the project is chosen for funding. Group related activities into the same task where possible. Describe the deliverable that will result from the completion of that task. **List tasks by letter and correlate them to the budget if planning to invoice quarterly.** Examples of types of tasks and associated task language, as well as additional information for structuring your tasks and deliverables are given below.

EXAMPLE ONLY

- Task A: Complete Project Planning
 - Activities:
 - Finalize Project Plan

- Deliverables/Schedule:
 - Submit Project Plan to IOED
- Task B: Installation Work
 - Activities:
 - Complete various installations and construction work associated with the project.
 - *Please include detailed activities*
 - Deliverables/Schedule:
 - Goal of completing 10% of total installations per Quarter
- Task C: Submit Quarterly Progress Reports and Final Grant Report to IOED, including state and federal compliance information. (Note: claims for reimbursement must be accompanied by a report. If you intend to submit claims monthly, you will need to submit monthly reports.)

END OF EXAMPLE

Section 4: Budget

Section 4 includes the budget information pertaining to the proposed project. The budget will be evaluated on its appropriateness and cost-effectiveness. Show budget broken out by category and describe the purpose of each item listed in the budget, with detail and justification as it relates to the completion of the project. Please include the total cost for each category in the for each funding source (Grant, Match, and Other). The Total values and Match Percentage will calculate automatically. Please also include a justification of the expenditure for each activity associated with each category of expenditure.

1. Personnel/Fringe: Personnel refers to the salaries for permanent and/or temporary personnel directly working on the task. Fringe refers to benefits paid for permanent personnel such as health insurance, life insurance, retirement, or other benefits.
2. Travel: Expenses related to mileage, fuel, and overnight stays that are within the scope of the approved project plan and directly support completion of tasks. Mileage may be reimbursed up to the current Federal Rate.
3. Equipment: Items that with a cost of \$10,000 or more per unit and with a useful life or more than one year. Examples include - office equipment, testing/engineering equipment, camera equipment, computer. Equipment purchased with federal funding must follow [2 CFR 200.439](#).
4. Supplies: Expendable commodities that are consumed within a relatively short period of time. Examples include - stationary/office supplies, educational supplies, camera supplies, testing supplies, repair parts, and safety supplies.
5. Contractual: Expenses incurred through a contract. The contract costs must also be described and itemized (i.e., personnel, travel, equipment, etc.).
6. Other: Expenses that don't fit into the other categories, such as postage, telephone charges, printing services, rental costs for equipment, and training fees.

Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

Limitations of EECBG funds

Projects related to regular maintenance or repairs are not eligible activities under this grant opportunity.

Section 5: Affirmation

This section is to be completed on behalf of the eligible entity by a person that is legally authorized to sign, submit the application, and enter into a grant contract with the State of Indiana. An authorized representative of the entity must sign and date the electronic submission of the application. If the project is funded, this person will be responsible for upholding the terms of the grant agreement and will be expected to follow the progress of the project and stay in contact with the entity's designees (if applicable) and IOED. By submitting an application under this program, the applicant agrees to all of the following:

1. To the best of my knowledge, the information in this application is true and correct. I am legally authorized to sign and submit this application on behalf of this organization, which is legally eligible to enter a grant contract.
2. I understand that submitting false or misleading information in connection with this application may result in the application or organization being found ineligible for financial assistance under the IOED Grant Program. I further understand that receiving public grant funds because of false representations constitutes an act of fraud.
3. The applicant will comply with all conditions of the program if funding is awarded. I understand that IOED may conduct audits and conduct site inspections before or after grants are awarded and disbursed.
4. I acknowledge to comply with all Davis-Bacon Act requirements as determined by subchapter IV of Chapter 31 of Title 40, United States Code. For more information click [here](#).
5. I agree, if selected for funding, to undergo the required Department of Energy sponsored Davis-Bacon Act compliance training.

Evaluation Criteria

Projects will be evaluated on the basis of whether the project demonstrates energy efficiency objectives are met, align with the blueprint objectives, and will further the State energy goals. IOED uses the five pillars of electricity policy, as codified in Indiana law: affordability, reliability, resiliency, stability, and environmental sustainability, in the development and implementation of grant programs. Energy efficiency supports the five pillars in multiple ways, including maintaining

affordability through reducing energy consumption, increasing reliability, resiliency, and stability by reducing demands placed onto the electric grid, and providing environmental benefits.

Strong applications will demonstrate that the proposed project will improve energy efficiency based on measurable outcomes, will provide community benefits, and will support attracting, developing, and maintaining a strong and diverse workforce that includes an opportunity for all Hoosiers. Strong applications will also demonstrate that the proposed project can be completed within the proposed timeline.

Award Management Information

If selected by the IOED for funding, projects should be completed within twelve months. Awardees must comply with federal and state grant regulations, including but not limited to:

- Recipients must comply with all relevant U.S. Department of Energy compliance and grant reporting, including Buy America Build America, Davis Bacon Act, [2 CFR 200](#) and related code sections, and other reporting requirements as prescribed by IOED.
- Recipients will be expected to submit quarterly progress reports on the IOED template.
- Recipients will be expected to submit a final report on the IOED template before the grant agreement expires or when the project ends, whichever comes first.
- IOED reserves the right to withhold all payments until reports are submitted to the satisfaction of IOED.
- IOED reserves the right to conduct site visits on projects.
- All awardees are required to receive Davis-Bacon Act compliance training and to maintain competency in Davis-Bacon Act compliance.

Appendix A – Indiana Communities with Federal EECBG Funding Allocations. *These units of local government were allocated federal EECBG funds by DOE and not eligible for Indiana’s formula program.*

#	Entity Name	Level of Government	Allocation
1	Allen	County	\$79,000
2	Elkhart	County	\$80,390
3	Hancock	County	\$77,620
4	Hendricks	County	\$80,860
5	Johnson	County	\$78,180
6	Kosciusko	County	\$77,790
7	Lake	County	\$307,890
8	LaPorte	County	\$78,820
9	Porter	County	\$79,580
10	St. Joseph	County	\$78,920
11	Anderson	City	\$117,520
12	Bloomington	City	\$141,730
13	Carmel	City	\$153,650
14	Columbus	City	\$117,430
15	Elkhart	City	\$121,080
16	Evansville	City	\$172,120
17	Fishers	City	\$146,540
18	Fort Wayne	City	\$281,950
19	Gary	City	\$129,280
20	Greenwood	City	\$122,730
21	Hammond	City	\$133,260
22	Indianapolis	City	\$787,040
23	Jeffersonville	City	\$76,770
24	Kokomo	City	\$122,580
25	Lafayette	City	\$134,590
26	Lawrence	City	\$76,690
27	Merrillville, Town of	City	\$76,300
28	Mishawaka	City	\$115,070
29	Muncie	City	\$127,260
30	New Albany	City	\$76,360
31	Noblesville	City	\$125,610
32	Portage	City	\$76,280
33	Richmond	City	\$76,330
34	South Bend	City	\$157,480
35	Terre Haute	City	\$123,690
36	West Lafayette	City	\$76,750
37	Westfield	City	\$76,500
38	Pokagon Band of Potawatomi Indians	Tribal	\$12,090